

**SUMMERSET CITY COMMISSION  
REGULAR MEETING - RESCHEDULED  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
MONDAY, December 19th, 2022 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Nasser, Kitzmiller and Butler were present. The City Attorney, City Finance Officer, and City Administrator was also present.

Mayor Torno led in the Pledge of Allegiance.

Commissioner Butler gave the invocation.

**Motion** by Butler, second by Nasser to amend the agenda to remove (22B – Resolution 2022-19) and approve the rest the agenda for the regular meeting of the Summerset City Commission for December 19th, 2022. Motion carried.

**CONSENT CALENDAR**

**Motion** by Nasser, second by Hirsch to approve the minutes of the Regular meeting of December 1st, 2022 as presented or amended. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Hirsch, second by Nasser to approve the claims and hand checks in the amount of \$104,279.92 from December 1st, 2022 through December 14th, 2022 as presented or amended. Motion carried.

AFLAC Remittance Processing	Employee Accident Insurance	94.25
AT&T Mobility	FirstNet	517.97
Black Hawk Water Users District	Monthly Fees	35.00
BLUEPEAK	Fax/Phone/Internet	1,122.36
CBH-CO-OP	Govt Fuel	4,934.80
City of Rapid City	Solid Waste Disposal	4,348.08
City of Sturgis	Rhyder Boarding	825.00
Golden West Technologies	Server Migration	53,287.44
HAWKINS Inc.	Winter Bugs	317.00
Health Pool of SD	Employee Health Insurance	17,727.74
Midcontinent communications	WWTP Phone	197.77
Northern Truck Equipment Co	F-250 SES	1,065.85
Rapid City Journal	Publications	901.44
Sanitation Products	Cutting	2,289.02
SDML Work Compensation Fund	Workers Comp Fund	15,110.00
Servall Uniform & Linen Supply	Monthly Fees	162.89
Transource	Airt Pressure Gauge, Elbow	123.63
Tyler Technologies, Inc.	Server Migration Items	420.00
Wild West Screen Printing	Magnets	780.00

#### **UTILITY BILLING ADJUSTMENTS**

**Motion** by Butler, second by Hirsch to approve the utility billing adjustments of \$0.00 for the period November 1st, 2022 thru November 30th, 2022. Motion carried.

#### **DEPARTMENT HEAD REPORTS**

Department Heads gave a summary of their departments for the month of December 2022.

#### **SIOUXLAND ROAD DISCUSSION**

**Motion** by Kitzmiller, second by Butler to open discussion. Motion carried.

Public Works Director Anthony Kayl spoke about options on repair of Siouxland Road.

**Motion** by Nasser, second by Butler to close discussion. Motion carried.

#### **SPECIALTY PAY (FIELD TRAINING OFFICER PAY) – POLICE DEPARTMENT**

Commissioner A. Nasser asked to recuse herself.

D. Allen - Police Chief asked that R. Nasser and M. Macrander receive field training pay of \$1,000.00 each out of the 2022 budget.

**Motion** by Kitzmiller, second by Hirsch to approve R. Nasser and M. Macrander receiving field training pay. Motion carried.

#### **FIRST READING FOR ORDINANCE 2022-16 AMENDING SUPPLEMENTAL ITEMS AND LICENSING FEE**

**Motion** by Hirsch, second by Butler to approve the first reading for Ordinance 2022-16. Motion carried.

#### **SET SECOND READING FOR ORDINANCE 2022-16 AMENDING SUPPLEMENTAL ITEMS AND LICENSING FEE.**

**Motion** by Butler, second by Nasser to set the second reading for January 5th, 2022. Motion carried.

#### **FIRST READING FOR ORDINANCE 2022-17 AMENDING PERMANENT LICENSES**

**Motion** by Nasser, second by Butler to approve the first reading for Ordinance 2022-17. Motion carried.

#### **SET SECOND READING FOR ORDINANCE 2022-17 AMENDING PERMANENT LICENSES**

**Motion** by Hirsch, second by Butler to set the second reading for January 5th, 2022. Motion carried.

#### **SECOND READING OF REVISED ORDINANCE 2022-10 FEES**

**Motion** by Hirsch, second by Nasser to approve the second reading for Ordinance 2022-10. Motion carried.

#### **ADOPT ORDINANCE 2022-10 FEES**

**Motion** by Kitzmiller, second by Butler to Adopt Ordinance 2022-10. Motion carried.

#### **SECOND READING OF REVISED ORDINANCE 2022-11 CITY PARKS & RECREATION**

**Motion** by Kitzmiller, second by Nasser to approve the second reading for Ordinance 2022-11. Motion carried.

#### **ADOPT ORDINANCE 2022-11 CITY PARKS & RECREATION**

**Motion** by Hirsch, second by Butler to Adopt Ordinance 2022-11. Motion carried.

#### **SECOND READING OF REVISED ORDINANCE 2022-12 BIDDING CONTRACS**

**Motion** by Nasser, second by Hirsch to approve the second reading for Ordinance 2022-12. Motion carried.

#### **ADOPT ORDINANCE 2022-12 BIDDING CONTRACS**

**Motion** by Kitzmiller, second by Butler to Adopt Ordinance 2022-12. Motion carried.

#### **SECOND READING OF REVISED ORDINANCE 2022-13 EXEMPTIONS FROM BIDDING**

**Motion** by Nasser, second by Hirsch to approve the second reading for Ordinance 2022-13. Motion carried.

**ADOPT ORDINANCE 2022-13 EXEMPTIONS FROM BIDDING**

**Motion** by Hirsch, second by Butler to Adopt Ordinance 2022-13. Motion carried

**SECOND READING OF REVISED ORDINANCE 2022-14 CONTRACTOR'S LICENSE FEE**

**Motion** by Nasser, second by Butler to approve the second reading for Ordinance 2022-14. Motion carried.

**ADOPT ORDINANCE 2022-14 CONTRACTOR'S LICENSE FEE**

**Motion** by Butler, second by Nasser to Adopt Ordinance 2022-14. Motion carried

**SECOND READING FOR ORDINANCE 2022-18 SUPPLEMENTAL**

**Motion** by Hirsch, second by Nasser to approve the second reading for Ordinance 2022-18. Motion carried.

**ADOPT ORDINANCE 2022-18 SUPPLEMENTAL**

**Motion** by Nasser, second by Butler to Adopt Ordinance 2022-18. Motion carried

**ORDINANCE REVIEW YEAR 2020 – CITY ADMINISTRATOR**

**Motion** by Kitzmiller, second by Hirsch to open discussion. Motion carried.

City Administrator Lisa Schieffer gave overview.

**Motion** by Butler, second by Nasser to close discussion. Motion carried.

**SET FIRST READING FOR ORDINANCE 2023-02 COLLECTION & DISPOSAL OF GARBAGE & RUBBISH**

**Motion** by Nasser, second by Butler to set the first reading for January 19th, 2023. Motion carried.

**SET FIRST READING FOR ORDINANCE 2023-01 REPEAL ORDINANCE 31.024**

**Motion** by Nasser, second by Butler to set the first reading for January 5th, 2023. Motion carried.

**WASTEWATER TREATMENT EXPANSION BID**

**Motion** by Kitzmiller, second by Butler, to open discussion. Motion carried.

Mayor Torno gave an overview on receiving one bid and the change proposal of RCS.

**Motion** by Nasser, second by Kitzmiller, to close discussion. Motion carried.

**Motion** by Butler, second by Hirsch to approve RCS bid in the amount of \$11,600,000, contingent upon pending SRF loan closing. Motion carried.

**CHANGE PROPOSAL REQUEST NO. #1**

**Motion** by Butler, second by Nasser, to approve the Change Proposal #1. Motion carried.

**HDR MASTER SERVICES AGREEMENT**

**Motion** by Butler, second by Nasser, to approve HDR Proposal Service Agreement. Motion carried.

**HDR TASK ORDER 2023-GENERAL SERVICES**

**Motion** by Butler, second by Nasser, to approve HDR Task Order 2023-GENERAL SERVICES. Motion carried.

**DISCUSS RESOLUTION 2014-29**

**Motion** by Hirsch, second by Kitzmiller, to open discussion. Motion carried.

City Attorney M. Wheeler explained the city ordinances and who serves as Board of Adjustment.

**Motion** by Butler, second by Nasser, to close discussion. Motion carried.

**CHANGE ORDER SIMON CONTACTORS ON INFINITY DRIVE**

**Motion** by Butler, second by Nasser, to open discussion. Motion carried.

City Administrator L. Schieffer explained the changes.

**Motion** by Hirsch, second by Nasser, to close discussion. Motion carried.

**Motion** by Nasser, second by Hirsch to approve change order Simon Contractors on Infinity Drive.

**CITIZENS INPUT**

James Guthrie discussed High Meadows Road and asked for an update.

**UPCOMING EVENTS:**

City Offices will be closed Friday, December 23rd, and Monday, December 26th for Christmas Eve and Christmas, as proclaimed by Governor Noem.

City Offices will be closed Monday, January 2nd for New Years

**ITEMS FROM CITY ATTORNEY**

No executive session.

**ADJOURNMENT**

**Motion** by Nasser, second by Kitzmiller, to adjourn at 6:49 p.m. Motion carried.

(SEAL)

ATTEST:

\_\_\_\_\_  
Candace Sealey  
Finance Officer

\_\_\_\_\_  
Melanie Torno  
Mayor

Published once \_\_\_\_\_ at a cost of \$ \_\_\_\_\_.