2020 Tax Organizer

income ta	Drganizer is designed to help you collect and report the information needed to prepare your 2020 x return. The attached worksheets cover income, deductions, and credits, and will help in the n of your tax return by focusing attention on your special needs.
	ter your 2020 information in the designated areas on the worksheets. If you need to include additional n, you may use the back of a worksheet or an additional page.
When pos	sible, 2019 information is included for your reference. You do not need to make any 2019 entries.
designed	General Questions and Business/Investment Questions worksheets include a variety of questions to assist in completing your tax return. If you answer yes to any of the questions, be sure to provide able details.
Please prov	ride the following information:
	A copy of your 2019 tax return (if not in our possession).
	Original Form(s) W-2.
	Schedule(s) K-1 showing income or loss from partnerships, S corporations or estates or trusts.
	Copies of other compensation or pension documentation, such as Form 1099-MISC, Form 1099-R, or Form 1099-N
	Form(s) 1099 or statements reporting dividend and interest income.
	Brokerage statements showing transactions for stocks, bonds, etc.
	Form(s) 1098 reporting interest paid, copies of real estate tax bills and other information relating to real property holdings.
	Copies of closing statements regarding the sale or purchase of real property.
	All other information notices you received, or any items you have questions about.
 Thank you	All other information notices you received, or any items you have questions about. for taking the time to complete this Tax Organizer.

Alimony paid ORG28	
Alimony received ORG10	
Annuity payments received ORG7	
Business income and expenses ORG19	
Car and truck expenses ORG18	
Casualties and thefts ORG3	
Charitable contributions ORG14	
Child and dependent care expenses ORG35	
Dependent information ORG6	
Depreciable property - additions ORG51	
Depreciable property - deletions ORG50	
Dividend income ORG11	
Education ORG36	
Employee business expense ORG17	
Estate income ORG47	
Estimated and other tax payments ORG40	
Farm income and expenses ORG27	
Farm rental income and expenses ORG26	
Foreign earned income ORG52	
Gambling and lottery winnings ORG7	
Household employees ORG41	
Health Insurance Coverage ORG3A	
Installment sales ORG23	
Interest income ORG11	
Interest paid (mortgage, etc) ORG14	
Investment interest expense ORG14	
IRA contributions ORG28	

IRA distributions and rollovers ORG7	
Keogh plan contributions ORG28	
Medical and dental expenses ORG13	
Miscellaneous income reported on 1099-MISC ORG8	
Miscellaneous income not from 1099-MISC ORG10	
Miscellaneous itemized deductions ORG15	
Moving expenses ORG16	
Office in home expenses ORG20	
Partnership income ORG45	
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Personal information ORG6	
Railroad retirement benefits ORG10	
Rental income and expenses ORG25	
Royalty income and expenses ORG25	
S corporation income ORG46	
Sale of home ORG22	
Sales of business property ORG24	
Sales of stock, securities ORG21	
Self-employed health insurance ORG19	
SEP plan contributions ORG28	
SIMPLE plan contributions ORG28	
Social security benefitsORG10	
State and local tax refundsORG10	
Taxes paidORG13	
Trust income ORG47	
Unemployment compensation ORG10	
Wages and salaries ORG7	

General Questions

	PERSONAL INFORMATION		
1	Did you receive an Economic Impact (Stimulus) Payment?	Yes	No
•	If yes, how much did you receive?		
2	Did your marital status change during 2020?		
	If yes , explain	_	
3	Do you want to allow your tax preparer to discuss this year's return with the IRS? If no , enter another person (if desired) to be allowed to discuss this return with the IRS. Caution: Review any transferred information for accuracy. Designee's Name ►		
	Phone Number P Phone Number Personal Identification Number (5 digit PIN) P Do you or your spouse plan to retire in 2021?		
4			
5	Were you or your spouse permanently and totally disabled in 2020?		
0 7	Enter date of death for taxpayer or spouse (if during 2020 or 2021): Taxpayer: Spouse: Were you or your spouse a member of the U.S. Armed Forces during 2020 ? Spouse:		
'			
	DEPENDENT INFORMATION		
		Yes	No
	Do you have dependents who must file?	Ц	
	 If yes, do you want us to prepare the return(s)? Do you have children who are under age 19 or a full time student under age 24 with investment income greater 		
9 a	than \$2,200?		
k	b If yes, do you want to include your child's income on your return?		
10	Are any of your dependents not U.S. citizens or residents?		
11	Did you provide over half the support for any other person during 2020 ?		
12	Did you incur adoption expenses during 2020 ?		
	IRA, PENSION AND EDUCATION SAVINGS PLANS		
		Yes	No
13	Did you take a retirement account distribution related to the corona virus or a natural disaster?		
14	Did you receive payments from a pension or profit-sharing plan?	П	Ы
15	Did vou receive a total distribution from an IRA or other gualified plan that was partially or totally rolled over into another		
16 -	IRA or qualified plan within 60 days of the distribution? Did you convert all or part of a regular IRA into a Roth IRA?	Н	
	Did you roll over all or part of a qualified plan into a Roth IRA?	H	H
	Did you contribute to a Coverdell Education Savings Account?		
	ITEMS RELATED TO INCOME/LOSSES		
		Yes	No
18	Did you receive any disability payments in 2020 ?		
19	Did you receive tip income not reported to your employer?		
20 a	Did you buy, sell, refinance, or abandon a principal residence or other real property in 2020 ? (Attach copies of any escrow statements or Forms 1099.)		
ŀ	If you sold or abandoned a home, did you claim the First-Time Homebuyer Credit when you purchased the home?		H
	: Are you planning to purchase a home soon?	H	H
21	Did you incur any casualty or theft losses during 2020 ?	\square	
22	Did you incur any non-business bad debts?	Π	
	PRIOR YEAR TAX RETURNS		
		Yes	No
23	Were you notified by the Internal Revenue Service or state taxing authority of changes to a prior year's return?		
	If yes, enclose agent's report or notice of change.		
24	Were there changes to a prior year's income, deductions, credits, etc which would require filing an amended return?		

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	FOREIGN BANK ACCOUNTS, FOREIGN ASSETS AND FOREIGN TAXES		
		Yes	No
25 26 a	At any time during 2020, did you have an interest in or a signature or other authority over a bank account, or		
b	other financial account in a foreign country? Did the aggregate value of all your foreign accounts exceed \$10,000 at any time during 2020? Report all interest income on Org 11		
27	Were you the grantor of or transferor to a foreign trust which existed during the tax year, whether or not you have any		
28	beneficial interest in the trust? Did you at any time during 2020, have an interest in or any authority over any foreign accounts or assets (i.e. stocks, bonds, mutual funds, partnership interests, etc.) held in foreign financial institutions that exceeded \$50,000 in value at		
	any time during the year?		
	HEALTH AND LIFE INSURANCE		
		Yes	No
29	Did you receive Form 1095-A (Health Coverage)? If so, please attach		
	Did you or your spouse have self-employed health insurance? If you or your spouse are self-employed, are either of you eligible to participate in an employer's health plan at		
31	another job? Did your employer pay premiums on life insurance in excess of \$50,000 where the proceeds are payable to beneficiaries named by you?		
32	Did you contribute to or receive distributions from a Health Savings Account (HSA)?		
	MISCELLANEOUS		
		Yes	No
33	Did you make energy efficient improvements to your home or purchase any energy-saving property during 2020 ? If yes , please attach details		
34	Did you start paying mortgage insurance premiums in 2020 ? If yes, please attach details		
35	Did you purchase a motor vehicle or boat during 2020 ?		
36	If yes , attach documentation showing sales tax paid. Did you purchase an energy efficient vehicle in 2020 ?		
	If yes, enter year, make, model, and date purchased:		
37	Did you donate a vehicle in 2020? If yes, attach Form 1098C		
38	What was the sales tax rate in your locality in 2020 ?% State ID		
39 40	Did you or your spouse make gifts of over \$15,000 to an individual or contribute to a prepaid tuition plan? Did you make gifts to a trust?		
-	If there were dues paid to an association, was any portion required to be non-deductible due to political lobbying by		
	the association?		
42	If yes , please attach details. Did you or your spouse participate in a medical savings account in 2020?		
	If yes , please attach Form 1099-SA (Distributions from an HSA, Archer MSA or Medicare+Choice MSA.)		
43	Did you make a loan at an interest rate below market rate?		
44	Did you pay any individual for domestic services in2020 ?		
45	Did you pay interest on a student loan for yourself, your spouse, or your dependents?		
46	Did you, your spouse, or your dependents attend post-secondary school in2020 ? Did a lender cancel any of your debt in 2020 ? (Attach any Forms 1099-A or 1099-C)		
47 48	Did you receive any income not included in this Tax Organizer?	H	H
	If yes , please attach information.		
	At any time during 2020, did you sell, send, exchange, or otherwise acquire any financial interest in any virtual currency?		
	Did you obtain a Paycheck Protection Program (PPP) loan? If yes, has any portion of that loan been forgiven?	Н	
-	ELECTRONIC FILING AND DIRECT DEPOSIT OF REFUND		
	ELECTRONIC FILING AND DIRECT DEPOSIT OF REFOND	Yes	Na
51	If your tax return is eligible for Electronic Filing, would you like to file electronically?		No
52	The Internal Revenue Service is able to deposit many refunds directly into taxpayers' accounts. If you receive a refund,		
Caut	would you like direct deposit?		
53	If yes , please provide the following information:		
a	Name of your financial institution		
	Routing Transit Number (must begin with 01 through 12 or 21 through 32) Account number		
	What type of account is this?Checking Savings		
	Please attach a voided check (not a deposit slip) if your bank account information has changed.		

Health Insurance Coverage

Preparer note: The fields on this form are non-enterable. This worksheet is meant to gather client data only. This worksheet will not transfer to the ProSeries/1040 product. Data from this worksheet must be manually entered on the appropriate form in ProSeries/1040.

Part 1	Coverage														
Enter t	he name, SSN/DOB and	d health insurance sta	atus for ead	ch person w	ho will clain	n on y	our r	eturn	ı in tł	ne tal	ole b	elow	:		
	Name of covered individual(s)	SSN or DOB	Covered 12 mos	Exchange Policy	Exemption Received								was o Aug	-	Dec
1.															
2.															
3.															
4.															
5.															
6.															
7.															
8.															
9.															

*Minimum Essential Coverage (MEC) includes employer-sponsored coverage, health insurance purchased through the Health Insurance Marketplace (Exchange), Medicare, Medicaid, certain VA coverage, Tricare, etc.

For tax year 2020, the Federal ACA tax penalty has been eliminated, however, you may still be subject to a state tax penalty depending on where you live because some states have created their own individual insurance mandates to replace the federal version. These mandates require state residents to have qualifying health coverage or pay a fee with their state taxes.

Use this worksheet to list the names of individuals listed on the income tax return and their health care insurance coverage status. It will help your tax preparer determine who has health insurance coverage.

If you purchased a health insurance policy from an exchange (or Marketplace), check the Exchange Policy box above. You will receive Form 1095-A from the exchange that issued your policy. Please provide this form with your Organizer documents to your tax preparer.

Please call with any questions on this worksheet.

Business/Investment Questions

		Yes	No
1	Did you receive stock from a stock bonus plan with your employer?		
2	Did you buy or sell any stocks or bonds in 2020 ? If yes , attach broker's information (such as Form 1099-Bs and broker annual statements) related to the transactions.		
3	Did you surrender any U.S. savings bonds during 2020 ?		
4	Did you use the proceeds from Series EE or I U.S. savings bonds purchased after 1989 to pay for higher education expenses?		
5	Did you realize a gain or loss on property which was taken from you by destruction, theft, seizure, or condemnation?		
6	Did you start a business, purchase a rental property or farm, or acquire interests in partnerships or S corporations?		
7	Do you have any investments for which you were not personally 'at risk' (other than sole proprietorship or farm)?		
8	Did you own an interest in a Real Estate Mortgage Investment Conduit (REMIC) during 2020 ?		
9	Did you sell property or equipment on installment in 2020?		
10	Did you have any business related educational expenses?		
11	Did you do a 'like-kind' exchange of property in 2020 ?		
12	Deductions for travel and meals may be allowed under certain circumstances. Adequate records must be presented. Information must include: 1 Amount; 2 Time and place; 3 Date; 4 Business purpose; 5 Description of gift(s); and 6 Business relationship of recipient Do you have records to support expenses?		
13	Did you purchase special fuels for non-highway use? If yes , please list the type of use and the number of gallons for each fuel.		

ORG4

	PERSO	NAL INFORMATION				
	ТАХРА	YER		SPO	USE	
Last name						
First name						
Middle initial and suffix	MI	Suffix	MI	_	Suffix	······
Social security number						
Occupation						
Work phone/extension						
Cell phone						
E-mail address						
Driver's License/Id issuing state License /Id number						
License/Id issue date						
License/Id expiration date						
Birthdate	 MM/DD/YYYY		MM/DD/YYYY			
Blind		No	Yes	— —		No
Contribute to Presidential Election						_
Campaign Fund	Yes	No	Yes			No
Eligible to be claimed as a dependent on another return	Yes	No	Yes			No
Street address			Apartm	ent num	ber	
City		State	ZIP cod	e	······	
Home phone		Foreign country				
Fax		Foreign phone	·····			
1 Single	F	ILING STATUS				
Check this box if you a Check this box if your 4 Head of household If the qualifying person is Child's name	lid not live with spouse at an ire eligible to claim spouse's spouse itemizes deductions a child but not your dependen year the spouse died	it, enter Child's so	ocial security num	ber	·····	►
	DEPEND	DENT INFORMATION				
	l Name	Social Security N		Not qua- lified credit	Date of Birth	2020 Child Care Expense
(first name, middle)	initial, last name, suffix)	Relationsl	hip +Months in U.S.	Other dep	* Not Citizen	2019 Child Care Expense
				·····		
** For the Dependent Code, enter the f	l following: L - depend	ent child who lived with you				
i or the Dependent Code, enter the f		ent child who lived with you ent child who didn't live with y	you due to divorce o	r separat	ion	
	O = other de	ependent		•		
	Q = not a dep	pendent (but is a person who quali ependent care expenses)	ifies your client for the	earned ind	ome credit and	/or the credit for
+ Enter the number of months depend			y, in the U.S.			

* Check this box if dependent child is not a U.S. citizen or resident alien

Interest and Dividend Income

T = Taxpayer, S = Spouse, J = Joint

INTEREST INCOME

Attach all copies of your Form 1099-INTs here.

**Type of Interest

blank = Regular taxable interest ME1 = ME bond interest in federal income MD1 = MD nontaxable interest — taxable federal $\begin{array}{l} \mathsf{MA1} = \mathsf{MA} \text{ bank interest} \\ \mathsf{NH1} = \mathsf{NH} \text{ nontaxable interest} - \mathsf{taxable federal} \\ \mathsf{NJ1} = \mathsf{NJ} \text{ nontaxable interest} - \mathsf{taxable federal} \end{array}$

OK1 = OK bank interest TN1 = TN nontaxable interest — taxable federal WV1 = WV bond interest in federal income

тѕј	X*	Payer Name	2020 Box 1 Interest	Type of Interest**	2020 Box 3 US/Treasury Interest	2020 Box 8 Tax Exempt	State	2019 Box 1 + 3

 \mathbf{X}^* Check if you did not receive income from this account in 2020 .

DIVIDEND INCOME

Attach all copies of your Form 1099-DIVs here.

тѕј	X*	Payer Name	2020 Box 1a Ordinary Dividends	2020 Box 1b Qualified Dividends	2020 Box 2a Capital Gains	State	2019 Box 1a + 2a

 \mathbf{X}^* Check if you did not receive income from this account in 2020 .

ORG11

Medical and Tax Expenses

MEDICAL AND DENTAL EXPENSES	2020	2019
Prescription medications		
Health insurance premiums (enter Medicare B on ORG10)		
Exclude premiums paid through an exchange (Form 1095-A)		
Qualified long-term care premiums		
a Taxpayer's gross long-term care premiums		
b Spouse's gross long-term care premiums		
c Dependent's gross long-term care premiums		
4 Enter self-employed health insurance premiums on ORG19, ORG27, ORG45A, or ORG46 for the appropriate activity		
5 Insurance reimbursement		
5 Doctors, dentists, etc		
7 Hospitals, clinics, etc		
B Lab and X-ray fees		
Expenses for qualified long-term care		
Eyeglasses and contact lenses		
1 Medical equipment and supplies		
2 Miles driven for medical purposes		
3 Ambulance fees and other medical transportation costs		
4 Lodging		
5 Other medical and dental expenses:		
e		
TAXES	2020	2019
nter state and local income taxes on ORG7, ORG8, ORG10, and ORG40.		
 6 Real estate taxes paid on principal residence		
Auto registration fees based on the value of the vehicle		
9 Other personal property taxes		
0 Other taxes:		

Interest Paid and Cash Contributions

HOME MORTGAGE INTEREST PAID						
Lender's Name	Check if NOT on Form 1098	2020	2019			

POINTS PAID ON LOAN TO BUY, BUILD, OR IMPROVE MAIN HOME Lender's Name Check if NOT on Form 1098 2020 Image: Image

SELLER FINANCED MORTGAGE					
Individual's Name	ldentifying Number	Address			

OTHER PERSON RECEIVING FORM 1098				
Form 1098 Recipient's Name	Address			

OTHER POINTS						
Enter below any points paid on a home equity loan (other than to improve your main home), a loan for a second home, or a refinanced mortgage.						
Lender's Name Loan Over Points Paid Date of Loan Loan Length 2019 Points Paid (years) Deducte						
				·		

QUALIFIED MORTGAGE INSURANCE PREMIUMS					
		2020	2019		
Premiums paid in 2020	for qualified mortage insurance not from Form 1098 import				

Interest Paid and Cash Contributions (continued)

Γ

		INVESTMENT IN	TEREST		
				2020	2019
Investment interest (for example for investment, etc)					
	LIMITE	D HOME MORTGA	GE DEDUCTION		
If the mortgage meets the follow - The principal amount of you n - You had home debt that was n	nortgage and home equ	iity debt is over \$750,0	00 (\$375,000 if marrie		
	Loan 1	Loan 2	Loan 3	Loan 4	Loan 5
1a Interest paid in 2020					
Points paid in 2020					
Months loan outstanding					
Principal pd on loan in 2020			h - h 2		
b Was all proceeds of this loar					
	Yes: No:	Yes: No:	Yes: No:	Yes: No:	Yes: No:
2 Home Debt Origination on or	after December 15, 20)17			
Beginning of year balance					
Additional borrowed in 2020					
Enter the amount of debt no	t used to buy, build, or	substantially improve t	he home:		
3 Home Debt Origination after	October 13, 1987 and	Before December 15, 2	017	•	JL
Beginning of year balance					
Enter the amount of debt no	t used to buy, build, or	substantially improve f	he home:		
4 Grandfathered debt: (before	10/14/1987)				
Beginning of year balance					
Enter the amount of debt no	t used to buy, build, or	substantially improve t	he home:		

CASH CONTRIBUTIONS							
Name of Donee Organization	Check if Statement Exists for Gifts \$250 or More	2020	2019				
Charitable miles driven							
Miles driven to deliver noncash contributions	Miles driven to deliver noncash contributions						
Parking fees, tolls, and local transportation							

Noncash Contributions

ORG14A

							Copy 1
	Name of Donee Organizati	ion		State Exists	eck if ement for Gifts or More	Fair Market Value	Prior Year Fair Market Value
Α							
В				_	┥ ┟		
C D				-	-		
E				-			
F] [
G				-	-		
H				-			
	: Complete sections below only if the total non	cash conti	ributions are r	nore than \$	500.		I
	Description of Donated Property		Туре	9**	Ad	dress of Donee O	rganization
А							
в							
с							
D							
Е							
F							
G							
н							
I							
	Method for Fair		Date of			imns only for each co	
	Market Value*		ntribution	Date A (mont	cquired h, year)	How Acquired***	Your Cost
A							
B C							
D							
E							
F G							
н							
Ι							
	Appraisal Capitalizatio		nods of deteri		': sent value		Thrift shop
	Average share Comparative Catalog Consignmer	e sales		Rep	lacement co roduction co	st	mint shop

**Type of Donated Property

Household/clothing items Motor vehicle, boat or airplane Art, other than self-created Art, self-created Collectibles

Business equipment Business inventory Stock, publicly traded Stock, other than publicly traded Securities, other than stock

Intellectual property Real property, conservation property Real property, other than conservation Other personal property Other intangible property

*** How Property was Acquired: Purchase, Gift, Inheritance, Exchange

Miscellaneous Itemized Deductions (FOR STATE USE ONLY)

MISCELLANEOUS DEDUCTIONS (2% LIMITATION)	2020	2019
Employee Business Expenses		
Note: If you have any travel, transportation, meal expenses or your employer reimbursed you for any of your job-related expenses, complete ORG17 for all your employee expenses.		
1 Union and professional dues		
2 Professional subscriptions		
3 Uniforms and protective clothing		
4 Job search costs		
5 Other unreimbursed employee expenses:		
a		
h		
د		
d		
e		
Other Expenses Subject to the 2% Limitation		
Treat all MACRS assets for this activity as qualified Indian reservation property?		
Treat all assets acquired after August 27, 2005 as qualified GO Zone property? Regular		
Treat all assets acquired after May 4, 2007 as qualified Kansas Disaster Zone property?		
Was this property located in a Qualified Disaster Area?		
Check to code assets as Investment Expense		
Use ORG50 to record dispositions. Use ORG51A to enter additional assets.		
Use ORG11a for investment expenses related to interest income.		
Use ORG11b for investment interest related to dividend income.		
6 Tax return preparation fees		
7 Investment counsel and advisory fees		
8 Certain attorney and accounting fees		
9 Safe deposit box rental		
10 IRA custodial fees		
11 a Government unemployment benefits repaid in2020		
b Other expenses (list):		
OTHER MISCELLANEOUS DEDUCTIONS	2020	2019
12 Federal estate tax paid on income in respect of a decedent		
13 Amortizable bond premiums (acquired before 10/23/86)		
14 Gambling losses (to the extent of gambling income)		
15 Claim repayments		
16 Unrecovered investment in annuity		
17 Ordinary loss attributable to certain debt instruments		

State Information Worksheet

GENERAL INFORMATION			
1 Enter your state of residence	Тахрау		Spouse
1 Enter your state of residence 2 Check the appropriate box if: Taxpayer a Full year resident Image: Date of entry: b Part year resident Image: Date of entry: c Nonresident Image: Date of entry:		Date of exit:	
3 Resident locality:			
4 County: School district: School	district numb	er:	
5 Check if disabled		Taxpayer	Spouse
STATE CREDITS			
6 Description/type of credit (for example, solar energy, carpool)	Code	Amour	nt
ab			
c			
d e			
· · · · · · · · · · · · · · · · · · ·			
VOLUNTARY STATE CONTRIBUTIONS			
7 Description/type of contribution (for example, wildlife, cancer)	Code	Amour	nt
ab			
c			
d e			
e			
MISCELLANEOUS QUESTIONS			
8 Did you file a state return for 2019?			Yes No
9 Do you want state forms and instructions sent to you next year?			
10 Do you want any applicable penalty and interest calculated and added to the return?			
11 How do you want your state refund (if any) applied? a Refunded b Apply to 2021 estimates	oply to 2021 ta	axes	
12 Additional state information:			

ORG60