

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, SEPTEMBER 7th, 2023 6:00 P.M.**

AGENDA

- 1) ROLL CALL**
Kitzmiller, Reade, Butler, Hirsch, Torno.
- 2) PLEDGE OF ALLEGIANCE**
- 3) INVOCATION**
- 4) CALL FOR CHANGES**
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for September 7th, 2023 as presented or amended.
- 5) CONSENT CALENDAR**

APPROVAL OF THE MINUTES

- 5A)** Approval of the minutes of the Regular Meeting August 17th, 2023 as presented or amended.

APPROVAL OF THE CLAIMS

- 5B)** Approval of claims and hand checks in the amount of \$411,495.19 from August 17th to September 6th, 2023 as presented or amended.

APPROVAL OF PAYROLL – AUGUST 2023 – SDCL 6-1-10

- 5C)** Dept. 4000 - \$12,615.44 Wastewater
Dept. 4110 - \$1,749.99 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$11,189.59 Finance
Dept. 4210 - \$41,470.13 Police
Dept. 4310 – \$13,592.71 Public Works
Dept. 4652 - \$300.00 Planning & Zoning

- 6) UTILITY BILLING ADJUSTMENTS**
Approval of utility billing adjustments of \$1901.07 for the period August 1st – August 31st, 2023.
- 7) COMMISSIONER REPORTS**
- 8) DISCUSSION/ACTION ON ORDINANCE 2023-16, 92-034 DUTY OF OWNER, MANAGER, LESSEE OR TENANT – M. KITZMILLER**
 - 8A)** Open discussion
 - 8B)** Close discussion
 - 8C)** Action

- 9) **CONDITIONAL USE PERMIT – MCKEEVER PROPERTIES, LLC**
*Planning & Zoning recommended a do pass to the Commission.
- 10) **BANKWEST REWARDS CREDIT CARD – S. BAUMEISTER**
 - 10A) Open discussion
 - 10B) Close discussion
 - 10C) Action
- 11) **PIEDMONT VALLEY CHAMBER OF COMMERCE/STURGIS ECONOMIC DEVELOPMENT/SUMMERSET - POSITION**
 - 11A) Open discussion
 - 11B) Close discussion
 - 11C) Action
- 12) **PLANNING & ZONING BOARD INCREASE PAY FOR FY2024 – L. SCHIEFFER**
Increase Board pay from \$75.00 to \$100.00 a meeting effective 12/26/2023 for FY2024.
 - 12A) Open discussion
 - 12B) Close discussion
 - 12C) Action
- 13) **FIRST READING OF ORDINANCE 2024 – AN ORDINANCE APPROPRIATING FUNDS FOR THE FISCAL YEAR 2024.**
 - 13A) Open discussion
 - 13B) Close discussion
 - 13C) Action
- 14) **PAYROLL INCREASE – POLICE DEPARTMENT**
Derek Uebel 1% annual increase to \$27.94/hr. effective August 26, 2023.
- 15) **RESOLUTION VACATING UTILITY EASEMENT – MCINTOSH**
- 16) **APPLICATION AND CERTIFICATE FOR PAYMENT #6**
- 17) **CITIZENS INPUT**
- 18) **UPCOMING EVENTS:**
- 19) **ITEMS FROM CITY ATTORNEY**
Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.
- 20) **ADJOURNMENT**

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

City of Summerset is inviting you to a scheduled Zoom meeting.

*Topic: City of Summerset's Zoom Meeting
Time: Sep 7, 2023 06:00 PM Mountain Time (US and Canada)*

Join Zoom Meeting

<https://us02web.zoom.us/j/81350670186?pwd=em5YU1JCM1Z1ZTFZNktWK2tjakgyUT09>

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