

Town of Parsonsfield  
Selectmen Meeting Minutes

1. Approval of May 24, 2016 agenda /Selectmen reviewed/approved
2. Approval of May 17, 2016 minutes /Selectmen reviewed/approved /signed
3. Review and approve bills to be paid May 24, 2016, #25 /Selectmen reviewed/approved  
Review and approve bills to be paid June 7, 2016, #26/Selectmen reviewed/approved Review ads- Street Sweeping/June 2, 2016. White Goods Pickup June 3, 2016
5. Town Clerk's Office, CEO, Sheriff, ACO,
  - (1) Town Clerk Report – no report
  - (2) CEO Report – Discuss Assessing records availability for Assessing agents-continue  
David B. will draft a letter to O'Donnell's for Selectmen approval /out of Town  
New web site is up and running.
  - (3) York County Sheriff Report-3<sup>rd</sup> Tuesday of each month
  - (4) Animal Control Officer –no report
6. Selectmen's review and signatures of approval.
  - (1) Financials
  - (2) Robinson Mill – Selectmen review/approval needed for Frick's Septic System Design and Permitting proposal.  
/Selectmen reviewed/approved/signed  
Selectmen review/approval needed for letter to Town Attorney/Selectmen approved  
**Workshop May 31, 2016, Discussion on leasing/renting, utilities etc.**
7. Road Commissioner–Road work by Town Crew –  
**NEW ITEMS–(1) May 23 -May 29 work plan –POs.** Selectmen reviewed and approved.  
RC is getting paving quotes from FR Carroll (?), -**Selectmen want more paving quotes.** /Requested again.
  - (a) RSMS11 User Group software for road inventory/maintenance plan .cost \$75 /Selectmen approved purchase. /Has been downloaded
  - (b) Holly Breault request regarding culvert for Lombard Hill Road-(infor in 4/19 Selectmen's packet) /Done w/e of 5/23  
Mark Foye request to purchase culvert – **NEW** / Selectmen said to stockpile until decision can be made for it's use. /Culvert has not been moved/Foye still interesting in placing a bid on the culver. /Assistant to check laws.
  - (c) **Top of the Hill will pick up full cost of moving gate from Stewart St. to installing at Sand/Salt Shed entrance.** Need to provide gate key to Selectmen. /Continue
  - (d) Will provide costs for Kezar Mountain Bridge repairs **/Second/Third/fourth request made to RC**  
Selectmen will go out to Bid-need plans and estimated costs from RC.
  - (e) RC list of roads for maintenance /RC will workshop with Selectmen 5/10/16 2 @2:30PM Do 5 year Analysis on roads and bridges-revisited with RC for 5 roads. Discussed Capital Road Reserve account.

**OLD ITEMS-**  
RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.
8. Selectmen update:  
Don Murphy\_ Not present  
Ed Bower Jr – No updates  
Douglas Hawkins-.Will send Solar recommendation to Budget Committee for review.
9. Meeting Calendar.
10. Workshop items:
  - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
  - (2) Action needed on MMA Risk Management Consultant's Report/Assistant has sent email to EMA Officer Matt Cama. Form will be sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
  - (3) Selectmen Assistant action items

Respectively Submitted

Approved:

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Debra Taber, Selectmen's Assistant

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Donald C. Murphy, Selectman Chairman

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Edward I. Bower Jr., Selectman

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Douglas W. Hawkins, Selectman