

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 10

MAY 8, 2025

MEETING MINUTES

- 1) **Call the Bexar County Emergency Services District 10 meeting to order and establish a quorum.** – *Commissioner Kelley called the meeting to order at 7:01 PM (19:01). A quorum was established with Commissioner Kelley, Commissioner Yates, Commissioner Hicks and Commissioner Lazar present. Commissioner Wallace was absent.*
- 2) **Invocation: Pledge of Allegiance to the American Flag.** – *The Pledge of Allegiance was recited.*
- 3) **Citizens to be heard (three (3) minute limit).** – *There were no requests for citizen's public comment.*
- 4) **Approval of the meeting minutes for March 13, 2025, and April 9, 2025.** – *Commissioner Lazar motioned to approve the meeting minutes from March 13, 2025, and April 9, 2025, with a second from Commissioner Yates. The motion carried with 4-Aye and 0-Ney.*
- 5) **Discussion, updates, and action regarding the following financial items:**
 - a. **Monthly Financial Reports** – *Commissioner Hicks motioned to approve the financial reports as presented, with a second from Commissioner Lazar. The motion carried with 4-Aye and 0-Ney.*
 - b. **Financial Plan and Long-Term Forecast by Texas ESD Consulting** – *There was no action taken on item 5.b.*
 - c. **Review of the 2024-2025 Budget** – *There was no action taken on item 5.c.*
 - d. **2023 Audit Report** – *There was no action taken on item 5.d.*
 - e. **2024 Audit Report** – *Commissioner Hicks motioned to have Christopher Herrera file a 30-day extension with the Bexar County Commissioners Court, with a second from Commissioner Lazar. The motion carried with 4-Aye and 0-Ney.*
 - f. **Payment of bills and/or payroll and ratification, if any.** – *Commissioner Hicks motioned to approve payroll, current bills and ratify the payment of bills paid as presented, with a second from Commissioner Yates. The motion carried with 4-Aye and 0-Ney.*
- 6) **Discussion, updates, and action regarding status of note/loan with any other lender or financial institution, including but not limited to Government Capital, Texas Independent Bank, or South Side Bank.** – *There was no action taken on item 6.*
- 7) **Discussion, updates, and action regarding the following operational items presented by the Fire Chief:**
 - a. **Command Staff Report** – *The command staff report was provided by Assistant Chief Faktor. There was no action taken on item 7.a.*
 - b. **Disposition of Excess Apparatus and Equipment to include the sale of the KME Ladder Truck** – *Commissioner Hicks motioned to approve the sale of the 2007 Suburban and set a value of \$3000.00, with a second from Commissioner Lazar. The*

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motion carried with 4-Aye and 0-Ney. Commissioner Hicks motioned to authorized Tim Faktor to sign the title on the Suburban, with a second from Commissioner Yates. The motion carried with 4-Aye and 0-Ney. Commissioner Kelley motioned to ratify the authorization for Tim Faktor to sign the titles on all of the trucks recently sold through Rene Bates, with a second from Commissioner Lazar. The motion carried with 4-Aye and 0-Ney. Commissioner Kelley motioned to approve the disposal of excess equipment and supplies that have been stored in the attic space at Sta 166, with a second from Commissioner Lazar. The motion carried with 4-Aye and 0-Ney.

- c. Purchase of 2017 KME Predator Custom Pumper** – *There was no action taken on item 7.c.*
 - d. Purchase and resale of two KME Ladder Trucks** – *There was no action taken on item 7.d.*
- 8) **Discussion, updates, and action on personnel of the department, including all employees, officers, fire chief, commissioners, appointed officials, and any other personnel of the department related to appointments, resignations, hiring, employment, vacation, duties, pay rates, benefits, reassignment, and District policies.** – *Commissioner Kelley motioned to authorize the Fire Chief to hire up to 15 part-time firefighters as needed at the same hourly rate as full-time firefighters, with a second from Commissioner Hicks. The motion carried with 4-Aye and 0-Ney.*
- 9) **Discussion, updates, and action regarding the Bexar County Emergency Services Districts Association.** – *There was no action taken on item 9.*
- 10) **Discussion, updates, and action regarding the date, time, and place of the next meeting, along with any items for the agenda.** – *Add repairs to trailers and station upgrades. The next meeting is tentatively scheduled for June 12, 2025, at 7:00 PM.*
- 11) **Adjourn.** – *Commissioner Kelley motioned to adjourn the meeting at 8:09 PM (20:09), with a second from Commissioner Hicks. The motion carried with 4-Aye and 0-Ney.*

ATTEST:

Marie Yates, Asst. President
Name/Title

6-12-2025
Date

Pam Kelley, President
Name/Title

6-12-2025
Date