

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday December 14, 2017 at the Village office meeting room.

The meeting was called to order at 7:00 pm by Mayor Richardson with the Pledge of Allegiance,  
MEMBERS PRESENT: Mayor Rich Richardson, Trustees, Chris Kempf, Keith Jay, Bill McGuire, Tony Del Plato.

MEMBERS EXCUSED:

OTHERS PRESENT: Nancy Swartwood, Clerk Treasurer; Aneta Glover, reporter; Leon Anderson, Chief of Police; Wes Ahouse, DPW Supervisor, Diane Bassette Nelson, Deputy Clerk Treasurer.

Public: Linda Blossom, Jean Jay, Holly Covert

APPROVAL OF MINUTES: A motion was made by Keith Jay and seconded by Rich Richardson to the November 8, and 9, 2017 Minutes, approved unanimously.

PUBLIC TO BE HEARD:

Presented Holly Covert with Beautification check, she is still working on the house, it needed a lot of TLC when she bought it.

COMMITTEE REPORTS:

**Library** report submitted to the clerk and shared with the board. (report at end of these minutes)

Increase in library manager hours approved by the Library Board, beginning January 2018

Motion to accept increase in library hours by Keith Jay, second by Bill McGuire carried.

DPW cleaned up leaves etc.

**Fire** report by Keith Jay

New member Jason Faulkner,

Tree sale went well,

Four Thanksgiving baskets

Cancer and You program at the school this past Monday.

Christmas party is Dec 19<sup>th</sup> 7:00 pm at the fire house.

**Water report given by Wes**

Didn't get grant funding, as Hunt Engineers forgot one item, making special appeal for signaling system between tower and pump house. We are looking for a new data system.

Need a new pole at the pump house, to put a radio signal device, would not be cellular based.

Other option is Cellular based, need to get height to see/hear the water tower.

Contacting NYSEG re Lively Run creek has a blockage due to NYSEG transmission

Hydrants have been winterized.  
Attended class on Green-Blue Algae.  
Will be applying for other grants.  
We will be looking at other engineering firms.

### **Sewer**

No blockages, Hipshot did have to pay part of the jetting process.  
Have the new levels come out for monitoring. Meeting next Thursday at Trumansburg.

### **Streets Wes:**

**Sidewalk Grant**, had a meeting with DOT, finalized plans. Going for Full Plan, version A and version B. We were awarded funds, getting three bids. Will need to have a contractor for cutting down trees. We will get reimbursed, so that trees are down by March 2018.

Sample letter needed and now in hand.

Normal fall clean-up. Christmas Lights are up and in use.

Cleaned ditches Clinton St; cleaned curbs Cayuga, 96 & 96A. Repaired cut in road at Interlaken Landing – they should pave it next year. Fixed potholes; put more stone in Betzler's driveway and Pine Tree's new driveway. New tires on backhoe. Ram seals put on plow for 4300 also some new hoses. Noticed leak on power steering on dump truck, out of warranty by six months. Josh Jacot to look at it

Ramp permit submitted for the front of this building.

## **Police**

Leon Anderson presented his monthly report.

**November 14, 2017**

### **Village of Interlaken Report for November 2017**

**Tickets Issued for November 2017 – 1**

**Warnings Issued for November 2017 – 21**

**Complaints – 28 \*\*\*complaint total includes traffic ticket and warning totals**

**Police Car** – The Crown Vic. GPS and tracs scanner is back up and running in the Ford Crown Vic.

I am working on getting a new GPS unit for the Impala along with a Tracs scanner.

**School SRO** – I presented for 10 classes over the last month. The presentations included dabbing, e-cigarettes and heroin.

**Training** – I attended training in Cortland over the last month for Field Training Officer School. Myself, Lt. Terry O’Pray and Josh Pinette are all certified Field Training Officers now.

**Police Academy** – The Police Recruits ended their basic academy portion of training last week. I have begun field training with both officers this week.

**Surplus Property** – We have begun to take pictures of all the surplus property for the Police Department. We will be contacting Auctions international this Month to have them list the items on their Auction site.

**Donation** – The Cayuga Heights Police Department donated a radar unit to the Interlaken Police Department. The Radar unit is just over five years old and has a front and rear antenna.

## **Police Chief Leon E. Anderson**

Discussion on need for part-time people to fill-in when needed. Bill noted concerns over votes taken for how many part-time people.

**Treasurer** Balances in all accounts were reported.

### **Approval of bills**

Motion by Keith Jay, second by Bill McGuire to pay the bills, carried.

Nancy recently reviewed an audit on Clifton Springs. Subsequently looked at their meeting minutes. Clifton Springs Clerk-Treasurer reports to board water sewer billings.

Nancy will be reporting on the billing for water and sewer. Additionally, reporting relieved property taxes.

Do we need to raise the penalty fee?

- There were 55 past due water sewer invoices mailed 11/21/2017
- \$527.42 water penalty \$280.55 sewer penalty; total unpaid water sewer \$11,111.87 as of 11/21/2017.
- 21 properties sent to Seneca Co. for relevy onto Town & County tax bill; \$18,539.24 (includes penalty) on December 4, 2017.

**Budget modifications**

Budget Modification		General Fund
Debit	A2771	887.94
Credit	A3120.41	[887.94]

**Equip S Worrell**

Motion R Richardson second C Kempf, carried  
12/14/2017

Budget Modification	General Fund
A2771	887.94
A3120.41	[887.94]

**Equip J Marzan**

Motion R Richardson second C Kempf, carried  
12/14/2017

Budget Modification		
Debit	A1990.4	656.49
Credit	A5410.5	[656.49]

budget adjustment for Hunt Engr Inv SRTS  
Motion c Kempf Second K Jay,  
carried  
12/14/2017

Budget Modification	General Fund
A2771	320.83
A3120.41	[320.83]

Ithaca College (invoiced IC 11/7/17)  
Motion K Jay Second T Del Plato, carried  
12/14/2017

Budget Modification		
Dr	A2771	240.01
Cr	A3120.4	[240.01]

4G reimb Sen Co Sheriff  
Jun-Nov 2017

    Second  
    T Del  
Motion C Plato,  
Kempf carried  
12/14/201

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Budget  
Modification

Debit	A2360	357.94
Credi	A7410.	
t	1	[332.50]
Credi	A9030.	
t	8	[25.44]

Adj library grant for director wages

Motion K Jay Second B

McGuire, carried

12/14/2017

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**Old Business:**

**Shared Services Agreement** still working on this with attorney

Transmission water tower, already paid \$3,400 in overtime. If needed a special board meeting may be called. Hoping for three local estimates, in addition to the out-of-state company.

Financing is a bonding issue, and requires knowing the amount needed and how much funding from reserve will be used.

Response NY Attorney General they do not render opinions on village resolutions.

**New Business:**

Beautification Winner Holly Covert, see above.

Demo Day old theater 12/16/2017 to begin. Rich worked with contractor to have historical item donated to the Interlaken Historical Society, he will be removing the original stain glass ceiling fixture.

Discussion on Sewer Finances: \$15, 000 in checking needs to pay general \$10,000. Nancy reviewed expected income and expenses.

Raising the rate \$1 per 1,000 gallons.

Motion by Tony Del Plato second by Bill McGuire to raise the sewer rate to \$6.00/1000 after minimum. Carried.

Motion by Keith Jay, second by Tony Del Plato to approve the revised sidewalk plans. Carried.

Additional comment: Sidewalk clearing, Rich is working with Judge Schmidt to have community service assigned.

ADJOURNMENT: A motion was made by Chris Kempf second by Keith Jay to adjourn the meeting at 8:15 pm. Motion approved unanimously.

Respectfully submitted,

Diane Bassette Nelson

Deputy Clerk

Interlaken Librarian's Report  
December 2017

New LED lighting will be installed this month at the Interlaken Public Library! We are having Hubbard's install LED lights to replace our outdated fluorescents and are excited to see our utility bill and energy usage reduced. Please stop in next week if you can to see the bright new interior. We recently had a wreath making class with Lilybug Floral that was a smashing success. More than 15 attendees participated and were able to make and take home a beautiful holiday wreath. Continuing programs such as Lego Literacy, Preschool Storytime and Chair Yoga are going strong and have continued funding. Programming will be increasing as the New Year passes, so be sure to keep an eye on the website for upcoming programs and events. The library's 2018 budget has been finalized and is available on our website for anyone who is interested in reviewing it.

I am excited to inform you that the hours per week allowed for the Library Director have been increased by the Library Board of Trustees beginning January 1, 2018. This increase in hours will mean more programming and increased community outreach. It is our hope that the library will build upon its services as a community center, technology center and educational resource for our residents. Looking ahead our 5-year plan may soon include an increase in staff and open hours. If there are any services you feel would be of benefit please don't hesitate to come in, send an email, or drop a note down the drop box!