



Grant County Fire District No. 8

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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on October 13, 2015 and was called to order by Commission Chair Paul Parker at 1405 hours. The meeting was recorded.

The Pledge of Allegiance was led by Richard Kummer.

Commissioners present: Paul Parker, Scott Nesbit, Richard Kummer, and Russell Brixey. Debra Crain was absent. A motion was made to excuse her absence. **Motion: Kummer, Second: Brixey. Motion approved unanimously.**

Others present: Fire Chief Dave Patterson, District Secretary Barbara Davis Wilson, Doug Wells, and Jeannie Gallacci.

The members of the public in attendance were recognized, welcomed, and invited to comments. No comments were made.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer, Second: Brixey. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. There were no transactions to review. Wilson stated that two invoices for the repairs on BR 817 were added to the vouchers after the commissioner packets were distributed. They were #3,321.74 to Tye Carson and \$5,084.59 for Rasmussen Repair. The total of General Fund vouchers was \$25,248.90 and EMS fund total was \$5,715.34 for a total voucher amount of \$30,964.24. There were no questions. A motion was made to approve the Consent Agenda as presented. **Motion: Nesbit, Second: Brixey. Motion approved unanimously.** The documents were signed by the Board members.

Chief's Report: Chief Patterson reviewed his written report.

1. Call Volume - It has been increasing this year. There was discussion on historical and current call volume.
2. The old BR 827 is gone. Old 820 is up for auction.
3. BR 817 is back and in service. The total cost of repairs was about \$500 less than the quote.
4. The staff met with the Board of the Volunteer Association. Chief shared the agenda, a proposal, and a letter from the volunteers with the Commissioners. After the Commissioners read the documents, there was discussion on the content. The first item was the volunteers were asking for a "uniform" that would be an alternative to the hot jumpsuits and could be used as a PPE. There was much discussion on the current dress code policy, procedures for PPEs, and code requirements. The Commissioners asked staff to research this further. The second item was the volunteers asked for a revision to the policy and procedure regarding no call weekends and no call weekend days. There was much discussion on the legal ramifications and the item was tabled until next month.
5. The new color-coded hoses and nozzles have been delivered and will be loaded onto the engines at the next fire training. The old 1-1/2" hose will be loaded onto the brush trucks so they can help with structure protection. There was additional discussion on hoses and nozzles on the brush trucks and engines.

6. Extrication training has been scheduled for Saturday, 11/14/15, from 1000 to 1500. Grant 10, Adams 5, and Hanford have been invited. Chief is hoping to have extrication tool vendors there so new tools can be demoed. Families are invited and lunch will be served.
7. There is one new probationary member, Noemi Osorio, who is interested in EMS. Additionally, Chief said that he received a notice from the State regarding enacting an Ordinance/Resolution to ban or limit fireworks. The Resolution could not be enforced until it was one year old. If such a Resolution were enacted in the next months, it would not be effective until 2017. There was discussion on this. The consensus was that the Board felt it was a good idea to have this Resolution enacted. Chief had nothing further to add and there were no further questions.

Commissioner Parker called for a five-minute break at 1732. The meeting was called back to order at 1736.

Business Manager/District Secretary's Report: Secretary Wilson reviewed her written report.

1. Financial reports were reviewed. There were no questions or further comments.
2. Health Care Management Associates (HCMA) has given us 60 days-notice that she will be retiring. After assessing our account, she estimated that she spends between 5 and 15 hours per week managing our patient accounts. The variance is due to call volume, the amount of information to research, accounts receivable/collections, and statements. Initially, the plan is for me to train on this with Dave training as my backup. HCMA has agreed to work past the 60 days (ending November 10, 2015) to ensure that we are trained properly. She has also stated that she will continue billing services as they are now until we are able to take over ourselves. Considering her training schedule with other clients, our training may not be completed until late November or early December. We are also evaluating other vendors to provide this service.
3. The Red Cross Blood Drive on Monday, September 28, 2015, was very successful. The goal was to collect 15 units and 26 pints were collected from 27 donors. The next drive is scheduled for Tuesday, November 24, 2015.
4. The HeartStart monitors are now set up to transmit ECGs to Kadlec. Regional and Memorial are programed but there is an issue with their account that the vendor is going to research. There were no additional comments or questions.

Volunteer Association: The Chief discussed their issues in his report. Additionally, they received a letter from the Association of Washington Businesses to let them know that they will receive a \$1,000 donation to provide an area family Christmas.

Committee Reports

There were no committee reports.

Unfinished Business

There was no unfinished business.

New Business

1. 2016 DRAFT Budget - The draft budget was reviewed. Wilson discussed major changes in salaries, new BARS codes for commissioner expenses, a new benefits proposal, professional services BARS codes, and training. Capital Expenditures were also discussed. A workshop to discuss the draft budget in more detail would be scheduled in the next two weeks.

There was no further additional new business.

Chief left the regular meeting at 1830 for another meeting.

Commissioner Parker asked the Board if they had any items to discuss under Executive Session. There were no

Announcements & Upcoming Events

Commissioner Parker asked the Board if they had any announcements or upcoming events that had not already been mentioned.

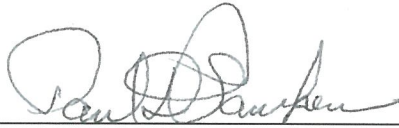
- The next County Commissioner's and Chief's meeting is tonight, which Chief left to attend.

- Commissioners Brixey and Kummer along with Chief Patterson would be attending the WFCA conference October 21 through 23, 2015.

Commissioner Parker asked if there was any other business, which there was none.

The next Commissioner's meeting was set for Tuesday, November 10, 2015 at 1600 hours at Station 81 in Mattawa, Washington. Commissioner Nesbit said he would not attend because he would be out of town for work from the morning of November 10, 2015 through November 16, 2015. Proposed agenda items are 1) Consent Agenda 2) Chief's Report, 3) District Secretary's Report, 4) Volunteer Association Report, 5) Committee Reports, 6) Unfinished Business, 7) New Business, 8) Executive Session, and 9) Announcements & Upcoming Events.

There being no further business to come before the Board, the meeting was adjourned at 1840 hours.



Chairman



District Secretary