

**Richwood Village Council Regular Meeting – Agenda 3/25/2024**

**1. Pledge of Allegiance 7:00 pm**

**2. Call to order and Roll Call**

Reddy Brown Y Pat Morse X Von Beal Y Donald Ridgeway Y Jackie Hamilton Y

**3. Meeting Minutes from regular meeting 03/11/024**

Motion to approve Minutes:

Motion VB Second DR Vote: RB Y PM \_\_\_\_\_ VB Y DR Y JH Y

**4. Warrants**

Motion to approve Warrants

Motion JH Second RB Vote: RB Y PM \_\_\_\_\_ VB Y DR Y JH Y

**5. Introduction of Visitors**

**6. Legislation**

- **Resolution 12012023** approving installation of ADA accessible sidewalks on North side of S R 47, along with other associated work within- the Village limits. (third/final reading- previous reading 12/18/2023)  
Motion RB Second DR Vote: RB Y PM \_\_\_\_\_ VB Y DR Y JH Y
- **Resolution 02262024** to approve the 2024 final budget (third/final reading)  
Motion JB Second JH Vote: RB Y PM \_\_\_\_\_ VB Y DR Y JH Y
- **Resolution 03252024** authorizing an application to Union County for the CDBG Community Development Neighborhood Revitalization Program for the funding of the Village of Richwood Franklin Street Reconstruction Phase IV Project  
Motion RB Second DR Vote: RB Y PM \_\_\_\_\_ VB Y DR Y JH Y

**7. Mayor's Report:**

- 8. Administration Report**
- Street/Utility
  - Police
  - Finance
  - Zoning

**9. Old Business:**

**10. New Business:**

**11. Adjourn** Motion VB Second RB  
Vote: RB Y PM \_\_\_\_\_ VB Y DR Y JH Y Time: 8:19

**March 11, 2024**  
**RICHWOOD VILLAGE COUNCIL**

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on March 11, 2024 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were Reddy Brown, Pat Morse, Donald Ridgeway, Von Beal, and Jackie Hamilton, Village Administrator Monte Asher, Police Chief Jim Hill, Zoning Officer Marion Bump, Sarah Sellers Fiscal Officer and Solicitor Julie Spain (virtual) were present.

Pat Morse moved and Von Beal seconded a motion to approve the regular meeting minutes from 2/26/24. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants dated 2/26/24. The motion passed unanimously.

**Visitors:**

- Wezlynn Davis, candidate for State Representative introduced herself, gave a background of where she came from and the issues that important to her and why she is running for State Representative. She is currently a Jerome Township Trustee and is passionate for helping local government. She was open to answering questions from council such as real estate taxes and solar farm issues.

**Legislation:**

- Reddy Brown moved and Donald Ridgeway seconded the motion to approve Resolution 02262024, second reading of the 2024 final budget.

**Mayor's report:**

- Council Member, George Showalter passed away, there is no service or calling hours. Talked to his wife, Carol and she is doing ok. Advised her that we will do what we can for her.
- Apartment update with Craig Moran; Julie has a meeting Tuesday with attorney to find out exactly what is needed to proceed.
- Buzzards are back on the water tower, will be shooting next week and do not need another permit. Applied for a permit for the geese.
- The engraved benches look great, we will no longer be using the plaques that can be removed. Once all the spelling is check, there will be an order placed. Cost is \$25.00 a board.

**Street / Utility report:** Village Administrator Monte Asher. Bold items reported.

**Police report:** Police Chief, Jim Hill Report attached.

**Finance report:** Fiscal Officer, Sarah Sellers. Report attached

**Zoning report:** Zoning Officer, Marion Bump. Report attached.

**Old Business:**

- Asher reported that Shelly Beeney stated that all the foreclosed homes in Richwood were accepted and moving forward to the state. We should find out this summer if any are approved.

- Waiting on the school board to move forward with sale of North Franklin St lot.

**New Business:**

- Fishing Derby is June 1<sup>st</sup> and will be named George "Soapy" Showalter Hooked on Fishing Derby this year. This will be printed on the shirts as well.
- Will be planting trees at the park on April 3<sup>rd</sup> at 8:30 am if anyone wanted to join.
- Tree City application was approved
- Will be advertising for new council member, we have 30 days starting now, taking applications and holding interviews. Reddy Brown has one interview scheduled. If you know anyone that is interest, let Sarah know.
- New flags are needed for council room.

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn at 8:30 pm. The motion passed unanimously.

Next meeting is Monday, March 11th, 2024 at 7pm.

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Mayor

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Fiscal Officer

## Village of Richwood

### Planned Projects for 2023

Date 25th of March 2024

- 1) New Water Plant                      Waiting for preconstruction meeting
- 2) SRTF 47 sidewalk                      out to bid. 5-08 bid opening 05-20
- 3) New Well                                      waiting on EPA for test drills
- 4) Sewer Plant Up Grade                      Bidding 2025
- 5) Franklin Street Phase 3                      preconstruction meeting set for  
27<sup>th</sup> @ 9am
- 6) Electric to be ran to shelter house # 3

## Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners/flags, trimmed trees as needed replacing water meters as needed.
- 2) Working with EMA on Richwood Community Operation Plan 2024
- 3) **Plow truck to tommy for lights done**
- 4) **Lawn mowers ready for season**
- 5) **Removed salt spreaders for trucks**
- 6) **Worked with frontier putting boxes in, for fiber to be ran.**
- 7) see updated project report attached



## **Richwood Police Department/Council Report 03/25/2024**

- Tyler RMS portion for Crew Shield was reduced by \$373.43, new invoice was submitted. One time installation cost reduced from \$7,838 to \$7,464. Annual reduction is \$78.45. Annual cost reduced from \$1,297 to \$1,218.
- Chief Hill attended a meeting at the North Union School District building, with Superintendent Justin Ufferman, and UCSO. The meeting was to discuss "Handle with Care" reporting.
- Union County Law Enforcement Memorial Ceremony will be held on May 9<sup>th</sup>, 7pm at the Union County Courthouse.
- Notification made by Ohio Division of Liquor Control, of a permit application request for 110 N. Franklin St. The Denny's Pizza and Drive Thru.

Village of Richwood  
Finance Report: 3/25/2024

- Payroll (biweekly 03/01; 03/15; **biweekly/monthly 03/29**)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (**on-going**)
- Working on final budget – due end of March
- 2 day conference in Columbus March 27<sup>th</sup> and 28<sup>th</sup> – **out of the office**
- **Working on February bank reconciliation**



center

## Village of Richwood

Village Administrator Monte R. Asher  
Mayor WM Scott Jerew

153 North Franklin St.  
Richwood, Ohio 43344

# Case Activity Report

Date from: APR 17 2024 To: APR 25 2024

1)	Pending Cases	<u>1</u>
2)	Active Cases	<u>5</u>
3)	Completed Cases	<u>1</u>
4)	Cases on Hold	<u>2</u>
5)	Zoning Applications	<u>1</u>
6)	Zoning Permits	<u>1</u>
6)	Demolition Application	<u>0</u>
7)	Demolition Permits	<u>0</u>
8)	Tree Permit Application	<u>0</u>
9)	Tree Permit	<u>0</u>
10)	Zoning Complaints	<u>1</u>
11)	Record of Complaint	<u>1</u>
12)	Cases Referred to Solicitor	<u>0</u>
13)	Inspections	<u>6</u>
14)	Letters Sent	<u>2</u>
15)	Certified Letters Sent	<u>3</u>
16)	Clean up Due	<u>0</u>
17)	Clean up Completed	<u>0</u>
18)	Clean up Billed	<u>0</u>
19)	Unlicensed Vehicles Removed	<u>0</u>

Marion Bump Zoning Enforcement Officer