



VILLAGE OF MAGDALENA
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AGENDA
NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, APRIL 22, 2019
VILLAGE HALL 108 N. MAIN STREET 6:00 PM

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – APRIL 8, 2019
6. APPROVAL OF CASH BALANCE REPORT
7. APPROVAL OF BILLS
8. MAYOR'S REPORT
9. CLERK'S REPORT
10. DISCUSSION & POSSIBLE DECISION CONCERNING POSTING OF LIBRARIAN POSITION
11. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT
12. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 8725. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
HELD MONDAY, APRIL 8, 2019 AT 6:00 PM**

DRAFT

Mayor Richard Rumpf called the meeting to order at 6:01 p.m.

PRESENT: Mayor Richard Rumpf, James Nelson, Lynda Middleton, Donna Dawson, Clark Brown, Carleen Gomez – Deputy Clerk, Attorney Kathy Stout

GUESTS: Fancher Gotesky, Cricket Courtney, Janice Oest, Judyth Shamosh, Catherine DeMaria, Jacob Finch, Elizabeth Briggs, Sarita Johnson, Mike Danielsen, Pete Enriquez, Alejandra Paez – Assistant Clerk

Mayor Richard Rumpf requested that Marshal Michael Zamora lead the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Ms. Dawson motioned to approve the agenda as presented, seconded by Mr. Nelson. The motion carried unanimously.

APPROVAL OF MINUTES: Ms. Dawson motioned to approve the minutes of the Regular Meeting of the March 25, 2019, as presented, seconded by Mr. Brown. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORT: Mayor Rumpf stated that there would be \$13,000.00 coming to the Fire Department. Mrs. Middleton motioned to approve the cash balance report, as presented, seconded by Ms. Dawson. The motion carried unanimously.

APPROVAL OF BILLS: Deputy Clerk Gomez stated that she would like to add an invoice from O'Reilly's in the amount of \$123.42.

Ms. Dawson motioned to approve the bill list with the addition, seconded by Mrs. Middleton. The motion carried unanimously.

Bugs or Us Pest Control	\$140.00	Eagle Wholesale Company	\$131.84
Emergency Medical Products	199.99	EMS Billing Services	646.94
Gall's	79.98	GT Distributors, Inc	893.50
Nance, Pato & Stout LLC	638.25	Napa Auto Parts	426.26
NTS Communications	38.62	O'Reilly Auto Parts	132.41
Quill	406.98	Rak's Building Supply	35.20
Route 60 Trading Post	100.00	Sierra Propane	134.94
USA BlueBook	477.96	Verizon Wireless	927.79
Williams Windmill	214.75	WNM Communications	1,096.27

MAYOR'S REPORT

Mayor Rumpf reported that he had attended the South-Central Council of Governments quarterly meeting in Las Cruces. He stated that SCCOG has a person working out of Socorro that will be helping on our Water Well Project. Mayor Rumpf also stated that the June 29, 2019 quarterly SCCOG meeting will be in Magdalena.

CLERK'S REPORT

Deputy Clerk Gomez stated that she had nothing to report but was open to questions if the Board had any.

DEPARTMENT REPORTS

EMS

EMS Coordinator Jim Nelson stated that there were six EMS calls in the month of March 2019.

FIRE

Mr. Nelson also reported that there were five calls in March 2019.

MARSHAL

A report was submitted by Marshal Michael Zamora and reviewed by the Board. Marshal Zamora stated that it was business as usual. He added that he would like to open the Deputy position once more because his only Deputy would be going to the Law Enforcement Academy soon.

JUDGE

A report was submitted by Municipal Judge Kayla Scartaccini and reviewed by the Board.

PUBLIC WORKS

A report was submitted by Utility Manager Jacob Finch and reviewed by the Board. Mr. Finch reported that File Construction had broken ground on the Radio Read Water Meter Project.

LIBRARY

A report was submitted by Librarian Yvonne Magener and reviewed by the Board.

DISCUSSION & POSSIBLE DECISION CONCERNING REQUEST FOR LODGER'S TAX FUNDING TO ADVERTISE AND PROMOTE THE MAGDALENA GALLERY & STUDIO TOUR ON MAY 3, 4, 5, 2019

Ms. Catherine DeMaria presented a copy of the advertisement for the tour. Mrs. Middleton stated that the Village's Lodger's Tax Application is missing information because it is required that these requests go before the Lodger's Tax Board first and it does not spell that out, she stated that the application needs to be made clearer. Ms. DeMaria stated that she had not brought this request before the Lodger's Tax Board yet. Ms. DeMaria requested \$400.00 which was half of what was submitted on the application.

Mrs. Middleton motioned to approve \$400.00 in Lodger's Tax funding for the Magdalena Gallery & Studio Tour, seconded by Ms. Dawson.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mrs. Middleton – AYE, Ms. Dawson – AYE, Mr. Brown – AYE, Mr. Nelson – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING REQUEST FOR LODGER'S TAX FUNDING TO ASSIST WITH THE COST OF RENTING PORT-A-POTTIES

Mr. Pete Enriquez stated that he was present on behalf of Ms. Naomi Dawson. Mrs. Middleton stated that the Village had requested that the Magdalena Old Timer's Association present an accounting of the previous year's expenses and it was never received. Mrs. Middleton stated that in her opinion the Village donates utilities to the event and that should be investigated.

Mrs. Middleton motioned to deny the request until the information that was previously requested is presented along with better documentation, seconded by Mr. Nelson. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING REQUEST FOR LODGER'S TAX FUNDING TO PURCHASE BRACKETS FOR STREET POLE BANNERS

Ms. Judyth Shamosh stated that the brackets are designed for high winds. She stated that she is requesting \$1,248.00 for the purchase of the brackets. Ms. Shamosh stated that she does have approval from the Lodger's Tax Board. She stated that the purchase of the banners was being donated by people in the Village. She stated that they are \$50.00 each and there are ten of them. She stated Socorro Electric would be putting the banners up.

Mr. Nelson motioned to approve \$1,248.00, seconded by Mr. Brown.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mrs. Middleton – AYE, Ms. Dawson – AYE, Mr. Brown – AYE, Mr. Nelson – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING RESOLUTION NO. 2019-04 PROVIDING FOR FUNDS SUFFICIENT TO COMPLETE THE EXTERIOR REPAIRS OF THE MAGDALENA PUBLIC LIBRARY

Mayor Rumpf stated that the Friends of the Library agreed to pay for fourteen windows. He stated that a grant from Home Depot has been applied for in the amount of \$5,000.00. He stated that repairs would include the siding on the west and south walls.

Mrs. Middleton motioned to approve Resolution No. 2019-04 and add the budget for the repairs to the it, seconded by Mr. Brown.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Ms. Dawson – AYE, Mr. Nelson – AYE, Mr. Brown – AYE, Mrs. Middleton – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING MEMORANDUM OF UNDERSTANDING BETWEEN FRIENDS OF THE LIBRARY AND THE VILLAGE OF MAGDALENA FOR REPAIRS AND IMPROVEMENTS TO THE LIBRARY BUILDING

Mrs. Cricket Carol Courtney explained that the MOU that is presented identifies everyone's responsibilities. Mr. Nelson stated that the work is going to be done by volunteers. He asked if the Village's insurance covers that. Attorney Kathy Stout stated that the Village has a Volunteer Policy.

Mrs. Middleton motioned to approve the MOU, as presented, seconded by Mr. Brown.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mr. Brown – AYE, Mrs. Middleton – AYE, Mr. Nelson – AYE, Ms. Dawson – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING QUOTES FOR CHIPS FOR THE LGRF STREET PROJECT FY18-19

Joint Utility Manager Jacob Finch stated that the quotes are for Main & Chestnut Street. He stated that there would be quotes for the base course at the next meeting. Mr. Finch stated that three quotes are presented and the lowest one is from A-1 Quality Redi Mix in the amount of \$31.50 per ton delivered.

Mr. Nelson motioned to approve the A-1 Quality Redi Mix quote, seconded by Ms. Dawson.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mr. Nelson – AYE, Mrs. Middleton – AYE, Mr. Brown – AYE, Ms. Dawson – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING ACCEPTANCE OF THE FUNDING OFFER FROM THE LOCAL GOVERNMENT ROAD FUND FY 2019-2020 COOPERATIVE AGREEMENT

Mrs. Middleton stated that this can be applied for every year and this is the third year the it has been done.

Mrs. Middleton motioned to accept the funding offer from the LGRF for Fiscal Year 2019-2020 Cooperative Agreement, seconded by Mr. Nelson.

Mayor Richard Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Ms. Dawson – AYE, Mr. Nelson – AYE, Mrs. Middleton – AYE, Mr. Brown – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING RESOLUTION NO. 2019-05 – ACCEPTANCE AND APPROVAL OF FY2018 AUDIT

Mrs. Middleton motioned to approve Resolution No. 2019-05 Acceptance and Approval of FY2018 Audit, seconded by Mr. Nelson.

**Mayor Richard Rumpf suggested that Deputy Clerk Gomez request a roll call vote:
Mr. Brown – AYE, Ms. Dawson – AYE, Mrs. Middleton – AYE, Mr. Nelson
The motion carried unanimously.**

PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT

Mrs. Cricket Carol Courtney reported that Librarian Yvonne Magener would be resigning as of April 25, 2019. Mrs. Courtney recommended that the Village hire an interim Librarian to have the Library open at least three days per week for four hours per day.

Mr. Rich Esposito stated that the logo on the Library would have to redone after the building is painted. Mayor Rumpf stated that there is a Village employee who would be able to do that.

Mayor Richard Rumpf stated that he would like to thank the Friends of the Library and the Library Board for their hard work.

Mr. Nelson motioned to adjourn the meeting at 6:54 p.m., seconded by Ms. Dawson. The motion carried unanimously.

Respectfully Submitted,

**Carleen Gomez, CMC
Deputy Clerk**

**Richard Rumpf
Mayor**