

Lowell Community Library
Library Trustee Meeting
August 20, 2024

Trustees/Librarian Present: Nancy Allen, Debbie Manning, Brandie Cochran, Jenn Higgins
Absent: Faye Starr, Katherine Pion

1. Call to order: 5:45 PM
2. Any additions/deletions/changes to today's agenda? We need to change our "chat" platform so Nancy can participate as well.
3. Review of Minutes from previous meeting: Approved
4. Treasurer's Report: NA
5. Librarian's Report: Nancy reported that we have 87 members now!
Feedback about the summer program has been positive, the only change suggested is the addition of AIR CONDITIONING for next summer, as it seemed every week was very warm!
"Good Neighbor Day" is 9/28/24, Nancy would like to do something to celebrate it at the folk festival. She will share her ideas at our next meeting.
The reporting form for the \$300.00 Grant we received from the State will be available on 8/30. The monies must be spent by 9/15, and the reports are due by 11/15/24.
Nancy is studying automation for small libraries so we can move toward that in the future.
6. Committee Reports: NA
7. Old Business:
Fall Raffle: Much discussion was generated with ideas for prizes, how to organize/set up our raffle, when/where to sell tickets, how much to charge per ticket, etc. We already have 2 quilts and 1 gallon of maple syrup for prizes. Decisions agreed to are: try to group prizes so we have just 3 baskets/choices of items; use two-part tickets and color-code or stamp them to match the basket choice; pick-up of items is the responsibility of the winner, (we cannot mail/deliver items); ticket prices will be \$3.00/ticket or 4 for \$10.00; we will sell tickets at the Folk Festival at our table and into the fall, perhaps with drawings around Thanksgiving; Brandie will make and laminate sheets with photos and descriptions of each basket to help us keep track of tickets.
Folk Festival: We do plan to have a table at the festival again this year (Brandie will bring her table). We will have raffle items/pictures on display, sell raffle tickets, have membership cards available, and have an "Oobleck" table for kids. We plan to walk or have kids walk in the parade with costumes/signs/books to represent our Library! We need to have Trustees available during the day (10 - 2?) to staff the table and encourage folks to visit the library.
Library Events for Adults: Nancy reported that Georgia Higley will come for an evening session - she is an artist and can share an activity for adults. Game Night is another idea for adult and/or child programming; we need to re-visit this topic in the future.
8. New Business: "Chat" Platform: We changed our "Chat" where we share information and ideas among Library Trustees and Librarian to FB Messenger.
9. Meeting Adjourned at: 7:09 PM

Meeting Minutes respectfully submitted by Jenn Higgins