

BOARD OF TRUSTEES

October 5, 2021

Members Present: Kelly Stewart, Daniel Tatro, Terry Brungardt, Bruce Wallace, Ken Schmidt.

Members Absent: None.

Staff Present: Jill Ray – Town Clerk; Robert Baysinger – Chief of Police; Drayton Morgan – Police Officer; Margaret Stratton – Treasurer; Joseph Thornton – CPWA supervisor; Jimmy Smith – Fire department Secretary.

Others present: Joe Weaver; Attorney, Brandon Smith, Scott Siler with Six M's Septic; Michael Taylor, Cowan Engineering.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday October 4, 2021 @ 12:00 p.m.**
- 2. Public Comments – Citizen's comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held September 7, 2021, with action as necessary. Trustee Brungardt made a motion to approve the minutes for the Regular meeting held September 7, 2021. Seconded by Trustee Stewart. Roll call vote: Trustee Wallace, abstain (did not attend the September meeting); Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, aye; Trustee Stewart, aye. Mayor Wallace declared the motion carried.**
- 4. Consider approval of claims, checks, and warrants for the month of September 2021, with action as necessary. Trustee Brungardt made a motion to approve claims, checks, and warrants for the month of September 2021 with the addition of J & K works in the amount of \$300.00. Seconded by Trustee Stewart. Roll Call Vote: Trustee Wallace, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.**
- 5. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Secretary Jimmy Smith stated that they had 11 fires and 7 EMS calls and at the meeting we discussed fire classifications and proper techniques utilizing foam to extinguish hydrocarbon fueled fires. No Action.**
- 6. Consider and discuss report submitted by the Police Chief, with action as necessary. Police Chief Baysinger gave a report of the calls, stated that Officer Morgan has turned in his resignation, I have filled out grants for emergency management and we need a paid Emergency Management Director to qualify. No Action**
- 7. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Joseph Thornton gave updates on work being done in his department. No Action.**

8. Consider and discuss the addition of members on the Parks Committee, with action as necessary. Trustee Wallace made a statement that we have 3 individuals that would like to be put on the committee but were unable to attend. Trustee Tatro made a motion to place Travis Ewton, Kelly Stewart, and Jessica Hladik. Seconded by Trustee Schmidt. Roll Call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
9. Consider, discuss and approve going forward with a bidding package for new park equipment, with action as necessary. Trustee Tatro made a motion to go forward with the bidding packet for the new park equipment with the 2 consecutive dates of Saturday October 16th and Saturday October 23rd as the publish dates in the El Reno Tribune, a correction to the bidding specs to show no wood fiber only rubber chips, with the addition of lowest best bid in the bidding packet, 30 days instead of 90 days on the packet dates and a special meeting on Tuesday November 16th at 6:30 pm to view the bids and award the bid. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.
10. Consider and discuss the approval of Scott Seyler to use the lagoons as a dump site for his septic business, with action as necessary. Trustee Tatro made a motion to table for clarification from DEQ. Seconded by Trustee Schmidt. Roll Call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
11. Consider and discuss the approval of the contract with Insight screening services, with action as necessary. Trustee Tatro made a motion to not approve the renewal of the contract with insight screening, we will no longer have random drug testing on employees, will only use Insights services with new hire, accident, and suspicion. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Tatro, Aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
12. Consider, discuss, and approve Ordinance 2021-02 to amend Town of Calumet Ordinance 15-216 Section A, also to add to the Police fine schedule for golf cart, UTV and ATV set at \$75.00, with action as necessary.

6. The intersection of Highway 270 and Main Street will be the only crossing point for ATV/UTV and golf carts.

Trustee Tatro made a motion to approve Ordinance 2021-02 with the emergency clause. Seconded by Trustee Schmidt. Roll Call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

13. Consider entering into executive session for the purpose of the following:

1. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1) in reference to the following: evaluation of employee salaries with consideration of an increase, for the following employees:
 - A. Drayton Morgan
 - B. Jill Ray, including, but not limited to, the position of payroll clerk; and
 - C. Brandon Smith and the position of volunteer firefighter.
2. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).
3. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O.S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road.

Trustee Tatro made a motion to enter into executive session. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

14. Consider reconvening into open session Trustee Brungardt made a motion to reconvene into open session. Seconded by Trustee Tatro. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

15. Consider taking action on the following:

1. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1) in reference to the following: evaluation of employee salaries with consideration of an increase, for the following employees:
 - a. Drayton Morgan
 - b. Jill Ray, including, but not limited to, the position of payroll clerk; and

c. Brandon Smith and the position of volunteer firefighter.

- 2. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).**
- 3. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O.S. Section 307 B (3):
The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road.**

1.a. Trustee Tatro made a motion to accept Officer Morgan's resignation. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

1.b. Trustee Tatro made a motion to appoint Jill Ray as the payroll clerk. Seconded by Trustee Brungardt. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

1.c. Trustee Tatro made a motion that the Fire Chief is to proceed with the disciplinary action as discussed in executive session. Seconded by Trustee Stewart. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

2. No Action.

3. Trustee Schmidt made a motion for the mayor to proceed with the purchase as discussed in executive session. Seconded by Trustee Tatro. Roll call vote: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Schmidt, aye; Trustee Tatro, aye. Mayor Wallace declared the motion carried.

16. Remarks and inquiries of the governing body members. None. No Action.

17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.

18. Adjournment. Trustee Tatro made a motion to adjourn. Seconded by Trustee Stewart. Roll Call vote: Trustee Brungardt, aye, Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Tatro, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

Bruce Wallace, Mayor

ATTEST:

Jill Ray, Clerk