CAPABILITIES STATEMENT

Phone 814.266.3818 Fax 814.266.0189 www.hrconsults.com



A Management and Human Resource Consulting Firm Committed to Measured Success®

NAICS Codes

541612 (Primary) Human Resources & Executive Search Consulting Services

541611 Administrative Management & General Management Consulting Services

541219 Other Accounting Services

561110 Office Administrative Services

611430 Professional Management & Development Training

DUNS#: 969522978 CAGE Code: 3DED3

Disadvantaged Business Enterprise (DBE) through Unified

Certification Program in our home state of PA; and in AZ, CT, GA,

IA, KY, LA, MA, MD, NC, NE, NH, NY, OH, SC, SD, VT, WI and WV

Small Diverse Business (SDB)/Women Owned Small Bus (WOSB)

ISO 9001:2008 Certified

CORE COMPETENCIES

HR Consultants, Inc. (HRC), a human resource and management consulting and training firm, has been assisting organizations and businesses since 1997 to make informed decisions through business and human resources best practices. We assist in minimizing risks and help control costs in the area of human capital management. HRC has served a wealth of industries including government and state organizations, financial, educational, health and human services, professional services, retail, manufacturing, and environment and energy, also non-profit and for-profit commercial businesses. HRC has helped hundreds of organizations and businesses achieve measurable outcomes including:

- Improved productivity, efficiency, and performance
- Decreased spending and maximization of resources
- Improved communication and employee morale and engagement
- Increased internal and external customer satisfaction
- Reduced employment related risks.

WHAT DIFFERENTIATES HR CONSULTANTS, INC. FROM OUR COMPETITION?

HR Consultants, Inc. has earned an ISO 9001:2008 certification, as a professional practice firm this means we follow strict international quality guidelines to ensure your service delivery is 100%. We also measure your success through client satisfaction surveys and testing during training, tracking the project deliverables released under contract, which produces measurable outcomes.

COMPANY SERVICES/CAPABILITIES

- Job Analysis, Job Evaluation & Job Descriptions
- FLSA Audits/ Affirmative Action Plans
- External Market Pricing, Compensation Analysis & Design
- HR Compliance Audits
- Employee Handbooks
- HRIS/Payroll/Recruitment/Time & Attendance Technology Solutions
- Online Behavioral Assessments
- Online Trainer/Facilitator Kits
- HR Technical Assistance
- Performance Management Systems & Assessment Tools
- Training, Development and Coaching

PAST PERFORMANCE

Markosky Engineering

POC: Joyce Markosky - President 3689 Route 711, Ligonier, PA 15658

P: 724-238-4138

E: jmarkosky@markosky.com

Internal Engine Parts

POC: Maria McGee - Controller

1001 1st Avenue East, Meridian, MS 39301

P: 601-696-2194

E: mmcgee@internalengineparts.com

Pine Instruments

POC: Robin Vaughn – HR Manager

101 Industrial Drive, Grove City, PA 16127

P: 724-458-6391, ext. 238

E: rvaughn@pineinst.com



100% Women Owned and operated!

