

Air Force Officers' Spouses' Club of Washington, D.C.
Spouse Scholarship Application
2018-2019

General Information/Criteria:

1. The Air Force Officers' Spouses' Club (AFOSC) awards merit-based scholarships to eligible USAF spouses who are currently enrolled in an accredited college or university seeking an Associate's, Bachelor's, Master's or terminal degree during the 2019-2020 academic school year.
2. Scholarships are awarded in accordance with the AFOSC Scholarship Committee Policies and Procedures.
3. Selection criteria may include all or some of the following: academic achievement; standardized test scores; extracurricular activities (e.g. school and/or community athletics, volunteering, work experience, clubs, etc.); work history, citizenship, leadership roles; awards/honors; reference letters and personal essay.
4. The applicant is responsible for gathering and submitting all necessary information and official documents.
5. Awards are granted without regard to USAF member's military rank or applicant's race, gender, ethnicity, religion, or disability.
6. Applications must be postmarked no later than **1 March 2019**. No other delivery method will be accepted (e.g. hand-delivered, e-mailed or faxed.) Incomplete packets will be deemed ineligible. Please retain a copy of all documents; application packets will not be returned.
7. Applicants will be notified by email with the results.
8. The AFOSC Scholarship Committee invites individuals from the community with strong academic backgrounds to judge the application packets. Judges and their dependents are not eligible to apply for the scholarship. Judges may not be members of the AFOSC.
9. Please see the FAQ page at the end of the application and e-mail any further questions to AFOSCScholarships@gmail.com

Eligibility: Each Applicant must meet the following requirements:

1. Applicants must live in and/or applicants sponsor should be stationed in the National Capitol Region to include Stafford County to apply.
2. Applicants must be currently enrolled in an accredited college or university and will be attending and accredited college or university during the 2019-2020 academic school year.
3. Each applicant must be the non-military spouse (or widow/widower) of an active duty, reserve, guard, retired, MIA/POW, deceased officer or enlisted member of the United States Air Force.
4. Applicants must have a minimum cumulative 3.0 GPA based on a 4.0 scale.
5. Applicants accepting full college/university scholarship may not accept an AFOSC Scholarship.
6. Applicants may not have previously won an AFOSC Scholarship.
7. The AFOSC Scholarship Committee members and their dependents are not eligible to apply for or receive this scholarship.

Limitations:

1. Scholarship funds are to be used within the 2019-2020 academic year for those seeking an Associate, Bachelor's, Master's or terminal degree.
2. All funds received shall be applied to tuition and/or associated university costs administered by an accredited college or university. These costs may include books, fees, room or board, but may not be used to cover fees from previous academic years, penalty fees or disenrollment fees.
3. Payment of scholarship awards will be made directly to the selected school. The recipient **must** provide the Scholarship Committee with the name and address of the school the recipient will attend. This information, along with the **Enrollment Verification Form** must be postmarked by **1 October 2019**, or the award will be considered unclaimed.
4. The scholarship award, when combined with other scholarships, must not exceed the cost of tuition, fees, books, room and board for the academic year. Any remaining funds must be returned to the AFOSC Welfare Fund.
5. Applicants accepting an appointment to a military service academy, a 4 year full ROTC scholarship (most only pay tuition) or a full scholarship (to include the GI Bill) which pays 100% of the student's tuition, fees, books, room and board become ineligible for this award. Any applicant awarded an AFOSC Scholarship that intends to attend a military service academy or intends to use a full scholarship, must notify the AFOSC Scholarship Committee immediately and forfeit the AFOSC Scholarship. The AFOSC scholarship, will, in turn, be awarded to an alternate scholarship recipient.
6. Recipients who accept a scholarship from another military officers'/enlisted spouses' organization become ineligible for the AFOSC Scholarship and must notify the AFOSC Scholarship Committee immediately and forfeit the award. The AFOSC scholarship will, in turn, be awarded to an alternate scholarship recipient.
7. Prior recipients of an AFOSC Scholarship are not eligible to apply for or receive the AFOSC Scholarship for the 2019-2020 academic school year.

Please keep this sheet for your records

AFOSC SPOUSE 2019 SCHOLARSHIP APPLICATION

The AFOSC is a private, nonprofit organization.

It is not part of the DOD or any of its components and has no governmental status.

Application Instructions:

1. **Print completed application or type**, using only available spaces on this form. Do not use back of form. Do not print using double sided. Do not attach a resume.
2. It is important that applicants provide any and all qualifying information in the application categories (Educational, Community/Volunteer Service, Community/Club Activities, College Activities, Awards/Honors.) Scholarships are awarded based on total points. Please attach additional data sheets as necessary to gain maximum points.
3. Mail the completed application and any supporting documents to:
AFOSC
Attn: Scholarship Committee
P.O. Box 8490
Washington, D.C. 20032
4. Your complete packet must be postmarked no later than **1 March 2019**.

Application Completion:

This application becomes complete and valid only when all of the pages listed below are delivered. All materials must be submitted at the same time. Each page of the application must include the last four digits of the applicant's SSN. Copy only the pages indicated and attach. Do not staple, but paper clip together in the following prescribed order:

- Personal Data Sheet
- Proof of Air Force Dependency. One of the following must be provided:
 - o Dependent Verification Letter (can be obtained from MPF)
 - o Photocopy of current orders (Active Duty only) with SS# blacked out. Dependent's name must be listed and highlighted.
 - o Retirement orders and additional documentation with dependent's name (eg: copy of valid dependent ID card).
 - o DD1172 form MUST be recently signed by applicant and approving authority-Verified in DEERS.
- One copy** of the Educational, Employment and Community/Volunteer Data sheet(s)
- One copy** of the College Activities and Honors/Awards Data Sheet(s)
- Two copies** of the Essay written by the applicant on the following question:

“What are your career objectives and goals?”

- Type essay, including a title, on 8½” x 11” white bond paper, 1-inch margins, 12pt Times New Roman, double-spaced, 250-300 words in length. Place your SSN (Last 4 ONLY) in the upper right corner and your **word count at the end of the essay. DO NOT use your name, school, position, or other identifiers in the essay.**
 - Judging criteria include: ideas, originality, mechanics, technical (following the given directions), vocabulary, organization, and overall impression of the essay.
- Official college transcript. College GPA must be visible and Fall 2018 grades must be included.**
 - Advisor Signature Page** (page 6 of the application)
 - One reference letter** from a person who knows you well. May not be written by a relative.
 - Certification Letter** (page 7 of the application)

PLEASE KEEP THIS SHEET FOR YOUR RECORDS

AFOSC SPOUSE 2019 SCHOLARSHIP APPLICATION**Personal Data Disclosure****PRINCIPLE PURPOSES:** To facilitate award of scholarship funds to education centers and determine eligibility.**ROUTINE USES:** Information may be disclosed to federal, state and local education institutions for the purpose of allocating awards to scholarship recipient accounts; the AFOSC Scholarship Committee for accounting purposes, and to verify military dependent eligibility. Applications are kept on file for one year then shredded.**PERSONAL DATA SHEET****APPLICANT'S INFORMATION**

NAME (last, first, middle)

Applicant's Last Four (SSN):

Street Address:

Name and Address of College Attending:

City/State:

ZIP:

Applicant's USAF Military ID Card Expiration Date:

Home Phone Number:

Cell Phone:

E-mail address:

SPONSOR'S INFORMATION

Sponsor's Eligibility Category: (Check One)

Active Duty _____ Retired _____ Deceased _____ Guard _____ Reserve _____ POW/MIA _____

Sponsor's Name

USAF Rank/Grade

Sponsor's Organization

Sponsor's Last Four (SSN)

Organization Address

Duty Phone Number:

Current Mailing Address (if different than applicant's)

E-mail Address:

Home Phone Number

Sponsor's USAF ID Card Expiration Date

How did you hear about our scholarship? Google, Facebook, email, word of mouth, advisor, other _____

Did you apply for another spouse club scholarship? _____

If so, which spouse club? _____

AFOSC SPOUSE 2019 SCHOLARSHIP APPLICATION

*It is important that applicants provide any and all qualifying information in the application categories (Educational, Employment, Community/Volunteer Service, Community/Club Activities, College Activities, Awards/Honors). Scholarships are awarded based on total points. Please attach additional data sheets if necessary.

EDUCATIONAL DATA			
Colleges attended (Name, City, State)	GPA	Dates Attended	
		From Mo/Yr	To Mo/Yr

EMPLOYMENT DATA List last 5 years of employment (January 1, 2013-December 31, 2018 ONLY). List most recent employment first. Paid and Unpaid Internships/Practicums can be listed here.			
Job Description (Include Job Title, Supervisor, City, State)	Estimated Total Hours	Dates employed	
		Mo/Yr	to Mo/Yr
EG: Teacher, Greenvale Elem, OKC, OK 73127. Jim Brown, Principal	190 days x 8hrs=1520	09/12	06/13

TOTAL HOURS: _____

COMMUNITY ACTIVITIES/VOLUNTEER SERVICE List past 5 years (January 1, 2013 to Dec 31, 2018) of volunteer work or participation in service, religious, and other community organizations or clubs. Verification of service may be required. List most recent service first.				
Organization (Name, City, State, Supervisor)	Position/Title	Estimated Total Hours	Dates volunteered	
			From Mo/Yr	To Mo/Yr
Red Cross, Blood Drive, Norman, OK	Helped w/ blood drive	8	09/13	09/13
Relay for Life, Yukon, OK Sally Musae	Checked in participants	25	4/14	4/14
MYC Travel Soccer, Mustang, OK Coach Hoover	Team Manager	60	8/14	6/15

TOTAL HOURS: _____

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COLLEGE ACTIVITIES List activity and place the descriptive symbol in the appropriate year column		
C-Captain	P-President	T-Treasurer
CC- Co-Captain	VP-Vice-President	S-Secretary
		M-Member
		L-Letter
O- Please state position		
Activity	Position	Description of Est Hours and Year(s) participated
<i>e.g., Baptist Student Union</i>	<i>VP</i>	<i>20 hours per month-100 hours total Fall 2013</i>
<i>National Honor Society</i>	<i>P</i>	<i>10 hours per month-50 hours total Fall 2013</i>

AWARDS/HONORS (Last 5 Years Jan 1, 2014-Dec 31, 2018)	Description of Award/Honor	Date(s)
<i>e.g., Dean's List</i>	<i>Min GPA 3.5 required</i>	<i>Fall 2012</i>
<i>PTA Volunteer of the Year</i>	<i>Park Hill Elementary</i>	<i>9-/11-6/12</i>
<i>Key Spouse Volunteer of the Year</i>	<i>22ARW, McConnell AFB Wichita KS</i>	<i>May 2013</i>

College Advisor Signature Page

Name of Applicant: _____

ADVISORS PLEASE COMPLETE THE FOLLOWING: (Attach official college transcript to complete the application)	
Major:	Minor:
Official College GPA:	Advisor Signature:
Advisor Name/Title: Advisor Email: Advisor Phone number:	Date:

AFOSC SPOUSE 2019 SCHOLARSHIP APPLICATION

CERTIFICATION LETTER

I further certify that should I accept an Air Force Officers' Spouses' Scholarship Award (AFOSC), I will abide by the following conditions:

1. Scholarship funds are to be used within the 2018-2019 academic year.
2. All funds received shall be applied to tuition and/or associated university costs administered by an accredited college or university. These costs may include books, fees, room or board but may not be used for past or current penalties or disenrollment fees.
3. I will have until **1 May 2019** to complete, sign and postmark a notice/acceptance of award. In failing to do so, I will forfeit the award and it will, in turn, be awarded to an alternate applicant.
4. As a scholarship recipient, I must submit (postmarked) the name and address of the school I will attend for the 2019-2020 academic year along with the **Enrollment Verification Form** to the scholarship committee **NLT 1 October 2019**.
5. After receiving the notice of acceptance of award letter, and the Enrollment Verification Form, the scholarship award, along with a cover letter with the terms of the scholarship, will be mailed directly to the college or university.
6. The scholarship award, when combined with other scholarships, must not exceed the cost of tuition, fees, books, room and board for the academic year. Any remaining funds must be returned to the AFOSC Welfare Fund as soon as possible.
7. If I accept an appointment to a military service academy, receive a full four year ROTC scholarship (most only pay for tuition), or a scholarship (including the GI Bill) which pays 100% of the student's tuition, books, room and board and academic fees, I will be ineligible for this AFOSC scholarship award.
8. If I accept a scholarship from another military officers' /enlisted spouses' organization, I will be ineligible for this AFOSC scholarship. I have not accepted a previous AFOSC scholarship.
9. I am a responsible citizen in good standing in the school and the community.
10. It is my responsibility to notify the AFOSC Scholarship Committee of any change of status (e.g., change of schools, change in address, etc.) Failure to do so may result in the forfeiture of my scholarship award.
11. Unclaimed funds as of **1 October 2019** revert to the AFOSC Welfare Fund.
12. If any of the above conditions are violated, scholarship funds must be returned to the AFOSC Welfare Fund.

I agree that my signature on this form will authorize the AFOSC Scholarship Chair to release this application, including GPA, reference letters, essays and transcript(s) to the Scholarship Committee, as needed.

I certify that all information in this application is accurate to the best of my knowledge, and the essay is entirely my own effort.

APPLICANT'S NAME:

Printed _____

Signature _____ Date: _____

SPONSOR'S NAME:

Printed _____

Signature _____ Date: _____

AFOSC SPOUSE 2019 SCHOLARSHIP APPLICATION

Frequently Asked Questions:

- 1. Is this scholarship only for officers? No, it is open to all ranks in the USAF.**
 - 2. Do you have to live in the DC area to apply? You must live in and/or applicants sponsor should be stationed in the National Capitol Region or in the following surrounding counties listed on application form.**
 - 3. My parent is in the Army, Navy, Marines or Coast Guard. Am I eligible to apply? No, this scholarship is only open to US Air Force dependents.**
 - 4. My stepparent is in the Air Force and I've lived with him/her for 7 years. Can I apply? No. You must be categorized as an Air Force dependent.**
 - 5. My parent works as a civilian on an Air Force Base. Can I apply? No, you are not a USAF dependent.**
 - 6. My parent served in the USAF for 7 years and got out. Am I eligible? No. Your parent is a proud USAF veteran, but you are no longer considered a dependent.**
 - 7. If I've previously won for another spouse club (eg: Scott OSC, McConnell OSC) can I apply and win for AFOSC? Yes, you can.**
 - 8. If I've previously won a scholarship from AFOSC or AFOWC can I apply again in a different category? No. Once you've won one of our scholarships, you can not win again.**
 - 9. Can I apply for several different spouse club scholarships in the same year? Absolutely. Although our rules state that you may only win one spouse club scholarship. If you win for two clubs in the same year, you'll have to accept one and decline the other.**
 - 10. Can the check be written out to any other person/agency/landlord? No, the check will only be written to the University.**
 - 11. Can I send in a print out of my college board ACT/SAT scores? Yes, as long as your first and last name is clearly visible on your print out.**
 - 12. Will you let me know if my application arrives? No. We receive well over 100 applications each year and once the deadline has passed, we are busy processing the applications for judging. If you are concerned, please consider paying for tracking.**
 - 13. How do you notify the applicants? Every applicant will be notified in writing. Recipients will also be notified by email. Notifications will occur in early May.**
 - 14. I'm a spouse and a college student, which application do I use? College applications are for USAF dependent children who are in college. Spouses will fill out the spouse application forms.**
 - 15. Reference letters do not have to be sealed in an envelope. That's up to the author of the reference letter.**
 - 16. We are a dual active duty family. Can my spouse apply? No, only non military spouses may apply.**
- Do NOT print double sided pages and do not include a resume or picture**
 - Do not forget to include 2017 Fall semester grades. They must be included on your transcript.**

Applicants last 4 digits of SSN _____
AFOSC SPOUSE 2019 SCHOLARSHIP APPLICATION

**Mail your application to AFOSC Scholarships, P.O. Box 8490, Washington, D.C 20032
YOUR COMPLETE PACKET MUST BE POSTMARKED NO LATER THAN 1 March 2019**