

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
November 19, 2024

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:06 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, and Trustee Chaffee. Absent: Treasurer Fleming & Trustee Long. Also present was Transfer Station Attendant Jeffrey Craigmyle, County Commissioner Jim Maike, Residents: Travis Mund & Tammy Martinez
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Supervisor Maike to approve the agenda as presented. Ayes all. Agenda approved.
5. **Approval of Board Minutes 10/15/24** – Trustee Chaffee with support by Supervisor Maike moved to approve the minutes as presented. Ayes all. Minutes approved.
6. **Public Comment** – Tammy Martinez spoke. (Treasurer Fleming arrived)
7. **Bills & Financials:**
 - A. **Treasurer’s Report** – Reconciled Bank Balances as of 10/31/24 – General Account \$1,040,740.79, Tax Account \$5,289.73.
 - B. **Bank Reconciliation 10/31/24** - \$1,040,795.97 less outstanding check of \$55.18 equals book balance of \$1,040,740.79. (General Fund \$746,467.49; Roads \$186,235.60; Fire \$202.70; Cemetery \$33.76; Building Dept. \$3,645.70; ARPA \$104,155.54)
 - C. **Township Bills**- Amount: \$129,672.04 (cks 12938 – 12968 & E810 – E815). A motion by Trustee Chaffee supported by Treasurer Fleming was made to approve the payments. Ayes all. So moved
 - D. **Budget Review:** November is **75%** of FY 24/25.
 - E. **Budget Resolution 2024-25** – Motion by Treasurer Fleming with support by Trustee Chaffee to approve the budget resolution as presented. Roll Call: Ayes all. Absent: Trustee Long. Resolution 2024-25 was adopted.
8. **Unfinished Business:**
 - A. **Parking Lot Bumpers/Fence:** The Clerk updated the Board.
 - B. **Re-Trac Registration** – Tabled until February
9. **New Business:**
 - A. **Holiday Hours for the Transfer Station** – Transfer Station Attendant Jeffrey Craigmyle agreed to work the Thursday following the holidays of Christmas and New Year’s Day. Supervisor Maike supported by Clerk Chaffee moved to pay Attendant Craigmyle time and ½ for both of those days. Ayes all, so moved.
 - B. **Republic Services Contract Renewal** - Clerk Chaffee presented the new contract which will begin in January 2025 and contains a 4% increase and maximums of 4% increases in years 2 and 3. Supervisor Maike with support by Trustee Chaffee moved to agree to the contract as negotiated. Roll Call Vote: Ayes: JM, CC, PC, BF. Absent: RL. Contract approved.
 - C. **O.T./Bonus for Receiving Board** – Clerk Chaffee asked that the 2 members of the Receiving Board be paid and extra \$60 as they worked until 3:30 a.m. after the 11/5 election. Supervisor Maike with support by Trustee Chaffee moved to approve the extra pay as requested. Ayes all, so moved. (Treasurer Fleming left)

10. Officer's Reports

- a. Zoning Official/Planning Co/ZBA** – The Planning Commission will ask for signs on M37 pointing to the Everett Township Hall. The Planning Commission is seeking community input on the Master Plan update. Zoning is receiving more complaints about campers being lived in. He has accomplished more compliance on some of the blighted properties and continues to pursue more in court. We will ask to add funds to next year's budget to install a restroom available to the outside.
- b. County Commissioner** -. The White Cloud Dam is coming down. Election went well with one member being replaced. The "Retreat" for County Elected Officials will meet at the Everett Township Hall next year.
- c. Transfer Station** – Transfer Station Attendant Craigmyle reported more new customers and the metal is almost all cleaned up.
- d. Supervisor** – Supervisor Maike reminded everyone of the upcoming Cemetery Board meeting. The first Wednesday in December NCTOA will meet here. Speakers will be from the Health Department and the Veteran's Affairs Office.
- e. Clerk** – The Clerk reported on the election.
- f. Treasurer** – had left.
- g. Trustees** – Trustee Long was absent.

11. Public Comment – (limited to 3 minutes per person on any topic) - none

12. Adjournment – The meeting was adjourned at 2:30 pm.

Respectfully submitted by Clerk Pam Chaffee