

All conditions of the attached approval must be followed or our approval may be revoked. A copy of the local permit and final inspection report issued must be provided to us.

Permitting and inspection of this project will be completed by the Local Health Department.

One of the conditions included in the approval letter is that a pre-construction conference meeting must take place prior to construction beginning. To schedule the pre-construction conference meeting, have the installer contact the project plan reviewer Don Arnold at doarnold@isdh.in.gov or (317) 233-7397 at least 10 business days prior to the planned start of construction. The installer is the only required participant in the preconstruction conference meeting, however others are welcome to participate.

Potential Conference Meeting Participants (listed below): Please contact us by replying all to this email if you'd like to be included in the preconstruction conference meeting for this project. Otherwise, we will coordinate directly with the installer to complete the conference call at their earliest convenience.

- **County Health Department:** You may contact your IDOH field staff (copied on this email) if you would like to request IDOH assistance with inspections. Please include me on that request so I can ensure the field staff is included in the preconstruction conference meeting.
- **Owner**
- **Designer**

The items that will be covered during this call are listed below:

- Verification that the installer has a suitable (not an 8.5" x 11" or a copy on their phone) approved version of the plans;
- Discussion concerning any special certifications required of the installer, if applicable;
- Verification that the benchmark used to design the system has been located onsite and confirmed to be accurate;

- Verification that the soil absorption field(s) area is adequately protected and has not been disturbed;
- Verification that the contractor verified the existing grade shots match the plans and the system is on contour;
- Verification that the drain outlet location/elevation, if applicable, have been confirmed;
- Reminder of the importance of soil plasticity testing;
- Discussion of unique and/or challenging aspects of the project;
- LHD (if on the call): Local requirements;
- Any questions from the installer or local health department representative; and
- Discussion of any proposed changes.

Donald C. Arnold, P.E. | *Engineer*

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Confidentiality Statement: This message and any attachments may be confidential. If you are not the intended recipient, please 1) notify me immediately; 2) do not forward the message or attachment; 3) do not print the message or attachment; and 4) erase the message and attachment from your system.