

CASCO TOWNSHIP BOARD OF TRUSTEES
MINUTES REGULAR MEETING
7/17/17 @ 7:00 PM

Approved 8/21/17

CALL TO ORDER: Overhiser called the meeting to order @ 7:00pm and led in the Pledge of Allegiance.

Present: Overhiser, Winfrey, Brenner, Macyauski, Graff and 24 other interested people.

Absent: None

Public Comment: Chris Barczak asked if Allan had a chance to look-into any of the state laws for fireworks? Allan stated that it is the State Law the day before, the day of, and the day after.

Judy read 3 different emails from individuals.

A resident from Eaton Park mentioned that there are dead trees along the roadway. Allan said if they are in the road right-away the Road Commission would take care of them.

Patti Arnold- 7434 Washington, mentioned that there is a street light out and North Shore Drive is very dark because of this. Alan said he would look-into that. Also, when Washington was paved a few years ago, from North Shore to Washington St. there have not been any painted lines put back.

Cheri read an email from Lance Webley;

Dear Casco Township Board of Trustees and Planning Commission,

I am a property owner on the west side of Blue Star Highway at the corner of Sunset Shores, Maple St. Just when I was planning to finally build my retirement cottage, I was informed that I cannot ever rent it short term to anyone. This would have been my home but when I'm not there, I planned to rent it for casual and additional income. Since I cannot do so and would have to pay all these property taxes for a new residence, I have decided not to bother.

I finally have the leisure time to enjoy Lake Michigan and the South Haven area. I thought about making this my primary residence while my wife and I have a condo in the Chicago suburbs. I have in the past rented a previously built cottage north of White Hall, Mi. We never had a problem in that development but I sold it and bought the vacant land here.

Renting to vacationers is a great way to save to pay taxes. If I, my wife, friends, family and guests are not there, Casco Township doesn't receive revenue of retail stores and businesses. My lots are now for sale and though I thought the value has increased in the last 15 years, I have not had any offers. I've dropped the price to sell my two lots for \$32,000.00 (total) and below the assessed value of \$50,000. I will buy land in Indiana.

Lance Webley

Prop#03-02-760-178 + 180-00

Reports:

Clerk

Cheri presented minutes of 4/17/17 Reg. meeting, 6/19/17 Annual Meeting, 6/19/17 Regular Meeting and 6/14/17 Budget meeting.

Judy made motion to approve 4/17/17 minutes. Paul supported. All votes in favor. Motion Carried.

Judy made motion to approve minutes of annual meeting 6/19/17. Lu supported. To ad Allan Overhisers name as chairperson of SHAWSA Board. All in favor. Motion Carried with correction.

Paul made motion to approve minutes of the 6/19/17 Regular Meeting. Lu seconded. All votes in favor. Motion carried

Judy made motion to approve 6/14/17 Budget Meeting. Paul supported. The motion to go into closed session should be added. All votes in favor. Motion Carried with correction.

Saturday, August 5, 2017, 9:00am to 12:00 noon, **Allegan County Annual Scrap Tire Event**

Allegan County, on behalf of the Southwest Michigan Solid Waste Consortium, was awarded a \$6,000.00 scrap tire grant from the Michigan Dept. of Environmental Quality for 2017. Allegan County was also awarded \$5,000.00 in additional grant funding, by a MDHHS Grant, to eliminate scrap tires. This collection will allow residents to bring the following tire amounts for recycling:

10 car/pick-up sized tires

4 semi tires

New this year: 1 tractor tire accepted by appointment only. Tractor tires Only: Must call 269-686-4559 for an appointment by August 3, 2017, by 5:00pm due to limited tractor tires

Covered by grant.

*Scrap Tires on rims are also accepted.

Collection sites:

- 1: Manlius Township Hall
- 2: Trowbridge Township Hall
- 3: Otsego Township Hall
- 4: Salem Township Hall

Allan mentioned that Casco is having a Household Hazardous drop off on 7/29/17, 9:00am to 12:00Noon at the transfer station, the recycle trailer will be open that morning also.

Treasurer-

The balances are as followed:

General Fund	Balance	\$569,222.62
Parks Fund	Balance	\$ 40,772.73
Senior Services Fund	Balance	\$ 45,885.49
Fire Dept. Fund	Balance	\$616,369.01
Road Fund	Balance	\$322,857.94
Police Fund	Balance	\$141,290.93
Cemetery Care Fund	Balance	\$116,391.33
Collected Tax Account	Balance	\$ 543.67
Lakeview Sewer	Balance	\$ 9,125.15

Lakeview Water	Balance	\$ 575.54
Lakeview Paving	Balance	\$ 40,247.85
Pacific Sewer	Balance	\$ 16,238.84
Pacific Water	Balance	\$ 45,703.29
Orchard Sewer	Balance	\$ 17,445.97
102 nd Ave. SAD	Balance	\$ 58,605.89

I make a motion to approve the following

General Fund	Orders#24446-24505	\$53,281.92
Parks Fund	Orders#919-934	\$ 3,911.78
Seniors Fund	Orders#629-633	\$ 2,173.55
Collected Tax	Orders#3321	\$ 42.93
Police Fund	Orders#180-184	\$ 7,234.40
Fire Fund	Orders#3951	\$ 118.49
Road Fund	Orders#1124-1125	\$14,561.92
Cemetery Fund	Orders#1038-1039	\$ 1,123.36
Pacific Water	Orders#103	\$16,809.42
Pacific Sewer	Orders#1012	\$15,293.58
Orchard Sewer	Orders#1208	\$14,281.98
102 nd Ave.	Orchards#1002	\$34,909.62
Lakeview Sewer	Orchards#1009	\$14,287.19
Lakeview Water	Orchards#1012	\$ 6,758.36

Cheri supported. All votes in favor. Motion carried.

Police

Deputy Kurt Katje reported that summer is here and the roads are getting busy. He also stated that he has been keeping track of incidents and that includes calls relating to rental issues.

County-

Tom Jessup – New County strategy map.
Did a review of the Annual Report for Allegan County.

Aug. 23, 6:30 at Clyde Township there will be another discussion on Police.

Parks-

Bruce Brandon gave a report as follows:

1. The committee members would like to thank the board for entrusting them with updating the five-year recreation plan for the community.
2. The committee recommends that another trash can compatible with the currently installed receptacles be purchased and placed at the top of the beach stairs.
3. The committee would like to move forward with the purchase of the basketball hoop for the parking lot.

4. John Johnson and Bruce Brandon reinstalled parks signs showing the limits of the park boundaries.
5. As of this date, the parks signs in Miami subdivision have not been installed.
6. The committee will be turning its attention to revisiting the Operations and Maintenance Plan developed in 2011 (before the beach stairs). There is a consensus by the committee that there needs to more official presence at the park facilities on a regular basis. There was a complaint from a park neighbor about overflowing visitors upon private property over the fourth of July.
7. It is the view of the chairperson of the parks committee that committee members should not be the ones charged with inspecting, maintaining and operating the parks. To rely on volunteers for routine maintenance and operations is not a sustainable or effective way to run the parks. As mentioned earlier, an official presence in the park (and not necessarily police) should be considered on a very part time basis.

Judy asked when can a suggestion for a possible part-time employee for the park, be recommended to the Board of Trustees?

Pam said at least 6 months, a budget needs to be put together, responsibility of the position, and other factors. Judy wanted a commitment from the Park Committee as to when they have suggestions. Pam stated that maybe by December.

Judy made motion to purchase another trash can in the amount of approximately \$600.00. Paul supported. All votes in favor. Motion Carried.

Planning Commission

No meetings in July, August meeting is the first Wednesday of the month.

ZBA-

Paul reported that they have a meeting 8/10/17,

Water/Sewer Authority

There wasn't a meeting in July because of Ross Stein's health issue.

Judy asked if he would confirm that all the hookups in Casco Township would be inspected.

SHAES-

Allan reported that they had a very good experience during 4th of July. The calls were down and Ron Wise complimented the South Haven Police Dept. for their diligence. Covert Fire Dept. and Ganges Fire Dept. were on standby if a problem should occur.

Old Business-

Road Millage Resolution-

The board discussed putting a 1 mill Road Millage on the November 2017 ballot.

RESOLUTION # 071717-10

WHEREAS, the Board of Trustees of Casco Township, Allegan County, Michigan, has determined to submit to the electors of the Township at the November 2017 election a Road Millage Proposition;

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. Pursuant to the Michigan Election Law, the Township Board of the Township of Casco determines to submit to the qualified electors of the Township the following proposition:

ROAD MILLAGE PROPOSITION

Shall the limitation on the total amount of taxes which may be assessed against property in Casco Township, Allegan County, Michigan, as provided in the Michigan Constitution of 1963, be increased by 1.0 mill (\$1.00 per \$1,000.00 of taxable value) for the period of 2017 through 2021, inclusive, to pave, repair, construct, or reconstruct roads, bridges, or drainage structures; and shall the Township be authorized to levy this tax?

(ESTIMATE OF REVIEW INCREASE: If approved by the voters, the Township estimates that it will receive \$213,000.00 of additional revenues from this millage in 2017)

2. The foregoing ballot question shall be submitted to the qualified electors of Casco Township at the election to be held in November of 2017.
3. The Township Clerk shall cause the notice of registration for the election referenced above to be published as required by law.
4. The Township Clerk shall cause the notice of election for the election to be published as required by law.
5. The Township Clerk shall submit this ballot question to the Allegan County Clerk by August 15, 2017.
6. All resolutions in conflict with this resolution are revoked to the extent of such conflict.

YES: **Overhiser, Winfrey, Graff, Brenner, Macyauski**

NO: None

Judy made a motion to approve the 1 mill Road Millage Proposition. Lu supported.

Roll Call Vote: Paul, yes, Allan, yes, Lu, yes, Judy, yes, Cheri, yes

AYES: 5

NAYS: 0

Resolution declared adopted on July 17, 2017

Fee Schedule:

Allan mentioned that the board couldn't find where there had been a motion to adopt the new fee schedule. We had the effective date but we couldn't find the actual motion.

Allan asked for a motion to ratify the new Fee Schedule.

Paul made the motion to ratify the new Fee Schedule. Judy supported.

Roll Call Vote: Paul, yes, Cheri, yes, Allan, yes, Lu, yes, Judy, yes

Ayes: 5

Nays 0

Al-Van

Allan mentioned that the board has had copies of the Al-Van Contract and the amount of \$3,000.00 has been budgeted this year's contribution.

Lu made motion to accept \$3,000.00 to donate to Al-Van for this year's contract. Paul supported. All votes in favor. Motion carried.

Judy suggested to put on the agenda for next month to make a financial donation to Al-Van's capital project.

Beach Street Special Assessment District-

Allan mentioned that the board has a Hearing of Necessity set for July 31, 2017 at 6:00pm, to have the Supervisor prepare a roll for the district.

Lighting Code Issue –

Last month a resident of Miami Park presented to the board a possibility of a Lighting Code. Alfred is getting a copy of Saugatuck's Lighting Code. Allan mentioned that we have some issues to take care of right now, but we could look at this later. **Judy said the planning commission would look at this also.**

New Business

Audit Engagement Letter-

The letter from Siegfried Crandall, Certified Public Accountants & Advisor's, was received quoting \$8,600 to perform the township's audit for 2016.

Lu made motion to approve Siegfried Crandall to perform the audit for the township in the amount of \$8,600.00 and to authorize Cheri to sign the letter. Paul supported. All votes in favor. Motion Carried.

Resolution to Accept Millage Rate No. 071717-9

CASCO TOWNSHIP MILLAGE RATE RESOLUTION No. 071717-9

WHEREAS, the Board of Trustees has carefully reviewed the financial needs of Casco Township,

WHEREAS, the fiscal 2017/2018 budget was reviewed at a public meeting,

WHEREAS, said budget Was approved at a subsequent public meeting.

NOW THEREFORE BE IT RESOLVED, that the following millage rates be levied on the

2017 Winter Tax bill,

OPERATING	0.4588
ROADS	1.4483
FIRE	1.87

PARKS & RECREATION .25
AMBULANCE .52
SENIOR .2427
POLICE .45

Moved to adopt resolution **Lu Winfrey**

Seconded by **Judy Graff**

AYES: **GRAFF, MACYAUSKI, WINFREY, OVERHISER, BRENNER**

NAYS: **NONE**

Absent: **NONE**

WINFREY made motion to approve resolution. **GRAFF** seconded.

Allan was notified today by the Road Commission that the culvert on 104th failed, the culvert rusted and this is going to be replaced, this is the township's responsibility to pay for the repairs. The cost is estimated to be about \$12,000.00. Allan recommended to pay for this up to \$12,000.00 to come out of the General Fund.

Lu made motion to pay up to \$12,000.00 to repair the culvert. Paul seconded. All votes in favor. Motion carried.

Ordinance to authorize Water and Sewer use rules established by the South Haven Area Water-Sewer Authority-

**TOWNSHIP BOARD
CASCO TOWNSHIP
Allegan County, Michigan**

Board Member **WINFREY**, supported by Board Member **GRAFF**, moved the adoption of the following resolution:

ORDINANCE NO.

**AN ORDINANCE TO AUTHORIZE WATER AND SEWER USE RULES ESTABLISHED BY THE
SOUTH HAVEN AREA WATER-SEWER AUTHORITY**

Casco Township hereby ordains:

Sec. 1. Rules Established by South Haven Area Water-Sewer Authority.

The South Haven Area Water-Sewer Authority may adopt, amend, and enforce within its jurisdiction limits rules related to use of public water and sanitary sewer services provided by the South Haven Area Water-Sewer Authority within the jurisdiction limits of the Township which shall have the same force and effect as a Township ordinance. Violations may be misdemeanors or municipal civil infractions, may be the basis for terminating service, shall be a nuisance per se, and shall require that any costs incurred by the City or by South Haven Area Water-Sewer Authority due to any violation by a user shall be paid in their entirety by the violating user. Such rules shall also provide for establishing , billing and collecting rates, fees and charges for connecting to and using public water and sanitary

sewer services provided by the South Haven Area Water-Sewer Authority within the jurisdiction limits of the Township including providing that they are liens on the premises served to be enforced by the South Haven Area Water-Sewer Authority on behalf of the Township and, when unpaid the Township Treasurer shall add them to the ad valorem property tax bills of the Township. Failure to timely pay bills for such services shall also be a basis or terminating service.

Sec. 2. Publication and Effective Date.

The Township Clerk is hereby directed to cause a true copy of this Ordinance as finally passed to be Published in a newspaper in local circulation within 30 days hereof.

YEAS: **MACYAUSKI, BRENNER, OVERHISER, GRAFF, WINFREY**

NAYS: **NONE**

ABSTAIN: **NONE**

ABSENT: **NONE**

CERTIFICATION

This true and complete copy of Ordinance NO. was declared adopted at a Regular Meeting of the Township Board of Casco held on **July 17, 2017**

Allan W. Overhiser, Supervisor

Cheryl Brenner, Clerk

Meeting July 31, 2017 add to the Agenda Updating the Zoning Ordinance book.

Paul made motion to purchase the signs and install them on 1st street. Judy supported. All votes in favor. Motion carried.

Paul mentioned that Rachel Ridley is good with facebook. The committee asked Rachel to put together some ideas for the committee to look at and present to the Board of Trustees.

Public Comment: Jan Grieffendorf asked about an update on the hospital. Judy explained that the previous board now meets quarterly if needed.

Chris Barzak asked that the board look into putting in fireworks control.

Judy made motion to adjourn. Lu supported.

Meeting Adjourned at 8:55pm.

Minutes respectively submitted by,

Cheri Brenner, Clerk