

# MONITORING PROCEDURE

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ACTIONS	Provider	Individual Receiving Services	Director	Program Manager	Nurse	Comments
1.  Announced Visits- Programmatic				X		Monthly unless unannounced monitoring is taking place. And as needed for follow-up
2.  Unannounced Visits				X		Twice per year and as needed
3.  Nursing Visits					X	Every other month or more frequently as needed
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ACTIONS	Provider	Individual Receiving Services	Director	Program Manager	Nurse	Comments
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