

LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)  
PO Box 1016, Orland Park, IL 60462 Phone: (708) 790-2807

BOARD OF DIRECTORS' MEETING  
3 Plaza Dr., Woodridge, IL 60517 (630-487-2549)  
Tuesday September 17, 2013 Time 9:00 a.m.

### LIMRiCC MINUTES

#### Call to Order, Roll Call

Anne Kozak called the meeting to order at 9:05 a.m. The roll was called and the following Board members were present to establish a quorum:

Anne Kozak, Susan McNeil-Marshall, Kathy Parker and Susan Dickens

Absent: Lenora Berendt

Others Present: April Krzeczowski, Executive Director and Jeannie Roberts, Administrative Assistant

#### Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

Joseph Martin from Brian Zabel & Associates P.C. (Certified Public Accountants)

#### Consent Agenda

Parker moved, seconded by Dickens that it be:

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the August 20, 2013 LIMRiCC Board Meeting Minutes (Exhibit A.1 – A.3)
- c. Acceptance of the August 20, 2013 LIMRiCC Executive Session Minutes
- d. Approval of the payment of bills for August 21, 2013 through September 17, 2013 LIMRiCC Business Services in the amount of \$13,726.99 (Exhibit B.1)
- e. Approval of the payment of bills for August 21, 2013 through September 17, 2013 Joint Self-Insurance Pool (JSIP) in the amount of \$35,896.43 (Exhibit B.1)
- f. Approval of the payment of bills for August 21, 2013 through September 17, 2013 Purchase of Health Insurance Program (PHIP) in the amount of \$498,591.48 (Exhibit B.1)
- g. Approval of the payment of bills for August 21, 2013 through September 17, 2013 Unemployment Compensation Group Account (UCGA) in the amount of \$34,598.77 (Exhibit B.1)
- h. Approval of Balance Sheet and Detail of Expenditures for August 2013 (Exhibit C.1-C.2)

Roll was called with the following results: 4 yes, 0 no, 1 Absent. Motion carried

#### Action #1

Acceptance of FY2013 Audit

McNeil-Marshall moved, seconded by Dickens that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS ACCEPT THE FY2013 AUDIT

The auditor, Joseph Martin, reported that LIMRiCC's fiscal year 2013 financials received an unqualified or "clean" opinion. The Board questioned if there was a need for a fund balance policy. The auditor stated that LIMRiCC did not need a fund balance policy but thought it was a good idea to restrict a portion of the Business Service fund balance for possible future unemployment claims.

Roll was called with the following results: 4 yes, 0 no, 1 Absent. Motion carried

### **Executive Session – JSIP Case Update & Personnel**

For the purposes of discussing “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” 5ILCS 120/2(c)(11).

For the purposes of discussing “The performance of specific employees of the public body.” 5ILCS 120/2(c)(1).

Parker moved, seconded by McNeil-Marshall to close the open session and go into Executive Session for Litigation and Personnel purposes at 9:26 a.m.

Roll was called with the following results: 4 yes, 0 no, 1 Absent.

Parker moved, seconded by Dickens to reconvene the regular session at 10:05.

Roll was called with the following results: 4 yes, 0 no, 1 Absent.

### **Action #2**

Settlement Agreement for Samantha Parks

Parker moved, seconded by Dickens that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE SETTLEMENT AGREEMENT FOR SAMANTHA PARKS IN THE AMOUNT OF \$29,000.00 SUBJECT TO APPROVAL BY LIMRiCC’S ATTORNEY

Roll was called with the following results: 4 yes, 0 no, 1 Absent.

### **Information Item #1**

Executive Director’s Report (Exhibit D.1)

Krzeczkowski reported the following:

September PHIP Committee Meeting Update:

After new information was obtained from BCBS on the effect of office visit co-payments being applied towards the out of pocket maximum, it was recommended to not implement any plan changes effective 01/01/2014. Assurance presented the committee with three possible alternatives for an HRA plan for 2015. A PHIP membership meeting will be scheduled the last week of October to introduce the HRA option.

UCGA Claims were paid for the second quarter of 2013. The claims have declined and the UCGA fund balance is now above \$900,000.

### **New Business**

There was no new business.

### **Next Board Meeting and Location**

LIMRiCC Board Meeting: Tuesday, October 8, 2013 – 9:00 a.m. at Woodridge Public Library

### **Adjournment**

Parker moved, seconded by Dickens to adjourn the meeting at 10:18 a.m.

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Susan Dickens