

# Trinity Learning Center (TLC) 2020-2021 Registration Form

A registration fee of \$125 per child is due at the time of registration. Registration for additional siblings is \$75. (i.e. 1 child=\$125, 2 children= \$200, 3 children= \$275) If your child is placed in a class, the fee is non-refundable for any reason. If your child is not placed in the program, your registration fee will be refunded.

The tuition rates are based on the number of class days offered, with holidays and school closings days factored into the fees. During the school year tuition is paid 2 weeks in advance and is due by the 1<sup>st</sup> of each month. Payments are made from August-April. In order to establish your commitment to the upcoming school year, the first tuition payment (August's tuition) will be due no later than May 29, 2020. This tuition payment is non-refundable. Your next payment will be due September 1, 2020.

Priority for placement in program will be done in the following way:

- 1<sup>st</sup>- Children currently enrolled in Trinity Learning Center
- 2<sup>nd</sup>-Siblings of children currently enrolled in Trinity Learning Center
- 3<sup>rd</sup>- Members of First Farragut United Methodist Church
- 4<sup>th</sup>- General Public

## Section 1:

Child's Full Name: \_\_\_\_\_ Preferred Name \_\_\_\_\_

Birthdate (mm/dd/yr) \_\_\_\_\_ Child is:    Boy        Girl    (circle)

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Custody Held by: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mother's Phone: \_\_\_\_\_ Father's Phone: \_\_\_\_\_

Mother's Email: \_\_\_\_\_ Father's Email: \_\_\_\_\_

Preferred Email for Communication: Mother  Father  Both  Other  \_\_\_\_\_

Preferred Email for Invoices:    Mother  Father  Both  Other  \_\_\_\_\_

**Are you a member of First Farragut United Methodist Church?**        Yes    No    (circle)

What Church do you attend? \_\_\_\_\_

What program was your child enrolled in last year? \_\_\_\_\_

Pre-Enrollment Visit Date: \_\_\_\_\_ How did you hear about TLC? \_\_\_\_\_

Did someone refer you to TLC? Please tell us who. \_\_\_\_\_

**Section 2: Preferred Days**

**Part 1:**

Calculate child's age in months as of August 15, 2020 = \_\_\_\_\_ Months

**Part 2:**

Please mark all preferences by 1<sup>st</sup> and 2<sup>nd</sup> choice.

Ages 1 - 2

- \_\_\_\_\_ 2 day - Monday/Wednesday
- \_\_\_\_\_ 3 day - Tuesday/Thursday/Friday

Age 3

- \_\_\_\_\_ 2 day - Monday/Wednesday
- \_\_\_\_\_ 3 day - Tuesday/Thursday/Friday
- \_\_\_\_\_ 5 day - Monday-Friday

Age 4

- \_\_\_\_\_ 2 day - Monday/Wednesday
- \_\_\_\_\_ 3 day - Tuesday/Thursday/Friday
- \_\_\_\_\_ 3 day - Monday/Wednesday/Thursday
- \_\_\_\_\_ 5 day - Monday-Friday

Age 5

- \_\_\_\_\_ 5 day - Monday-Friday

Please write down any information that might help us place your child in a class – example: special days needed, special educational needs, health or dietary restrictions, etc.

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Is your child potty trained?    Yes \_\_\_\_\_    No \_\_\_\_\_    In Progress \_\_\_\_\_

**Section 3: Extended Care (for children ages 2 and up)**

Please check the hours and number of days you would like your child enrolled in extended care. **If enough children do not sign up and we have to close extended care, you will be notified by March 4, 2020.**

	1 day/ week	Every Day Attended	Certain Days: Please Note
8:00-9:00 am only			
2:00-3:15 pm only			
Both 8-9 am & 2-3:15 pm			

Please note any specific extended care needs: \_\_\_\_\_

I have read and understand the policies above and have filled out all information to the best of my knowledge. I understand that if TLC is unable to provide my first choice class, I will automatically be enrolled in my second choice class and can be added to a waitlist for my first choice. If neither class is available, we will contact you to see if you would like to be added to our waitlist.

**Parent Signature:** \_\_\_\_\_

**FOR OFFICE USE ONLY: Registration Fee:**    Cash    Check # \_\_\_\_\_