



**Celebrating Home/La-Tee-Da!**  
**Fundraiser Sales Agreement Fall 2015**  
 www.FundraisingWithCandleFundraisers.com/home  
 Phone: 860-384-3691 or 888-209-0613  
 Submit Sales Agreement by - Fax: 1-410-630-7080  
Email: CHFundraiser@gmail.com  
 or Postal Mail: 97 Overshot Dr, South Glastonbury CT 06073



**Organization Name:** \_\_\_\_\_

**Shipping Address for BROCHURES** (Mailed USPS Priority): \_\_\_\_\_ **Shipped to Business/School** \_\_\_\_\_ **Shipped to Home Address** \_\_\_\_\_

**Business Name or School if applicable:** \_\_\_\_\_

**Street Address or PO Box:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Shipping Address for PRODUCTS:** \_\_\_\_\_ **Shipped to Business/School** (signature is required) \_\_\_\_\_ **Shipped to Home Address** (no signature required) \_\_\_\_\_

**Business Name or School if applicable:** \_\_\_\_\_

**Street Address (no PO Boxes):** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Are you State Tax Exempt?** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Unsure** If yes, please remit your document ASAP. (Not required to receive brochures)

**Name of County** \_\_\_\_\_ **Inside or Outside City Limits** \_\_\_\_\_ **State Tax Rate %** \_\_\_\_\_

**Chairperson:** \_\_\_\_\_ **Email (Print Clearly):** \_\_\_\_\_

**Phone-Day:** (\_\_\_\_\_) \_\_\_\_\_ **Evening:** (\_\_\_\_\_) \_\_\_\_\_ **Cell:** (\_\_\_\_\_) \_\_\_\_\_

**Number of Participants:** \_\_\_\_\_ **Approximate Date of Fundraiser:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **to** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Brochure(s) (select only 1 candle brochure):** 1: \_\_\_\_\_ **1-page Jar Candles** 2: \_\_\_\_\_ **Candle & Gift Brochure** 3: \_\_\_\_\_ **Cookie Dough Brochure**

**Profit: Candle Brochures** - Organizations can earn up to 50% profit with our candle brochures. Organization will pay 50% of the retail selling price plus shipping and tax if applicable. Additional money can be collected to pay for tax and shipping. Organization will be invoiced for only the actual amount due.  
**Cookie Dough Brochures** - Organizations can earn up to 40% profit with our cookie dough brochure. Organization will pay 60% of the retail selling price plus shipping and tax if applicable. Additional money can be collected to pay for tax and shipping. Organization will be invoiced for only the actual amount due.

**Product Availability/Pricing Guarantee:** Brochures retire 12/31/15. For Christmas Delivery we recommend payment be made by 12/11//15 for candle orders, and 11/30/15 for cookie dough orders.

**Samples, Late Orders:** No product minimum required. Regular pricing applies for samples and late orders, \$7.00 minimum shipping applies.

**Tax Exempt Groups:** (Does not apply to NH, OR, DE, MT) Your **State Tax** exemption document must be submitted before your order being placed and to set up online fundraising if selected. All organizations should refer to the "Tax Exemption" page on our website to verify your state's requirements.

**Non Tax Exempt Groups:** State and local tax is determined upon your shipping address. Tax is applied to your retail sales. Tax is exempt on food in AL, AR, GA, ID, IL, KS, MS, MO, OK, SD, TN, UT, VA, and WV. Organizations can opt to collect sales tax or deduct tax from their profit.

**Shipping:** Shipping is free when your purchase price (amt paid by organization, not customer retail) is \$1,500 or more. If purchase is less than \$1,500, 12% shipping is added to your purchase, up to a max of \$100. Shipping Fee: Purchase Price: \$0-\$92: \$11, \$93-\$834: 12%, \$835-\$1,500: \$100, \$1,500+ FREE. Shipping rates are subject to change. All orders are shipped FedEx Ground. FREE Presorted or Standard Shipping is chosen at the end of your fundraiser.

**Payments:** Customer checks are made payable to your organization. A single payment by Money Order, Business, or School Check will be accepted for your purchase. **Personal checks, temporary checks, checks with hand-written group/business names** can't be accepted. **Credit cards are accepted with receipt of a signed credit card authorization.** Payments by check/money orders must be paid in full prior to the order being placed. Returned checks will be charged \$50.00. Schools may submit a Purchase Order signed by the principal or bookkeeper, must state the purchase amount, and must be paid within ten days of receiving delivery. If you wish to submit a purchase order, request authorization from us before submitting your sales agreement.

**Delivery:** Products are generally delivered within 9 business days from the date your payment/purchase order is received, and tax exempt document has been approved.

**Check-In Forms:** Replacements for missing or broken items will be shipped only when a fully completed Check-In Form has been submitted within **7 days only**. **Phone calls or emails alone WILL NOT be accepted. No exceptions.** Organization will be responsible for the accuracy of the total number of items sold and ordered.

**Sales Agreement: MUST be returned to Deb Murray prior to distributing your brochures.** I have read, understand and agree with the terms and conditions listed above and have received approval from my organization (school principal, board members etc.) to sign on behalf of my organization.

_____	_____	<u>Deb Murray</u>	_____
Chairperson	Title	Fundraising Representative	Date