

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE – JANUARY 17, 2017**

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. seq.; Mayor McManus read the public notice and indicated the fire exits.

PRAYER & PLEDGE OF ALLEGIANCE: Omitted

CALL TO ORDER: Mayor Wright called the meeting to order at 7:07pm.

ROLL CALL: Present: Mayor Wright, Comm. Genz, Comm. Reilly, Clerk Planas, Atty. DeAppolonio, WPD Chief Berg
Absent; WFD Chief Paschal

APPROVAL OF MINUTES: REORG 01/03/17 & BOH REORG 01/03/17

COMMUNICATIONS: As Presented

DEPARTMENT REPORTS: None Presented

REQUISITIONS: None Presented

UNLISTED REQUISITIONS: None Presented

BILLS: Comm. Genz moved the listed bills; Comm. Reilly seconded the motion as follows:

**List of Bills - (100001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check	Total
5389	1037 - ANCHORTEX CORPORATION	PO 12580 FLAME RESISTANT MATTRESS FOR THE JA	82.30		82.30
5390	1003 - ASSOCIATED HUMANE SOCIETIES	PO 12583 DEC ANIMAL CONTROL	312.50		312.50
5391	1034 - COVERALL NORTH AMERICA, INC.	PO 12616 CLEANING SERVICE FOR 2017	325.00		325.00
5392	921 - CRANFORD PUBLIC LIBRARY	PO 12611 2016 LIBRARY SERVICES	180.00		180.00
5393	48 - DELTA DENTAL PLAN OF NJ	PO 12620 2017 JANUARY DENTAL COVERAGE	1,119.70		1,119.70
5394	768 - DRAGER SAFETY DIAGNOSTICS, INC.	PO 12442 CALABRATE ALCOTEST MACHINE	169.00		169.00
5395	768 - DRAGER SAFETY DIAGNOSTICS, INC.	PO 12588 ALCOTEST SOLUTION	330.76		330.76
5396	39 - ELIZABETHTOWN GAS CO	PO 12607 2016 NATURAL GAS	361.20		361.20
5397	999 - GARY GENZ	PO 12609 REIMBURSEMENT FOR THE ROAD PATCH	141.08		141.08
5398	464 - GEORGE KLINE SALES	PO 12420 BUNKER GEAR REPLACEMENT	2,450.17		2,450.17
5399	464 - GEORGE KLINE SALES	PO 12425 BUNKER GEAR REPLACEMENT	2,450.17		2,450.17
5400	973 - GIORDANO COMPANY INC.	PO 12613 RECYCLING DECEMBER 2016	1,435.38		1,435.38
5401	597 - GRAMCO BUSINESS COMMUNICATIONS	PO 12594 CDA'S TO RECORD COURT SESSIONS	52.80		52.80
5402	894 - LESS' STRESS	PO 12514 CBRNE AWARENESS CLASS	250.00		250.00
5403	604 - PORTER LEE CORPORAION	PO 12585 2017 ANNUAL SUPPORT FEE	658.00		658.00
5404	983 - PRINCETON HOSTED SOLUTIONS	PO 12610 JANUARY PHONE SERVICES	589.93		589.93
5405	72 - PSE&G	PO 12606 NOVEMBER ELECTRIC	830.01		830.01
5406	1032 - RIVERS EDGE LANDSCAPING LLC	PO 12618 2016 LANDSCAPING	420.00		420.00
5407	902 - SAMZIR'S UNIFORMS	PO 12229 2016 CLOTHING VOUCHER FOR MAZZARELL	548.51		548.51
5408	468 - SCOTT MITZNER	PO 12624 PUBLIC DEFENDER	250.00		250.00
5409	268 - SUE WRIGHT	PO 12612 REIMBURSEMENT FOR REORG	76.20		76.20
5410	166 - THE HOME NEWS & TRIBUNE	PO 12621 2017 JANUARY NEWSPAPER SUBSCRIPTION	25.00		25.00
5411	166 - THE HOME NEWS & TRIBUNE	PO 12626 ADVERTISEMENT	8.80		8.80
5412	51 - TWP. OF CRANFORD	PO 12623 911 DISPATCH SERVICES	1,828.88		1,828.88
5413	841 - UNUM LIFE INS. CO OF AMERICA	PO 12619 JANUARY LONG TERM DISABILITY INS.	355.40		355.40
5414	452 - VERIZON WIRELESS	PO 12617 AIR CARDS AND WPD CELL PHONE	132.45		132.45
5415	994 - WB MASON CO INC.	PO 12572 OFFICE SUPPLIES CALENDARS	79.75		79.75
5416	994 - WB MASON CO INC.	PO 12591 POLICE DEPARTMENT OFFICE SUPPLIES	506.96		506.96
5417	994 - WB MASON CO INC.	PO 12595 COURT OFFICE SUPPLIES	101.94		101.94
5418	994 - WB MASON CO INC.	PO 12604 SPRING WATER	59.90		59.90
5419	994 - WB MASON CO INC.	PO 12622 OFFICE SUPPLIES	92.34		92.34
TOTAL					16,224.13
Total to be paid from Fund 10 Current Fund			16,224.13		
				16,224.13	

WIRE TRANSFER - SCHOOL TAXES FOR JANUARY	\$8,176.00
WIRE TRANSFER - PBA DUES FOR JANUARY	\$450.00
	\$8,626.00

WIRE TRANSFERS = \$8,626.00
TOTAL PAID FORM CURRENT FUND = \$16,224.13

GRAND TOTAL = \$24,850.13

Roll call vote: Mayor Wright, aye; Comm. Genz, aye; Comm. Reilly, aye;

UNLISTED BILLS: None Presented

COMMITTEE REPORTS: None Presented

UNFINISHED BUSINESS: None Presented

NEW BUSINESS: Comm. Genz moved the approval of Resolution 17-06 and 17-09 & 17-11 also Ord. # 431 was pulled until after the budget workshop.

Comm. Reilly seconded the motion. Roll call vote, unanimous, affirmative

**TOWNSHIP OF WINFIELD RESOLUTION 17-06
COUNTY OF UNION, STATE OF NEW JERSEY**

GENERATOR MAINTENANCE AGREEMENT – STANDBY YOU, LLC

WHEREAS, a contract offer has been received for the service and maintenance for the municipal emergency generator in the amount of \$1,00.00; and

WHEREAS, this contract covers scheduled maintenance, twice yearly service, annual oil and filter change, and all factory recommended diagnostics; and

WHEREAS, this contract is for the term 01/01/17 through 12/31/17

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into agreement with:

StandBy You, LLC

16 South Ave., West, Suite #175, Cranford, NJ 07016

908-366-7853

Fax 908-737-0927

Dated: January 3, 2017

	MOVED	AYES SECONDE	NAYS	ABSENT	ABSTAIN	CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Jan. 3, 2017. _____ June Planas, Twp. Clerk
MAYOR SUE E. WRIGHT			✓			
COMM. GARY J. GENZ	✓		✓			
COMM. ROBERT F. REILLY		✓	✓			

**TOWNSHIP OF WINFIELD RESOLUTION 17-07
COUNTY OF UNION, STATE OF NEW JERSEY**

APPROVAL TO SUBMIT A GRANT APPLIATION 2017 WINFIELD-00434 AND EXECUTE A GRANT AGREEMENT WITH THE NJ DEPT. OF TRANSPORTATION FOR IMPROVEMENTS TO GULFSTREAM AVE., WAVECREST AND WINFIELD PLACE

WHEREAS, the NJ Department of Transportation Trust Fund Authority Act provides for the improvement of municipal roads; and

WHEREAS, Wavecrest Ave., from Winfield Pl. to Seafoam Ave. have deteriorated to a point of being unsafe to the traveling public; and

WHEREAS, a cost for said improvements has been estimated at \$300,000

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WINFIELD formally approves the grant application for the above state project; and

BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are hereby authorized to submit an electronic grant application identified as MA-2017, Winfield Township to the NJ Department of Transportation on behalf of the Township of Winfield; and

BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Winfield and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

DATED: JANUARY 17, 2017

	MOVED	AYES SECON	NAYS	ABSENT	ABSTAI	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Jan. 17, 2017. _____ June Planas, Twp. Clerk
MAYOR SUE E. WRIGHT			✓			
COMM. GARY J. GENZ	✓		✓			
COMM. ROBERT F. REILLY		✓	✓			

**TOWNSHIP OF WINFIELD RESOLUTION 17-08
COUNTY OF UNION, STATE OF NEW JERSEY
RECORDING MAINTENANCE AGREEMENT - GRAMCO**

WHEREAS, a contract offer has been received for the Municipal Court and Municipal Committee meeting recording system in the amount of \$975.00; and

WHEREAS, this contract covers maintenance, hardware & software support from 1/31/17 through 1/30/18 on the Liberty Digital Recording System.

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into agreement with:

**GRAMCO BUSINESS COMMUNICATIONS
1149 Bloomfield Ave., Clifton, NJ 07012-2314
973-773-8500 fax 973-773-8555**

Dated: January 17, 2017

	MOVED	AYES SECON	NAYS	ABSENT	ABSTAIN	CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on <u>Jan. 17, 2017</u> . _____ June Planas, ActingClerk
MAYOR SUE E. WRIGHT			✓			
COMM. GARY J. GENZ	✓		✓			
COMM. ROBERT F. REILLY		✓	✓			

**TOWNSHIP OF WINFIELD RESOLUTION 17-09
COUNTY OF UNION, STATE OF NEW JERSEY
IT MAINTENANCE AGREEMENT - MSI**

WHEREAS, a contract offer has been received for the service and maintenance for the server, router and system software/hardware in the amount of \$5,101.20 or if paid in full by March 31, 2017 the amount would be \$4,858.30; and

WHEREAS, this contract covers maintenance and hardware & software support the year 2017; and

WHEREAS, this contract also includes the Fund Accounting System and the Animal License Support.

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into agreement with:

**MSI - MUNICIPAL SOFTWARE, INC.
125 STOKES AVE., STROUDSBURG, PA 18360
800-225-6699**

Dated: January 17, 2017

	MOVED	SECONDE	AYES	NAYS	ABSENT	ABSTAIN
MAYOR SUE E. WRIGHT			✓			
COMM. GARY J. GENZ	✓		✓			
COMM. ROBERT F. REILLY		✓	✓			

CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Jan. 17, 2017.

June Planas, Acting Clerk

**TOWNSHIP OF WINFIELD RESOLUTION 17-11
COUNTY OF UNION, STATE OF NEW JERSEY
RESOLUTION TO AUTHORIZE RETRO ACTIVE PAY PER THE COLLECTIVE BARGAINING AGREEMENT**

WHEREAS, Robert Marrese is employed by the Winfield Police Department for two (2) years, and,

WHEREAS, Robert Marrese did not receive his 1.5 annual pay raise for 2017 and entitled to retro pay as per the Collective Bargaining Agreement, and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Winfield that payment be authorized.

Dated: January 17, 2017

	MOVED	SECOND	AYES	NAYS	ABSENT	ABSTAIN
MAYOR SUE E. WRIGHT			✓			
COMM. GARY J. GENZ	✓		✓			
COMM. ROBERT F. REILLY		✓	✓			

CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Jan. 17, 2017.

June Planas, Acting Clerk

CITIZENS' FORUM: None Presented

EXECUTIVE SESSION: None Presented

ADJOURNMENT: There being nothing further to come before the Township Committee, Comm. Genz moved to adjourn, Comm. Reilly seconded the motion.

Roll call vote, unanimous, affirmative.

TIME 7:15PM

Respectfully submitted,

June Planas, Clerk