



**VILLAGE OF INNSBROOK
BOARD OF TRUSTEES
MEETING MINUTES
Tuesday, November 14, 2023, 5:00 PM**

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
 - a. Pledge of Allegiance
- 3) ROLL CALL
- 4) ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR
- 5) *APPROVAL OF MINUTES:
 - a. *Regular Meeting: October 10, 2023
 - b. *Executive Session Meeting: October 10, 2023
- 6) CHAIRMAN'S REPORT/APPOINTMENTS
- 7) DEPARTMENT/COMMITTEE REPORTS:
 - a. *Financial Reports - October 2023
 - i. *Bills of The Month
 - b. Administrator's Report
 - c. University of Missouri Extension Council Report
 - d. Planning & Zoning Commission Report
 - i. Village Planner Report
- 8) UNFINISHED BUSINESS:
 - a. Village Administration Building
 - b. Neighborhood Improvement Program (NIP)
- 9) NEW BUSINESS:
 - a. Request for Exemption for Special Community Event Noise:
 - i. Missouri Pyrotechnics Association/Rob Cima; Sky Wars Event; 1001 State Highway F; 11am-1pm & 7:30-10:30pm (09/27/2024) and 7:30-10:30pm (09/28/2024). Rain date on 9/29/2024, same times.
 - b. Citizen Input from Coffee with the Chairman Event
 - c. Village Hall Technology Issues
- 10) BOARD OF TRUSTEE ANNOUNCEMENTS
- 11) PUBLIC COMMENTS/GUEST SPEAKERS/PRESENTATIONS
- 12) ADJOURNMENT

Unfinished Business/Hold Items

- BHS/Zykan Landfill Area
 - Dry Hydrants
 - Village Cemetery
 - Broadband Infrastructure
 - Short Term Rentals
- (Next quarterly report Dec 2023)

MINUTES

The Tuesday, November 14, 2023 regular meeting of the Village of Innsbrook Board of Trustees was held at Village Hall, 1835 Highway F, Innsbrook, Missouri, in person as well as Zoom Video Conference, and called to order at 5:00 PM (CST) with Chairman Reuter presiding. Chairman Reuter led the Pledge of Allegiance.

Upon roll call, Trustees Cynthia Cook, Dan Reuter, and Donna West were present. Trustees Mike Lyles and John Simon were absent. Chairman Reuter announced a quorum was present. Others in attendance in person included Village Administrator/Clerk - Carla Ayala, Village Planner – Todd Streiler, Linda Hennemann & Chuck Ainsworth [528 Amber Glen Dr], Lynda Baker [1188 Turnberry Dr], Bob Cranston [967 Aspenbrook View Dr], Jeff Sheldon [2291 Alpine Lake Dr], and all other visitors attended this meeting via videoconference. Those attendees included, Nathan Bruns - Graville Law Firm, Rob Cima – Missouri Pyrotechnics, Mike Lyles, and approximately six others.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR*

Motioned by Trustee Cook, seconded by Trustee West, to adopt the agenda and approve the consent calendar. Motion passed and approved with a 3 "Aye", 0 "No", 0 Abstain vote.

APPROVAL OF MINUTES

*The October 10, 2023 Board of Trustees regular and executive session meeting minutes were approved on the consent calendar.

CHAIRMAN'S REPORT/APPOINTMENTS

Chairman Reuter did not have anything to report.

DEPARTMENT REPORTS

- a. *Financial Report/Bills of the Month - The October 2023 financial report and bills of the month were approved on the consent calendar. Chairman Reuter commented that the Village has \$108,000 additional revenue from a year ago, and the Highway F Shoulder Project loan is now paid in full.
- b. Administrator's Report –The report of the Administrator was received and placed on file.
- c. University of Missouri Extension Council Report – There was not a report received.
- d. Planning and Zoning Commission Report – Chairman Reuter recognized Mr. Todd Streilerr to give a report on the Planning and Zoning Commission. The Commission did not hold a meeting in November. Dollar General is on track. Wags & Whiskers has submitted a revised site plan, the Village is waiting on the Department of Natural Resources for septic system permit/waiver. Non-residential zoning code has been reviewed and working on a revision. A scope of work for the Comprehensive Plan will be submitted to the Commission for review and discussion at a future meeting.

UNFINISHED BUSINESS:

- a. Village Administration Building – Trustee Cook stated that a building committee has been formed, with Trustee Lyles, Commissioner Pfeiffer and Trustee Cook working together. They will meet once Trustee Lyles is back in town and will use the Architectural Report from Cochran to use as a basis to work from.
- b. Neighborhood Improvement Program (NIP) – Trustee West would like to see the Ordinance changed to include \$1,000 a year, for each of the three roads outside the Resort, a total of \$3,000 a year. The Village Attorney will look into if these roads are actually owned by the Village.

NEW BUSINESS:

- a. Request for Exemption for Special Community Event Noise:
 - i. Missouri Pyrotechnics Association/Rob Cima; Sky Wars Event; 1001 State Highway F; 11am-1pm & 7:30-10:30pm (09/27/2024) and 7:30-10:30pm (09/28/2024). Rain date on 9/29/2024, same times. – Rob Cima clarified the rain date to avoid what happened this year. Once the fireworks are set up, they have to be discharged. Motioned by Trustee Cook, seconded by Trustee West, to approve exemption with additional conditions. Motion passed and approved with a 3 "Aye", 0 "No", 0 Abstain vote.
- b. Citizen Input from Coffee with the Chairman Event – Chairman Reuter reported that a resident that was previously involved with the City of Warrenton, looked at other Warren County Municipalities and the Village should be looking at comparable size buildings.
- c. Village Hall Technology Issues – Chairman Reuter stated that there has been some discussion with Innsbrook Corporation about the issues. Jeff Sheldon stated that the Village could purchase a hot spot for \$60-90/mo. with a three-year contract to improve service. Jeff Sheldon will contact Tom Karez with Innsbrook Corporation to look into this further.

BOARD OF TRUSTEES ANNOUNCEMENTS

Trustee West had a property owner approach her about adding the Highway F/Innsbrook Resort entrance to the future meeting agendas, or under Unfinished Business/Hold Items.

PUBLIC COMMENTS/GUEST SPEAKERS/PRESENTATIONS

Chairman Reuter recognized the following speakers: Bob Cranston, whose subject was the pothole at the main entrance of Innsbrook Resort.

VOTE TO ADJOURN

Motioned by Trustee West, seconded by Trustee Cook, to adjourn the regular meeting. Motion passed and approved with a 3 "Aye", 0 "No", 0 Abstain vote. Meeting adjourned at 6:09 PM.

*Approved on Consent Calendar

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, November 14, 2023.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 12/12/2023

Donna West
Donna West,
Village Board Clerk

Carla Ayala
Attest: Carla Ayala,
Village Administrator/Clerk

(seal)

