

APPROVED

Arrowbear Park County Water District Regular Meeting November 16, 2023 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held November 16, 2023, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Vice-President Sheila Wymer
Director Paul Miller
Director Seth Burt
Director Craig Carpenter

Directors who were absent:

Also present were the following:

General Manager Magaña
Secretary Rimmer
Field Operations Supervisor Weber
Chief Lindley

Visitors present:

Open Session

President Bunyea called the meeting to order. Vice President Wymer led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Miller, Bunyea, Wymer, and Burt. Directors that were absent: None

Oath of Office

Secretary Rimmer swore in Craig Carpenter as the appointed individual for the period ending November 2024.

Public Comments:

There were no public comments.

Approval of Consent Agenda:

Vice President Wymer made a motion to accept the consent agenda, second was by Director Miller. Motion passed by unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly maintenance issues for the month of October and that the Technicians were working on Winter Projects.

- B) Chief Lindley reviewed the calls for the month of October, stated that he spoke with the County regarding moving the weather station, and that the department received a Service Award from Running Springs Chamber of Commerce.
- C) General Manager Magaña reported that the Auditors were continuing with the Audit for FY 2022/2023, that the Audit would be presented at the Regular December 2023 Board Meeting, and that he and the (2) Technicians attended the Water Sampling Class by Clinical Labs.

President Bunyea announced that the Closed Session is being held pursuant to Code 54957.6 Reason: Conference with Labor Negotiator.

Adjournment of Open Session: 6:56 PM

Closed Session began: 6:58 PM

Adjournment of Closed Session: 8:27 PM

Open Session began: 8:36 PM

Public announcement of action taken (if any) during Closed Session.

President Bunyea announced that no action was taken during the Closed Session.

Discussion / Action Items:

A) Fire Department

1. There was a discussion and a motion to approve the Employment Agreement for Fire Chief Paul Lindley effective January 1, 2024 through December 31, 2029. Motion was made to approve the Employment Agreement for Fire Chief Paul Lindley effective January 1, 2024 through December 31, 2029 and was made by Vice President Wymer, seconded by Director Carpenter, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

2. There was a discussion and a motion to approve the authorization for a future purchase of a Type 3 Engine for approximately \$125,000. Motion was made to approve the authorization for a future purchase of a Type 3 Engine for approximately \$50,000 and was made by Vice President Wymer, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None

Abstain: None

Absent: None

3. There was a discussion and a motion to approve the amended Schedule of Fees and approve Resolution 2023-11-16A, removing the Emergency Response Cost Recovery Fees section. Motion to amend the Schedule of Fees and approve Resolution 2023-11-16A, removing the Emergency Response Cost Recovery Fees section was made by Director Miller, seconded by Vice President Wymer, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt

Nays: None
Abstain: None
Absent: None

4. Fire Chief Lindley tabled the revisions and additions to the Fire Department's Standard Operating Procedures (SOP), indefinitely.

B) Board

5. There was a discussion to approve Resolution 2023-11-16, affirming the signers for the Authorization for Transfer of Funds from the Local Agency Investment Fund (LAIF) as Jeffrey Bunyea, President, Jason Weber, Field Operations Supervisor, and Caroline Rimmer, Board Secretary. Motion was made to approve Resolution 2023-11-16, affirming the signers for the Authorization for Transfer of Funds from the Local Agency Investment Fund (LAIF) as Jeffrey Bunyea, President, Jason Weber, Field Operations Supervisor, and Caroline Rimmer, Board Secretary and was made by Vice President Wymer, seconded by Director Miller, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt
Nays: None
Abstain: None
Absent: None

6. There was a discussion to amend Policy #2100 – Vehicle Policy in the District handbook and to add to the Standard Operating Procedure (SOP), for the Fire Department mandatory vehicle identifying information to all District vehicles. Motion was made to amend Policy #2100 – Vehicle Policy in the District handbook and to add to the Standard Operating Procedure (SOP), for the Fire Department mandatory vehicle identifying information to all District vehicles by Director Miller, seconded by Vice President Wymer, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt.
Nays: None
Abstain: None
Absent: None

7. There was a discussion regarding authorizing General Manager Magaña to pursue Grants/Funding for the Highway 18 Pipeline Project. Motion to approve authorizing General Manager Magaña to pursue Grants/Funding for the Highway 18 Pipeline Project was made by Director Miller, seconded by Director Burt, and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Wymer, and Burt.
Nays: None
Abstain: None
Absent: None


Announcements:

- A) The President had no announcements.
- B) The Board had no announcements.
- C) Staff reminded the Board of the December Board Meeting Potluck.

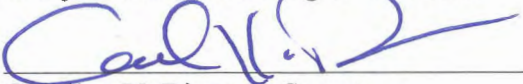
The next Regular Board Meeting will be December 21, 2023, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 9:09 PM.



Jeffrey M. Bunyea, President



Caroline V. Rimmer, Secretary