

**LUZERNE COUNTY  
FLOOD PROTECTION AUTHORITY  
AGENDA  
July 18, 2017**

- I. Call to Order Re-convene the June 21, 2017 meeting
- II. Public Input
- III. Request a motion to ratify the minutes of the Authority meeting held June 21, 2017.
- IV. Bills and Communications

Ratify and confirm the payment of the following vouchers.

- Luzerne Bank Levee Raising Fund Vouchers June 17, 2017 thru July 14, 2017. (See Attached).
- PNC Bank Operations Fund Vouchers June 17, 2017 thru July 14, 2017. (See attached).

- V. Report of the Treasurer

Reconciled Bank Balances as of June 30, 2017:

**Unrestricted Operations Fund (Levee Fee)**

PNC Bank	\$457,403.00
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**Restricted Levee Raising Fund**

Luzerne Bank	\$3,798,565.44
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US Bank:

Federal Escrow Fund	\$157,036.10
Commonwealth Escrow Fund	\$1,323,793.89

**Restricted Capital Expenditure Fund**

Luzerne Bank	\$298,255.70
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- VI. New Business
  - A. Authorize the payment of Geo-Technology Assoc., Inc. Invoice #31067113 in the amount of \$34,000.00 out of the Restricted Reserve Fund. This work is the inspection and hydraulic testing on 123 relief wells

on the levee system. This is a levee certification requirement and not a maintenance/repair project that would typically be paid out of the Operations Fund.

- B. Authorize the payment of Borton Lawson Engineering invoice #2017-3311-001 in the amount of \$1,466.32 out of the Restricted Reserve Fund. This work is for Phase I engineering services on the Closure Structure Modification Project, which is a large capital improvement project and not a maintenance/repair project.
- C. Request permission to approve the proposal from Quad 3 Group, Inc. 37 N. Washington St. Wilkes-Barre, in the amount of \$5,800, for roof design and construction administration services to replace the roof at the Authority's new storage building on Delaney St. in Hanover Twp. Lowest proposal of three (3) that were submitted.
- D. Request permission to approve the new "Levee Operations Supervisor" job description.
- E. Authorize the implementation of Montour County Mitigation Project #03-17-0002. Hospital Run Levee raising.
- F. 2017 Levee Fee update
- G. The Riverfront Park, Millennium Circle and Northampton portal door trail installation took place on July 14, 2017.
- H. The USACOE annual inspection will take place the week of July 24, 2017.
- I. "No Dirt Bikes/ATV's signs are being installed along the levee system in known problem areas.
- J. The Commonwealth Fleet Gas Card Program is now being utilized by Authority staff.
- K. Initial negotiation session dates for the AFSCME Collective Bargaining Agreement are set for Thursday August 10<sup>th</sup> and Thursday August 24<sup>th</sup>.
- L. Surplus Vehicle discussion.

VII. Next Regular Meeting: August 15, 2017 at 1:00 p.m.  
300 Laird St. Suite A-1  
Wilkes-Barre, PA 18702

Next Mitigation Advisory Board Meeting : TBD  
At 11:00 a.m.  
300 Laird Street Suite A-1  
Wilkes-Barre, PA

VIII. Adjourn/Recess