

February 1, 2016
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday February 1, 2016 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was led by John Calhoon. The Pledge of Allegiance was recited by all.

Present: Mayor Lentz, and Commissioners Edwards, Stirton, Krug, and Boller. City Attorney Kevin Hill and City Clerk/Administrator Kim Clausen were also present.

Motion by Commissioner Edwards to adopt the agenda after Mayor Lentz requested to add the Park & Recreation Board rules after Public Comments. Seconded by Commissioner Boller. All aye.

Motion by Commissioner Stirton to approve the minutes from the January 4, 2016 regular meeting. Seconded by Commissioner Krug. All aye.

Motion by Commissioner Stirton to approve Appropriation Ordinance #3390 (Payroll) for the amount of \$31,953.70. Seconded by Commissioner Krug. All aye.

Motion by Commissioner Stirton to approve Appropriation Ordinance #3391 (Disbursements) for the amount of \$133,490.78. Seconded by Commissioner Krug. All aye.

Public Comments

Stacy Gaskell was present to ask about using the Blue Building at no charge for a Girl Scout lock-in. Motion by Commissioner Edwards to approve the use of the Blue Building at no charge on March 19th & 20th for a lock-in for the Girl Scouts. Seconded by Commissioner Boller. All aye. They will still have to pay the \$25.00 charitable event charge and deposit for each day. Gary Thompson was present to ask for relief on his water bill due to a leak. The Commission asked the city clerk to come up with a fair amount to credit his account.

Parks & Recreation Rule Changes

The president of the Parks & Rec Board, Colby Knudson was present to discuss the changes in rules at Mission Lake with the Commission. Motion by Commissioner Stirton to adopt the changes to the 2016 camping regulations. Seconded by Commissioner Edwards. All aye.

First Reading of Ordinance on Quarterly Rate Increases

The first reading of the Sewer Rate Ordinance was done. This will increase 2% of the user charge every three months. The Ordinance will be approved at the next meeting on the 16th.

Adopt Resolution for Security Benefit 457 Deferred Compensation Plan

Motion by Commissioner Edwards for Mayor Lentz to sign the signature page of the Adoption Agreement and Resolution document. Seconded by Commissioner Krug. All aye.

Review Sealed Grave Opening Bids

The bids to open and close graves at the Horton Cemetery were opened. The bid was awarded to Clement Properties LLC for the amount of \$300.00. There were two other bids received, one from Rich Kiehl for the amount of \$550.00, and one by Martin Construction for \$450.00. Motion by Commissioner Boller to award the bid to the lowest bidder (Clement Properties LLC) for the amount of \$300.00. Seconded by Commissioner Edwards. All aye.

Handicapped Accessible Restroom(s)

Pat Cox is looking into getting some specs drawn up for the new handicapped accessible restroom at City Hall so that the city can go out for bid. This is a requirement from USDA. Pat will also assist in requesting an extension on the deadline if needed.

Rex West

Rex West and team completed the first phase of the electric meters for Mission Lake. They will work on the pole meters once the supplies arrive.

Chief Calhoon

The red Dodge police vehicle was sold to Highland Community College Technical Center for \$10,000. They will take possession once the new police vehicle arrives. John plans to equip the new vehicle with a cage, gun rack, cameras...etc. He will have an estimated total of costs at an upcoming meeting.

Cody Spire's last day was January 31st. Michael James will be a full time officer, rather than part-time, and will be paid the full-time rate.

John Boller is now a resident of Horton. Motion by Commissioner Stirton to increase Officer Boller's pay to \$16.00 hr, and to prorate to the day that he turned utilities on in Horton. Seconded by Commissioner Krug. Aye—Commissioners Krug, Stirton, and Edwards. Abstain—Commissioner Boller.

All of the radios frequencies have been updated with other agencies on the 800 radios.

Horton Police will host Kansas Law Enforcement Training that will take place in May. Mayor Lentz has offered up his building to host the training if it is available that weekend.

Mayor Lentz

Mayor Lentz met with Pat Cox and did a walkthrough with him on the properties affected by the Community Development Grant before opening up for bid. Motion by Commissioner Edwards for BG Consultants, Inc. to go out for bid on the improvements through the Community Development Grant. Seconded by Commissioner Boller. All aye.

The new clock for the clock tower has arrived. The city is working with The Verdin Company on what electric requirements that they need to install.

Mayor Lentz asked for the Commissions input on whether the city should sell the Armory or not. The consensus was to sell it. There will be a Special Meeting set up soon to discuss with the school district, NEK-CAP, and other affected parties.

City Clerk/Administrator

Motion by Commissioner Stirton to approve the CMB license for Blue Ribbon Diner for 2016. Seconded by Commissioner Edwards. All aye.

The Commission appointed Wade Edwards as the voting delegate, and Dawn Hadley as the alternate delegate for the 2016 Annual Business Meeting with the Kansas Rural Water Association.

Motion by Commissioner Boller to commit to \$4,100 for NEKEF (Northeast Kansas Enterprise Facilitation) 2016. Seconded by Commissioner Edwards. All aye. This will come out of the General Fund due to low cash in the Industrial Fund.

Commissioner Krug

Commissioner Krug is going to work with Kim to get the Brown County Conservation Cost Share Program Application filled out and turned in for the airport ground.

Krug also spoke about the hostile people that the front office had to deal with while trying to collect past due electric bills at Mission Lake.

Commissioner Stirton

Commissioner Stirton asked if we have advertised for the Lake Caretaker position, and when it closes. It closes on February 19th.

Commissioner Edwards

Commissioner Edwards wanted to know if the other Commissioners were on board to pay off the 2005 Sewer Bonds early out of the electric fund as recommended by David Arteberry. This would alleviate some of the debt service currently paid out of the sewer budget. Kim will get in touch with the State Treasurer on the process to get this paid off.

Commissioner Boller

Commissioner Boller inquired about the lake tent camper at the lake that pays for season camping. This will be discussed further with the Parks & Rec Board at their next meeting.

Motion by Commissioner Boller to appoint Karl Gaskell as the new Parks & Recreation Board member. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Edwards to move the next Commission meeting to Tuesday, February 16th due to Presidents Day being on Monday. Seconded by Commissioner Stirton. All aye.

Motion by Commissioner Edwards to adjourn at 7:00 p.m. Seconded by Commissioner Stirton. All aye.

Kim Clausen, City Clerk

Tim Lentz, Mayor