

**VILLAGE OF PARDEEVILLE**  
**PARDEEVILLE VILLAGE BOARD MINUTES**  
**Village Hall – 114 Lake Street, Pardeeville**  
**Tuesday, October 5, 2021**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, October 5, 2021 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present except Haynes. Also, present were Rick Wendt, Barry Pufahl, Joan Foster and Nicole Miller-IKWE, Erin Salmon – Administrator/DPW and Jennifer Becker – Clerk/Treasurer.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, Library, Village Website and the Pardeeville Post Office.

**Agenda Approval:**

**MOTION Abrath/Holtan** to approve agenda removing item A under new business as this was tabled at Plan Commission. Motion carried unanimously.

**Minute's approval:**

**MOTION Holtan/Balsiger** to approve previous meeting minutes with one typo correction. Motion carried unanimously.

**Comments from the Floor:** Bob Abrath excused himself from the board and wanted to discuss the Electric Utility that had been brought up the night before at the Utility Commission meeting. Our utility is publicly owned, meaning each and every resident is part owner in the utility. It's a great reliable resource for our community. He had discussions with a couple of residents about it and they would not be in favor of selling the utility. Owning our own utility gives us greater control over response time and repairs; as well as provides a \$60K to the general fund that would need to be made up. Also need to be aware if bringing up these items & the message of moral it sends to our employees & the stability. Will not support paying for a study.

**Communications & Reports:**

- **Angie Williams Cox Library:** Joan reported that they would be having a meeting on Thursday; contests in October include pumpkins and candy! They are still doing free Yoga on Thursday's and this will continue inside once the weather is not conducive to being outside.
- **DPW/Administrator Report** – Report was reviewed and discussion on the national retailer that has been in town and working with Salmon on a potential location. Lake Street project is moving forward there have been some hiccups and lead lineman has been working on changes to help save money. Follow up with Holtz Builders and Nicole stated they would be meeting with them tomorrow. Question raised as to if a tree would be put back in the Village lot where it was removed – Salmon stated that in discussion with the crew and Trustee Haynes it would be best not to place a tree or shrub there; she has been in discussion with the Garden Club on potential metal art but it was placed on hold due to budget.

**OLD Business**

**IKWE Developer agreement**

Nicole Miller from IKWE was here to follow up on the visit that the board had with the Jaybird facility in Stoughton as well as answer any questions on that or the developer agreement. Question raised as to if Pardeeville can afford this type/cost of living. Miller stated that they run numbers and determine what costs will work for residents in this area, it may not be the same as the Stoughton facility but it will be

numbers that work and make sense for this community. Another question was raised on Staffing? Will we be able to get the staff needed since everyone is hurting for staff including the hospital? Miller stated that currently the facility in Stoughton has had good employee retention and they provide an environment the employees enjoy and pride themselves on that. Miller then stated she was meeting with Holtz builders on Thursday and has met with Weis Builders out of Minnesota already. They like the use of local contractors and Salmon will provide a list of local contractors & she'll reach out to them as well; anticipating a spring start. Miller asked if the Village would consider a 4-story building and by ordinance we can go up to 5. Rick Wendt asked about stats on Fire and Miller will look into that and EMS and follow-up. There was one change to wording on the developer agreement under section I6 and that was read to the board regarding special assessment of sidewalks.

**MOTION Abrath/Chapman to approve developer agreement with the changes under I6. Roll Call Vote:** Motion carried unanimously (Haynes absent).

#### **IKWE First Right of Refusal agreement**

Ikwe would like the first right of refusal on the area shown for 55 & older condos. Miller stated they would most likely look at 4-plex units with basements if needed that could be both owned or rented out as there is a need for both. This would be for 6.4 acres of area 7 as noted on map from 9/21/21.

**MOTION Babcock/Holtan to approve the 1<sup>st</sup> Right of Refusal document. Roll Call Vote:** Motion carried unanimously (Haynes absent).

#### **Foote Developer Agreement**

Steve and Michelle Foote were not able to attend the meeting but the revised agreement changing the name of M&M Contractors to Pardeeville Ventures LLC was presented to the board.

**MOTION Abrath/Balsiger to approve the Foote developer agreement. Roll Call Vote:** Motion carried unanimously (Haynes absent).

#### **NEW Business**

##### **Halloween Trick-or-Treat**

**MOTION Babcock/Balsiger** to approve trick-or-treat hours of 4-7 on October 31<sup>st</sup>. Motion carried unanimously.

##### **Resolution 21-R14 establishing wards for the Village of Pardeeville**

Clerk/Treasurer Becker worked with the information from the county to update our ward maps for redistricting. The resolution and map showing our 3 wards was presented to the board for approval.

**MOTION Abrath/Holtan** to approve resolution and map as presented. Motion carried unanimously.

##### **Special Events Review Application – Chandler Park Holiday Lights**

The special events review application for this years' Chandler Park Holiday Lights was presented to the board for approval.

**MOTION Balsiger/Abrath to approve as presented.** Motion carried unanimously.

##### **Yard Waste Site Relocation**

The yard waste site will need to be relocated for the Foote (Pardeeville Ventures LLC.) development no later than early spring of 2022. Salmon presented 2 possible sites: look into the area behind the EMS building or the area South of Schneider Street and this is part of the development concept and may have to be moved again at some point. The area behind the EMS is better; however, we would need to look into purchasing that from the EMS and contact all members. Discussion on if we want to invest the money to have to move more than once and what it will cost to move. The current site cost us around \$10K. Salmon stated she considered moving the existing fence to the garage and trees to various parks; it was suggested maybe we wait and put these at the EMS site (should that be approved) in order to create a cover of the site.

**MOTION Balsiger/Chapman to have Salmon pursue the EMS site and report back on October 19<sup>th</sup>.**

Vote: Motion carried unanimously.

**Digger Derrick Recommendation**

The Utility Commission had a discussion on the issues with the Digger Derrick truck the night before and the list of safety concerns and costly issues with the 27-year-old truck were presented to the board. The commission recommended that the Village look into fixing what safety issues they could while they look for a replacement truck. Concern raised that the issues could cost more than \$75K to fix; and do we want to stick that amount of money into a 27-year-old truck.

**MOTION Babcock/Abrath to table until November 2<sup>nd</sup> meeting when more information on a replacement truck can be obtained.** Motion carried unanimously.

**Rate Case for Electric, Water and Sewer**

The Utility commission made the recommendation to proceed with a conventional rate case for electric; and a 3% increase for the Water & Sewer. The Water & Sewer will be effective with the January 2022 bills and electric will be once the rate case is completed.

**MOTION Babcock/Abrath to proceed with the recommendations from the Utility Commission.** Motion carried unanimously.

**Presentation of the bills for approval**

**MOTION Holtan/Balsiger** to approve the bills as presented. **Roll call vote:** motion carried unanimously.

**Budget Worksheets – 1<sup>st</sup> draft of all funds and capital improvement plan**

Salmon presented the board with the first draft of the budget worksheets for General, Electric, Water and Sewer funds for review. We will not go through line by line tonight and we are still waiting on some numbers but please review and bring any questions to the next meeting.

**Adjourn:** The meeting adjourned by Possehl at 9:20 p.m.

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Jennifer Becker, Clerk/Treasurer

Approved 10/19/21