

## BOARD OF TRUSTEES

**December 6, 2022**

**Members Present: Kelly Stewart, Terry Brungardt, Daniel Tatro, Ken Schmidt, Michael Snyder**

**Members Absent: None**

**Staff Present: Bailey Ross – Town Clerk; Margaret Stratton – Treasurer; Robert Baysinger – Police Chief, Bruce Wallace – Director of Operations; Jimmy Smith – Fire Department Secretary**

**Others Present: Joe Weaver – Town Attorney; Bryan Mitchell – Parkhill Engineering**

- 1. Meeting called to order and roll call. Trustee Tatro called the Regular Meeting of the Board of Trustees to order. Clerk Ross called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday, December 5, 2022 @ 2:30 p.m.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. No Action.**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the regular meeting held November 3, 2022, with action as necessary. Trustee Brungardt made a motion to approve the minutes from the Regular Meeting held November 3, 2022. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, abstain; Mayor Tatro, aye; Mayor Tatro declared the motion carried 4-1.**
- 4. Consideration of approval, rejection, amendment and/or postponement of the minutes for the special meeting held November 21, 2022, with action as necessary. Trustee Stewart made a motion to approve the minutes from the special meeting held November 21, 2022. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, abstain; Mayor Tatro, aye; Mayor Tatro declared the motion carried 4-1**
- 5. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of November 2022, with action as necessary. Trustee Schmidt made a motion to approve the claims, checks and warrants for the month of November 2022. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. Jimmy Smith gave his report for the month of November. No Action.**
- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Chief Baysinger gave his report for the month of November. No Action.**

8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Public Works, with action as necessary. Bruce gave his report for the month of November. No Action.
9. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Parks Committee, with action as necessary. No Action.
10. Consideration of approval, rejection, amendment, and/or postponement of approving Ordinance No. 2022-04 to amend Town of Calumet Ordinance 2-103 subsection A, to change the regular board meetings to the first Monday of the Month, with action as necessary. Trustee Snyder made a motion to approve Ordinance No. 2022-04. Seconded by trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.
11. Consideration of approval, rejection, amendment and/or postponement of reaffirming the approval of the 2023 Calendar Year Meeting Dates at the meeting held on November 3, 2022, with action as necessary. Trustee Brungardt made a motion to approve reaffirming the vote of approval of the 2023 Calendar Year Meeting Dates. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.
12. Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of the following:
  - A. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).

Trustee Brungardt made a motion to enter executive session. Seconded by Trustee Tatro. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 5-0.

Acknowledgement of exiting executive session and re-entering regular session of meeting.

13. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:
  - A. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board

to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).

Trustee Tatro made a motion to proceed as discussed in executive session. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.

14. Remarks and inquiries of the governing body members. No Action.

15. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action.

16. Adjournment.

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Daniel Tatro, Mayor

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ATTEST: Bailey Ross, Clerk