

1 **Rockford Town Council Public Hearing and Regular Meeting**
2 **March 15, 2023, 7pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
7

8 Mayor Carrie Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.
9

10 Roll call took place. Those present were Mayor Roecks and Councilmembers Clint Stevenson, Tim Fricke,
11 Micki Harnois, Walt Whitman and Kevin Willms. Clerk/Treasurer Heidi Johnson and Public Works' Dave
12 Thompson were also in attendance.
13

14 **Mr. Fricke made a motion to approve the amended agenda. Ms. Harnois seconded the motion.**
15 **Motion was carried.**
16

17 **Ms. Harnois made a motion to approve the minutes from the 03/01/2023 regular meeting. Mr.**
18 **Whitman seconded the motion. Motion was carried.**
19

20 Layne Merritt, JUB Engineers, Inc.

21 Mr. Merritt thanked Council for accepting JUB's recent proposal for engineering services. He discussed the
22 Agreement for Professional Services for 2023-2025.

23 He gave updates on the timelines for the Wastewater Facility Plan and General Sewer Plan Updates, stating
24 that anticipated start time for the study would be 07/2023 and finished by 12/2024.

25 The project of improving the sewer lines on Weaver, Pacific and Pine Streets should start in 2024. Mr.

26 Whitman asked how the sewer project would affect the study. Mr. Merritt said that the timing should allow for
27 the sewer project to be completed before the study is finished.
28

29 **ANNOUNCEMENTS**

- 30 - The update to an RCW that Deputy Clerk Jennie Hagen has been working has been passed in the
31 House and is now with the Senate. There will be a reading of the updates on March 23.
32 - Team Rubicon is scheduled to come in April. Town Hall has received several right-of-entry forms from
33 residents interested in their services.
34 - Mr. Whitman said he found another quote to replace the backstop at the ballpark. This estimate is from
35 Idaho Fence and is \$2000 less than the other quote. This quote also includes installation, which the
36 other did not.
37

38 **COMMISSION/COMMITTEE REPORTS**

39 Planning Commission

40 No report. Next meeting 05/02/2023 at 7pm.
41

42 Ballfield Committee

43 **Mr. Whitman made a motion to approve funding for up to \$5800 plus tax to install the backstop at the**
44 **ballfield. Mr. Fricke seconded the motion. Motion was carried.**
45

46 Asset Committee

47 Mr. Thompson said he has been inventorying parts and equipment for the water system, including all items
48 at the well houses.
49

50 PUBLIC COMMENT - None
51

52 ORDINANCES/RESOLUTIONS – None
53

54 OLD BUSINESS

55 A variance request was submitted by Nina and Victor Rudnitsky. A public hearing will be required for this
56 request. Council made the decision to hold the public hearing on April 5, 2023, at 7pm. Letters will be sent to
57 all property owners within a 300ft radius of the request.

58
59 NEW BUSINESS

60 The Lilac City Band would like to hold a concert in the park on July 20th. Council agreed to this.
61 Mr. Stevenson made a motion to accept the Agreement for Professional Services with JUB Engineers, Inc.
62 Mr. Whitman seconded the motion. Motion was carried.

63
64 STAFF REPORTS

65 Public Works

- 66 - Mr. Thompson reported that Mr. Marcalus installed new cameras in and around Town Hall.
- 67 - Resident Greg Vail will soon fabricate a new "Town Hall" sign to install where the old reader board was.
- 68 - Mr. Thompson stated that he would like JUB to help with the redesign of B Street, including upgrading
69 the water and sewer mainlines.
- 70 - Mr. Thompson said that he has been working on ordering meter parts to replace the indoor water
71 meters and move them outside to the streets.

72
73 Clerk/Treasurer

- 74 - Mrs. Johnson gave the Treasurer's Report, stating that the total amount in all funds at the end of
75 February was \$820,313.83.
- 76 - Town Hall finally received two quotes to replace the cost of the storm damaged windows. The quotes
77 were within \$19.00 of each other, with the cheapest being from Abbey Pro Construction at \$6982.42
78 plus tax. Insurance estimates were much less than the quotes so Mrs. Johnson is working with
79 insurance to see if the coverage amount can be adjusted.
- 80 **Mr. Stevenson made a motion to accept the bid from Abbey Pro Construction for \$6,982.42. Mr.**
81 **Fricke seconded the motion. Motion was carried.**
- 82 - Mrs. Johnson said she received an email from the clerk in Fairfield asking if Rockford, and other area
83 towns were interested in combining efforts to get a school bus to take the local kids to the Tekoa pool
84 this summer. The cost would be \$400/day. It was the consensus of the council to pass on this.
- 85 - Mrs. Johnson submitted a letter and timeline regarding a resident who had tampered with their water
86 meter twice, during which the water was shut off to the home due to non-payment.
- 87 - Mrs. Johnson asked Council to consider hiring a code enforcement officer to enforce the code, instead
88 of relying on staff to do it.

89
90 PUBLIC COMMENT

- 91 - Resident Kathy Creed asked if Public Works can help her find a good brand of cameras for her to install
92 around her home. Mr. Thompson said that Mr. Marcalus can give her some ideas.
- 93 - Resident Sue Pray asked if she could park the Freeman Float trailer near the Ag Building again this
94 year. Mr. Thompson said that they can work together to find a good place to park it.

95
96 APPROVE CHECKS

97 **Mr. Stevenson made a motion to approve checks 17935-17950, with 174936 being voided, and one**
98 **EFT for a total of \$\$113,792.83. Mr. Fricke seconded the motion. Motion was carried.**

99
100 **Mr. Willms made a motion to adjourn the meeting. Mr. Stevenson seconded the motion. Motion was**
101 **carried.**

102
103 The meeting was adjourned at 8:36pm.

104
105
106
107
108 _____
Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor