

## **Regular Meeting Minutes**

Tuesday November 19, 2024

The regularly scheduled Public Water Supply District #6 meeting was held on Tuesday, November 19, 2024, in the conference room of the district office, 6000 Kingsway Drive, House Springs, MO 63051. The meeting was called to order at 6:00 pm.

Roll call showed President Gary Goede, Director Angela Berga, Vice President James Lehnhoff, Director Paul Carr, and Tom Lammert were present.

Others present included were District Manager Kevin Ritz and Cochran Project Manager TJ.

**Approval of Agenda:** Director James Lehnhoff motioned to approve it, and Director Tom Lammert seconded a motion to approve the agenda as presented. The motion passed unanimously.

**Approval of Minutes:** Tuesday, October 15, 2024. Director James Lehnhoff motioned to approve with correction to change the motion to correct the last meeting minutes; on the Motion to Adjourn, James Lehnhoff did not second the motion- Tom Lammert seconded the motion. Director Tom Lammert seconded a motion to approve the minutes as presented with noted corrections. The motion passed unanimously.

**Citizens to be heard:** None

## **Update on Capital Improvement Projects:**

### **Highway W Watermain Extension Project number 24-9945**

- Cochran was authorized to begin work at the May board meeting.
- The topographic survey has been completed.
- Cochran is working on finalizing an alignment.
- Cochran has submitted easements to the district for acquisition.
- Targeting an early spring start date.
- Cochran has completed the additional topographic survey due to the alignment changes.
- Cochran presented the proposed schedule (see attached plan).

### **Lower Byrnes Mill Watermain Extension Project number 22-9938**

- Cochran has updated the two new easements caused by filed changes.
- Cochran submitted easements to the district for review.
- KJU has pressure tested and tested the new water main.
- Cochran performed a final walk-through with the District and KJU.
- Final payment was made to KJU per ordinance.

## **Managers Reports**

### **Emergency Repairs:**

- 10/15 split on 6" main cut out 3' and installed to couplings

### **Maintenance Repairs**

- Repaired three old meter service
- Installed two new meter settings

## **Other**

### **Trucks**

Work on F- 150 's:

- The rear differential went out. It's still under warranty. I had 45K maintenance service while at the dealer.
- The fuel tank was drilled while in the gravel parking lot at the office. I had it replaced by House Springs Discount.

### **Safety**

- The district received a worker's compensation insurance award for 10 years of no reportable claims and a loss ratio of 35%.

### **Regulatory Compliance:**

- Disinfection residuals averaged 1.0 mg/L free residual
- 8 Monthly routine Bacteriological (Bac-T) clean

**Approval of Bills by Ordinance #2752:** Director James Lehnhoff motioned to approve Ordinance 2752 in the amount of **\$137,251.18**, and Director Paul Carr seconded the motion. The motion passed unanimously.

**Approval of Treasurer's Report:** Director James Lehnhoff motioned to approve the Treasurer's report, and Director Angela Berga seconded the motion to approve. The motion passed unanimously.

### **Old Business:**

- 2025 Budget draft/resolution 142. I attached a budget draft spreadsheet.

### **New Business**

- 2025 Municipal elections/ resolution 143. Director Angela Berga motioned to pass resolution 143 establishing our election for sub-districts 4 and 5; Director Paul Carr seconded the motion. The motion passed unanimously.

- Safety Awards luncheon. Director Tom Lammert motioned to approve the Safety Luncheon on Tuesday 18<sup>th</sup>, at 11:30. Director Paul Carr seconded the motion. The motion passed unanimously.

**Closed Session:** None

**Motion to Adjourn:** No other business appeared. Director Angela Berga motioned to adjourn. Seconded by James Lehnhoff. Motion passed. The meeting adjourned at 7:01 p.m.

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Board President

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Board Secretary