

**Clarion County Career Center
Joint Operating Committee
March 24, 2025 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on March 24, 2025 at 6:58 p.m. by Todd MacBeth, Chairperson.

Members present were: Rick Best, Heidi Byers, Lianna Empfield, Brady Feicht, Kevin Johnson, David Lewis, Todd MacBeth, Jason McMillen, Chris Mogus, Erica Niznik, Jeffrey Powell, Gary Sproul, and Terry Sweeney.

Members absent: Abby Simcheck

Administration present were: Traci Wildeson, Director, David McDeavitt, Superintendent of Record

Administration absent: Board Secretary/Confidential Administrative Assistant.

Community members present: Ryan Pugh, Clarion News

Moment of Silence for the lives lost in a vehicle accident on March 22, 2025

Cambrie Priester, Landon Akins, & Chris McNutt

Public Comment Period:

None

Committee Reports: Buildings & Grounds

None

Agenda:

On a motion by Terry Sweeny seconded by Jeffrey Powell with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the March 24, 2025 meeting.

Minutes:

On a motion by Gary Sproul seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve the February 24, 2025 regular meeting minutes.

Financial Reports:

On a motion by Brady Feicht, seconded by Jeffrey Powell, with all members voting in the affirmative **IT WAS RESOLVED** to approve the payment of the General Fund bills for March 2025, the Activity report for February 2025, and the Treasurer's report for February 2025.

Other/New Business:

None

Executive Session:

On a motion by Kevin Johnson, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items at 7:03 pm.

On a motion by Kevin Johnson, seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to exit the Executive Session at 7:25 pm.

Personnel:

On a motion by Kevin Johnson seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to retroactively approve the resignation of Crissy Long as the Confidential Administrative Assistant and JOC Board Secretary effective March 21, 2025.

On a motion by Kevin Johnson seconded by David Lewis with all members voting in the affirmative, **IT WAS RESOLVED** to

retroactively approve one (1) day and five (5) hours of unpaid time for employee #3560.

On a motion by Jason McMillen seconded by Rick Best with all members voting in the affirmative, **IT WAS RESOLVED** to retroactively approve the advertisement for a Confidential Administrative Assistant.

On a motion by Kevin Johnson seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to retroactively approve two (2) days of unpaid time for employee #7987.

Travel:

On a motion by Jason Kevin Johnson seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve Chris Richardson and Amy Zacherl to accompany eleven (11) students to the Penn West Crime Lab in Clarion. There is no cost associated with this trip.

Policy:

On a motion by Jeffrey Powell seconded by David Lewis with all members voting in the affirmative, **IT WAS RESOLVED** to approve; the second reading of Policies #301 Creating a Position; #302 Employment of Director; #304 Employment of Staff; #305 Employment of Substitutes; #307 Employment of Teachers/Interns; #309 Assignment and Transfer; the first reading of Policies #311 Reduction of Staff; #312 Evaluation of Administrative Director; #313 Evaluation of Employees; and approve the Administrative Regulations for Policy #313 Evaluation of Employees.

Considerations:

On a motion by Terry Sweeney seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve the 2025-2026 Career Center Operating Budget as presented.

On a motion by Jason McMillen seconded by Kevin Johnson with all members voting in the affirmative, **IT WAS RESOLVED** to approve holding a Job Fair for students at the Career Center, approve the New Student Orientation/Parent Night at the Career Center, approve the Senior Recognition Night at Cornerstone Church, and approve the 2025-2026 School Calendar.

On a motion by Kevin Johnson seconded by Jason McMillen with all members voting in the affirmative, **IT WAS RESOLVED** to approve the Ron Perry Volunteerism Award in the amount of \$200 from the deferred revenue account.

On a motion by Jason McMillen seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to approve Stallion Mechanical to replace the hydronic coil on one (1) air handler at a cost of \$11,500, approve the purchase of sixty-six (66) UFO lights at a cost of \$1 each for a total of \$66 from Pioneer Electric, and approve the sale of fluorescent light fixtures on Municibid.

On a motion by Kevin Johnson seconded by Lianna Empfield with all members voting in the affirmative, **IT WAS RESOLVED** to approve the Director to sign the natural gas and electric contracts when a low rate is available.

Old Business:

None

Director's Report – Traci Wildeson:

- NOCTI written test results 97% Advanced or Competent and 65% Advanced scores
 - o Practical Exam – April 10, 2025
- Supplemental Equipment Grant award of \$97,597.30. The Anatomage table for Allied Health Science has

been ordered per the approved expenditures.

- The roof replacement project will begin the end of April or beginning of May.
- The HVAC replacement project will begin after the students leave in June.
- Four (4) students are competing this week at the HOSA state competition.
- Three (3) students will be competing next week at the SkillsUSA state competition.
- The modular home will be leaving on April 14, 2025
- The CCAC Welding evening program students will graduate on April 22, 2025
- A PA Inspection class is scheduled for the end of March through the first week of April.
- A second meeting with Penn West faculty was held regarding dual enrollment and a nine (9) credit articulation agreement. Discussions are beginning regarding articulation and dual enrollment for the Computer Networking students for AI and Cybersecurity degrees.

Superintendent of Record – Dr. David McDeavitt:

Dr. McDeavitt discussed the executive order to dismantle the Department of Education and the potential concerns related to this order i.e. federal funding, but the administration is stating that the funding will be provided through the state. He also discussed the concerns with the PA state budget with Governor Shapiro and taking money out of the “rainy day fund” to balance the budget. Dr. McDeavitt also discussed the residency checks for cyber/charter schools enforcing the rule of notification form that is to be sent to the districts allowing the districts to reject the request for payment. This is providing some relief to the districts.

Announcements:

- A. Committee: Strategic Planning (if needed), **Monday 4/28/25 at 6pm**
- B. Regular JOC meeting for March 2025: **Monday 4/28/25 at 7pm**

Adjournment:

On a motion by Terry Sweeney seconded by Lianna Empfield, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 7:57 p.m.

Respectfully submitted,



Traci Wildeson
Director