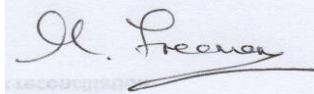


CLERK: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Glos GL54 5UG  
Tel: 01451 851988 Email: [nauntonpc@gmail.com](mailto:nauntonpc@gmail.com)  
[www.nauntonpc.org](http://www.nauntonpc.org)

The next meeting of Naunton Parish Council, to be held on Monday 22<sup>nd</sup> January 2024, starting at 7.30 pm. The meeting will take place in the village hall.



M Freeman, Clerk to the Council

16<sup>th</sup> January 2024

*Members of the public are welcome to attend and are invited to address the council at item 2 on the agenda.*

## AGENDA

### Call to order

- 1) **Declarations of Interest** on items on the agenda (Localism Act 2011) from Councillors
- 2) **To hear representations from the public regarding items on the agenda**
- 3) **Approval and signing of the previous meeting's minutes** (November 2023)
- 4) **Matters Arising** (Clerk's Report and update from Chairman)
- 5) **Planning applications**

#### To comment:

[23/03959/FUL](#) Littons. Amendments to approved drawings (Condition 2) of approved application n23/01654/FUL to open up ground floor rooms. Approved plan of ground floor can be found [here](#), for comparison. Councillors to decide on response to the new application.

[24/00092/LBC](#) relates to the above application.

[23/03843/FUL](#) – extension and resubmission of [23/03082/FUL](#) which was permitted in November 2023. NPC did not comment on this application as responses were inqurate. That application permitted a replacement building for ancillary residential use (including car storage, workshop and home office), installation of solar panels to the roof and solar panels to the roof of adjacent existing building. This application is to convert that second building and build a link between them for mower storage.

#### To confirm comments made between meetings:

[23/04019/TCONR](#) Maintenance to 2 trees at The Old Bakehouse Naunton. T1 Yew - Crown Reduction Works - Specification to include removal of all regrowth, back to previous reduction points. As per image. T2 Mulberry - Crown Reduction Works - Specification to include removal of all regrowth, back to previous reduction points. As per image. 'No objections' comment posted I accordance with minute 7, Nov 2021.

To note changes since the last meeting – none. The following is outstanding from October 23: [23/03259/FUL](#) Replacement animal shelter at Close Cottage. Awaiting decision.

- 6) Assets and risk assessment.** To receive reports on council assets and decide on any action required.

Recreation field (including dog waste) & benches	Cllr Hanks to report.
Play area (including dog waste)	Cllr Hanks to report.
Flood Monitoring	Cllr Russell to report on Flood Monitoring Group and partial obstruction in the river at Close Hill bridge.
Village Hall	Cllr Russell to report on Village Hall Committee
Any other assets:	

- 7) Asset check list.** Councillors to report on annual check of assets as agreed at the previous meeting. Items are listed in the Risk Inspection checklist ([this is the link](#)).

**8) Governance**

Councillors to review the following documents and decide on any changes. All documents are linked below:

- a) [Web accessibility](#)
- b) [GDPR policies and procedures](#)
- c) [Equality policy](#)
- d) [Recreation Ground Terms of Reference](#)
- e) [Risk Register](#) (Parish Council operations, not assets)
- f) [Complaints procedure](#)
- g) [Publication scheme](#)

- 9) Speeding in the village.** Cllr Barnes to report. See notes in the Clerk's report.

- 10) Biodiversity regulations.** Under the Environmental Action 2021 public authorities must consider what they can do to conserve and enhance biodiversity. As a minimum each body must adopt a Biodiversity Policy and an action plan. Councillors to review the following documents and decide on any action and/or amendments before adoption:

- a) Biodiversity policy
- b) Biodiversity action plan

- 11) Flooding.** Councillors to consider comments from Mr Houlden re: recent flood dangers in Naunton and to decide on any further action. See Clerk's Report for a copy of Mr Houlden's email.

- 12) Update on golf course and race yard.** See Clerk's report for correspondence with a resident. Councillors to decide on any action.

**13) Finances**

- a) **Budget v actual review** – see Clerk's Report
- b) **To receive current accounts and bank reconciliation**  
 Current account balance A/c 00462740: £16,202.14 (16 Jan 2024)  
 Deposit account balance A/c 01612290: £459.57 (16 Jan 2024).



## c) To approve payments and note receipts

The following payments to be approved				
	M Freeman	Clerk's salary December/January 2024 @ £235.17 p m	LGA 1972 s.112 (2)	470.34
	GAPTC	23/24 subscription	LGA 1972 s.143	95.09

The following credits have been received:				
	Deposit a/c	Interest December 2023		0.52
	Deposit a/c	Interest January 2024		0.47
<b>Payments between meetings:</b>				
2 <sup>nd</sup> January 2024 St Andrews Church, lease of VH & Field - £1.00				

**Any other business**

*NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the agenda for the next meeting only.*

The next meeting will be held on Monday 18<sup>th</sup> March 2024 at 7.30 p.m. in the village hall.