

Janitorial Staff Job Description

Position Overview: Revelation of Hope Counseling Services, LLC is seeking a janitorial staff to provide contract work as needed in the Jackson, TN office(s). This position is an independent contractor.

Reports to: Chief Executive Officer

Duties/Responsibilities:

- Washes windows and mirrors.
- Takes out the trash and recycling.
- Cleans, sanitizes, and stocks restrooms and offices
- Sweeps, mops, polishes, and vacuums floors.
- Organizes toys, games, and supplies in the playroom(s) according to model or specified outline
- Other duties as may be assigned.

Qualifications and Skills:

- High school diploma or equivalent preferred
- Proven work experience
- Works well independently and has strong time management skills.
- Handles the physical demands of the job, including standing and walking for most of the shift, bending, climbing, and lifting at least 50 pounds.
- Strong critical thinking, communication, and listening skills

Application instructions:

For consideration, please email Résumé and Cover Letter/Letter of Interest to info@rohcs.org