

Richwood Village Council Regular Meeting – Agenda 04/28/2025

Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown __Y__ Pat Morse __Y__ Von Beal __X__ Donald Ridgeway __Y__ Jackie Hamilton __Y__ Brad Plotner __Y__

3. Meeting Minutes from regular meeting on 04/14/2025

Motion to approve Minutes:

Motion __PM__ Second __DR__ Vote: RB __Y__ PM __Y__ VB __X__ DR __Y__ JH __Y__ BP __Y__

4. Warrants and electronic payments

Motion to approve Warrants

Motion __RB__ Second __PM__ Vote: RB __Y__ PM __Y__ VB __X__ DR __Y__ JH __Y__ BP __Y__

5. Introduction of Visitors

6. Legislation:

- **Ordinance 25-03112025** Establishing A Village-Wide Fee Schedule for Zoning and Non-Zoning Fees and Providing for Its Publication and Update Procedures. (third / final reading)
Motion __RB__ Second __BP__ Vote: RB __Y__ PM __Y__ VB __X__ DR __Y__ JH __Y__ BP __Y__
- **Resolution 25-04282025** approving Comprehensive Village Fee Schedule
Motion __RB__ Second __DR__ Vote: RB __Y__ PM __Y__ VB __X__ DR __Y__ JH __Y__ BP __Y__
- **Ordinance 25-04142025** establishing a permitting process for temporary dumpster and portable storage containers placed on public property in the Village of Richwood. (2nd reading)
Motion __RB__ Second __PM__ Vote: RB __Y__ PM __Y__ VB __X__ DR __Y__ JH __Y__ BP __Y__
- **Resolution 25-04132025** to adopt a dumpster and portable storage unit permit application and fee schedule for the Village of Richwood, Ohio.
Motion __RB__ Second __PM__ Vote: RB __Y__ PM __Y__ VB __X__ DR __Y__ JH __Y__ BP __Y__
- **Resolution 25-04292025** Amend 2025 Budget; Increasing Park Fund by \$44,444 in Revenue and Expenditures for grant funds being received.
Motion __RB__ Second __DR__ Vote: RB __Y__ PM __Y__ VB __X__ DR __Y__ JH __Y__ BP __Y__

7. Mayor

8. Administration Report

-Street/Utility
-Police
-Finance
-Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion __PM__ Second __DR__

Vote: RB __Y__ PM __Y__ VB __X__ DR __Y__ JH __Y__ BP __Y__ Time: 7:42PM

Next Council meeting Monday, May 12th at 7pm

April 14, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on February 24, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were, Donald Ridgeway, Brad Plotner, Von Beal, Pat Morse, Jackie Hamilton and Reddy Brown. Sarah Sellers Fiscal Officer, Julie Spain Solicitor (virtual), Zoning Officer Marion Bump, Village Administrator and Police Chief Jim Hill.

Pat Morse moved and Donald Ridgeway seconded the motion to approve meeting minutes for the regular meeting on 03/24/2025. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

- Diane Belt – discussed flooding on West Bomford St. Belt stated she attended the County Commissioners meeting and they gave her little direction. Said she could start a petition for the Soil and Conservation engineering and anyone in the flood plain would have to contribute. Mayor Jerew gave Ms. Belt some history on what he and the council has done up to this point and even council before him with the Army of Engineers with Mr. Stolte and the issues with Fulton Creek. Delaware County would need to blast the backed-up portion of the Scioto River. It might be possible to have Fisher dig out our portion again. That might help, but it is a “race to the river”. Von Beal also mention the Villages/cities north of Richwood also have something to do with it. If they are flooded first, or get the rain first, then ours will sit. Belt asked permission to dig up the back side of her property with dirt to keep the water from reaching her home. She was told she could as long as it did not affect anyone else’s property. Jerew also mentioned that his worry for adding another storm drain might back it up more.
- Ms. Moody represented Progressive Buds Garden Club. She stated that they will not be planting this spring due to the conditions of the welcome signs at the edges of town. Moody spoke with Monte about the repairs. She stated that the club is here for us and to collab and they have means with the Ohio Association Garden Club to help. Mayor Jerew stated that maybe not this year, but new signs are in the works. He will keep her updated and in the loop.
- Paige and Justin Clevenger, along with their children represented the Vets Memorial. Requested their annual 35 bags of mulch be delivered before the first weekend of May with a rain date of May 10th for the clean-up. Monte will let Nick know the dates and also request the edging to be done. Clevenger’s were given permission to purchase flowers and they reported bricks were ordered.
- OSU students from Union County Master Trail Plan presented council with the map and most resent high priority trails for our area. Next steps are to finish the plan working with ODOT and when they are working on the roads and widening them, also working with the Union County Health Department, help with implementing it by publicizing it. Pat Morse asked about the time line. Phelps stated 5 years would be ideal depending on funding. Funding is multi-level with state and federal funds possible.

- Kenny Crumb and Wendy Wilson represented the North Union Softball for Girls. They stated that they will not be willing to help fund the electric board at the ball field. They feel that as the renter of the fields, the landlords are responsible for fixing it and that it is a safety hazard. The cost was quoted at \$3400 and the village asked NUSG to go in half at \$1700 each. Wilson stated that they can not afford it, they had to spend \$2,500 for new balls this year. Wilson asked council who put the lights in. Pat Morse stated that possibly Steve Davis would remember. Donald Ridgeway asked if they could afford it in three payments of \$566 a year for 3 years. This would change their rent from \$1 a year to \$566 a year for 3 years, after 3 years, rent would revert back to \$1.00. Julie Spain will be reviewing contract to see who is liable for injury. Von Beal moved and Pat Morse seconded the motion to change NUSB rent for the next 3 years at \$566.00. Motion passed unanimously.
- Representative from LUC Planning Commission stated that he encourages any feedback or comments to the County for the map of trails and OSU Students.

Legislation:

- Ordinance 25-03112025 Establishing a Village-Wide fee schedule for Zoning and Non-Zoning fees and providing for its publication and update procedures. Tabled
- Reddy Brown moved Pat Morse seconded the motion for **Ordinance 25-04142025** establishing a permitting process for temporary dumpster and portable storage containers placed on public property in the Village of Richwood. Motion passed unanimously.
- Resolution 25-04132025 to adopt a dumpster and portable storage unit permit application and fee schedule for the Village of Richwood, Ohio. Tabled

Mayor's report:

- Opera House – Met with Julie and the information received is as follows:
 1. If after 3 years and they don't meet deed restrictions – We would have to take them court
 2. We have first right of refusal, but what will the buy back price be? – Whatever price the new owner would want to ask.
 3. If we were to sell it, Julie suggests we save the money to cover any legal fees we might have in the future or if we get it back then have to tear it down.
 4. Deed restrictions do follow the building if someone does buy it and resells it.
 5. Moving and adding new electric meter will be an added expense to the village either way.
 6. Working with Representative Richardson on the \$150,000 grant to see what we can use it for.
- Jake breaks in the Village; opinion, would rather have them use it than see someone hit. Brad Plotner stated that many villages have no engine break signs. If we choose, we need an ordinance.
- Working on Nature Works Grant to get new signs in the park, benches and tables. Suggesting new signs say Welcome to Richwood Lake Park, taking off Nature Work (Signs are on the projects themselves); doesn't need to say Union County; not city of Richwood but Village of Richwood. Doesn't need State of Ohio. Approved proposal for grant funds; Reddy Brown moved and Brad Plotner seconded motion. All approved.
- Worked with Sam and Julie to create a letter to all downtown businesses on requirements for occupancy permits and how to obtain them through the county will be included. Letter will be sent certified. Council approved sending letters.

Street / Utility report: Administrator, Monte Asher - report attached

Police report: Police Chief, Jim Hill – no report attached

Finance report: Fiscal Officer, Sarah Sellers. Report attached

*Pat Morse requested putting bulk water sales back up and running on the website

Zoning report: Zoning Officer, Marion Bump. Report attached

Old Business:

- Plotner asked what happens to property once it is torn down; Asher stated the property goes back to the owner. Addresses are; 207 W Bomford; 246 W Ottawa; and 134 Beatty Ave.
- Brown requested Opera House be placed for sale one more time for another 5 weeks. Cost is \$300.00; Opera House fund can pay for it. Brown will see if Teresa can list it again. Might have someone; Mr. Levering interested. Von Beal moved and Reddy Brown seconded the motion to list the Opera House for sale another 5 weeks. All approved.

New Business:

- Reddy Brown presented information for new water fountains in the park. Council decided to wait on the purchase of new fountains to see if new soft water will make a difference on the fountains that we have; with the understanding that some maintenance needs to be made and parts replaced due to the hard water in them now.
- Von Beal stated that in the next year, 2026 if employee spouses have insurance offered by their employer, they must take it. If they don't offer it, their employer must sign off on it
- Beal requested that all departments do an assessment for needs and wants. If you need it, get it, if it's a wish; refrain.

Von Beal moved and Pat Morse seconded a motion to adjourn at 8:35 pm. The motion passed unanimously.

Next meeting is Monday, April 28th, 2025 at 7pm.

Mayor


Fiscal Officer

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. **Working on pot holes and alleys**
- 2) Clock tower needs 220 service **Received One Quotes**
- 3) **Putting up other shelter house at splash pad.**
- 4) **Catch basin by tire center needed fixed done.**
- 5) **Removed light pole at admin. Building that fell.**
- 6) **Replaced red traffic light that was out**
- 7) **Moved all furniture to lay carpet mowed all ditches and 3 vacant lot.**
- 8) **Street swept around town.**
- 9) **Backflow Compliance- software is about \$550.00 a Year. BSI ONLINE**
- 10) See updated project report attached

Village of Richwood
Planned Projects for 2025

Date 04-28-2025

- 1) Sewer Plant Up Grade Bidding late 2025
- 2) Uptown parking lot. Access is working with union county
for grant our cost will be \$22,733
- 3) North Franklin Street Phase #4 **support letter needed for
this project.**
- 4) New Water Plant it's on schedule for June **fence going up
now.**
- 5) Pickleball court trees has been removed

Village of Richwood
Finance Report: 4/28/2025

- Payroll: biweekly 4/11; biweekly and monthly 4/25)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- **Training – Wednesday, May 7th all day – Zanesville Ohio; Fiscal Officer Utility Bootcamp**
- **Vacation May 23rd – May 30th**
- **Budget amendment information** – To add grant funds to park fund. Additional Revenue and expenditures.
 1. ODNR grant UNIO-021 changed from cornhole game, park benches and picnic tables amended to park benches, picnic tables, park signage and stone pads for tents. \$26,574.00
 2. ODNR grant UNIO-002 Beach Shelter-house grant; remaining balance of \$17,870; extended to December 2025; refunding for end caps, picnic tables (and purchase additional), installing electric.Total \$44,444.00

Reports attached:

- Certificate of Revenue
- Park Fund - Appropriation Budget

Star Ohio: March interest: \$8,090.63 YTD interest: \$23,575.61 Rate: 4.46%
Bulk Water: YTD revenue: \$220.00