

ROXBURY MANAGEMENT COMPANY RENTAL APPLICATION

Complex: _____

Separate application required from each applicant age 18 or older

Please print & complete all fields

Applicant's Name (First, Middle, Last)	Date of Birth	Social Security No.	Driver's License #/State
Home Phone	Cell Phone	Email Address	

NUMBER OF PERSONS TO OCCUPY APARTMENT: _____ **List all, including minor children, who will live with you**

Name	Birthdate	Age	Sex	Relationship

PETS - Keeping of pets requires owner's consent & deposit

Do you have any pets/animals? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, what type and approximate weight?
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RENTAL HISTORY: Please list all your addresses for the past 5 years

	Current Residence	Previous Residence	Previous Residence
Street Address			
City/State/Zip			
Dates of Occupancy			
Name of Owner/Manager			
Telephone of Owner/Manager			
Reason for Leaving			
Last Rent Paid			

EMPLOYMENT HISTORY: Please list all employers for the past 5 years

	Current	Former
Employer		
Name of Supervisor		
Employer Phone		
Address		
Job Title		
Dates of Employment		
Gross Monthly Income		

PERSONAL REFERENCES:

Emergency Contact (Name)	Address/City	Telephone	Relationship
Other Personal Reference			

ADDITIONAL INCOME:

Source/Description	Gross Amount	Frequency	Duration

OTHER MAJOR FINANCIAL OBLIGATIONS:

Description	Amount	Frequency	Duration

RENTAL APPLICATION (continued)

VEHICLE INFORMATION:

Make/Model	Year	Color	License / State

BANK ACCOUNTS:

Bank Name	Account Type	Account Number

ADDITIONAL INFORMATION (Check answer that applies):

- Do you (or anyone living with you) smoke? YES NO
- Have you ever filed for bankruptcy? YES NO
- Do you have any musical instruments? YES NO
- Do you have any water-filled furniture that you intend to use in the apartment? YES NO
- Have you ever been convicted of selling, possessing, distributing, or manufacturing illegal drugs, or were you convicted of any other crime? YES NO
- Have you ever been evicted or named as a defendant in an eviction for non-payment of rent or for any other reason? YES NO
- Do you know of anything which may interrupt your income or ability to pay rent? YES NO

If you answered YES to any of the above, please explain: _____

How did you hear about this building? _____

- Applicant hereby applies to rent/lease Apartment #____ at _____ for \$_____/month, and upon owner's approval agrees to enter into a Rental Agreement and/or Lease and pay all rent and security deposits required before occupancy.
- **A \$40.00 application fee is hereby submitted for the cost of processing this application and obtaining credit history and other background information.**
- I hereby certify that all the information given in this application is true and correct to the best of my knowledge. I understand that my lease or rental agreement may be terminated if I have made any material false or incomplete statements in this application. **I authorize verification of the information provided in this application from my credit sources, credit bureaus, current and previous landlords and employers, and personal references.** I understand that if I have initiated a "security freeze" on my credit information with any of the credit reporting agencies, I will promptly lift the freeze for a reasonable time so that my credit report may be accessed by the Landlord/Manager; and I understand that if I fail to do so, the Landlord/Manager may consider this an incomplete application. (CC §1785.11.2). This permission will survive the expiration of my tenancy.

Applicant Signature: _____ Date: _____

OFFICE USE:

- ACCEPTED
- ACCEPTED BUT SEE CONDITION
- REFUSED: REASON(S)

