



AGENDA
CITY OF WEBSTER

TENTATIVE BUDGET PUBLIC HEARING

Webster City Hall, 85 E Central Avenue

September 5, 2024 at 6:00 p.m.

I. CALL TO ORDER

Pledge of Allegiance, Invocation, Roll Call and Determination of Quorum

Note: all public comment will be limited to 3 minutes per speaker. Anyone wishing to speak during citizen's forum or on an agenda item must fill out a speaker card and present it to the City Clerk prior to being recognized. All comments will be addressed after all speakers have spoken during citizen's forum or on a particular agenda item.

II. APPROVAL OF MINUTES

Budget Workshop – August 8, 2024

M_____ S_____ Roll Call Vote

III. CITIZEN'S FORUM

IV. PUBLIC HEARING

Approval of Resolution 2024-05 – Establishing the Tentative Millage Rate to be Levied for Fiscal Year 2024-2025

M_____ S_____ Roll Call Vote

Approval of Resolution 2024-06 – Adopting the City of Webster Tentative Annual Operating Budget for Fiscal Year 2024-2025

M_____ S_____ Roll Call Vote

V. ADJOURNMENT

M_____ S_____ Roll Call Vote

PLEASE NOTE IN ACCORDANCE WITH FLORIDA STATUTE 286.105, ANY PERSON WHO DESIRES TO APPEAL ANY DECISION AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR THIS PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. ALSO, IN ACCORDANCE WITH FLORIDA STATUTE 286.26; PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK; 85 E. CENTRAL AVE.; WEBSTER, FLORIDA; (352) 793-2073; 48 HOURS IN ADVANCE.



MINUTES

CITY OF WEBSTER

Budget Workshop
Webster City Hall, 85 E. Central Avenue
August 8, 2024
1:00 P.M.

I. ATTENDANCE

Present were Mayor Pro-Tem Allen Dorsey, Councilman Nancy Cherry, Councilman Tonya Malott, and Councilman Shadae Solomon

II. BUDGET DISCUSSION

The council reviewed the proposed budget. City Manager Naugler walked through the budget explaining that revenue and expenditures for each account. Mrs. Naugler explained that Public Works had requested tools, equipment and supplies as identified in the list that was distributed to council members. Mrs. Naugler stated that a Vac-Trailer was included in the budget for Public Works, but that SERCAP has a grant that will offset the cost of the Vac Trailer. Mrs. Naugler stated that there were excess funds in the budget and asked for guidance from the council members as to how they wanted to allocate the surplus funds. Mayor Pro-Tem Dorsey asked that \$500 be put into a fund towards a new building for Public Works. Councilmember Malott asked that Public Works be asked if they needed any additional equipment and after further discussion that administrative staff also be asked. It was recommended that the funds were not needed that they be put in the reserve account for the city. The council members in attendance had no further comment or questions pertaining to the budget and stated that did not feel that another budget workshop was needed. Mrs. Naugler informed council that the tentative budget hearing would be held on Thursday, September 5, 2024, at 6:00 pm. and that the final budget adoption would be held on Thursday, September 19, 2024, at 5:30 p.m. prior to the regularly scheduled council meeting.

III. ADJOURNMENT

Mayor Pro-Tem Dorsey motioned to adjourn the workshop, seconded by Councilman Cherry. All members were in favor of the adjournment. The workshop ended at 2:10 p.m.

Deanna Naugler, City Manager

Attest:

Amy Flodd, City Clerk

RESOLUTION NO. – 2024-05

A RESOLUTION TENTATIVELY ESTABLISHING THE MILLAGE RATES TO BE LEVIED FOR FISCAL YEAR 2024-2025 BY CITY OF WEBSTER CITY GOVERNMENT; ADOPTING THE MILLAGE RATE FOR THE 2024-2025 FISCAL YEAR FOR THE CITY OF WEBSTER AT THE OVERALL RATE OF 8.0000 MILLS; EXPRESSING LEGISLATIVE AND ADMINISTRATIVE FINDINGS AND INTENT; AND PROVIDING FOR IMPLEMENTING ADMINISTRATIVE ACTIONS, A SAVINGS PROVISION, CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, in accordance with the provisions of controlling State law an annual budget was submitted to the City Council for the various funds of the City as well as a plan of revenues to be generated to support that budget; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Sumter County has been certified by the County Property Appraiser to the City of Webster as \$42,519,508; and

WHEREAS, controlling State law requires the annual budget to be adopted by Resolution, and

WHEREAS, the proposed annual budget of the City of Webster has been reviewed, evaluated and considered at various public meetings and hearings held by the City Council of the City; and

WHEREAS, City Council approval is required in order to establish and to approve the millage rates to be levied within the City of Webster; and

WHEREAS, the City Council desires to fund an adopted annual operating budget for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 specifying certain projected revenues and expenditures for the operations of Webster municipal government; and

WHEREAS, the City's budget presumes that each City department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

WHEREAS, from time-to-time circumstances and events may require that the original City budget may need revision; and

WHEREAS, the City Council, in its judgment and discretion, has the authority in the future to adjust the budget, in accordance with the requirements of controlling State law, to more closely coincide with actual and expected events; and

WHEREAS, the City Council has the continuing and overriding responsibility to take all necessary steps and actions to ensure that sound economic, financial and fiscal management policies are implemented and maintained in the City for the benefit of the citizens of the City of Webster; and

WHEREAS, the City staff is tasked with providing diligent assistance and guidance to develop, implement and maintain the economic, financial and fiscal management policies of the City Council for the benefit of the citizens of the City of Webster; and

WHEREAS, the City Council is vested with the budgetary authority and control relating to City of Webster Government operations, the provision of adequate levels of service with regard to essential public services and facilities and the maintenance of public benefits provided and the protection of the public health, safety and welfare by City Government to the citizens of the City of Webster; and

WHEREAS, the City Council is responsible for the determination as to the appropriate staff levels within City Government and the establishment and budgeting of the staffing levels and positions assigned to each particular department, office and function of City Government and for the funding, creation, abolishment, and other economic, fiscal and financial decisions relating to the staffing of City Government; and

WHEREAS, it is the desire and goal of the City Council for City Government to function as an efficient governmental organization; and

WHEREAS, the alignment and organization of the City's departments, offices and functions are designed to be sound and consistent with highly productive public administration practices, procedures and systems; and

WHEREAS, the City Council has concluded that the actions taken herein will provide positive economic and budgetary benefits to the City and the City Council has concluded that the results of such actions will benefit the citizens of the City of Webster, and

WHEREAS, it is the goal and desire of the City Council to provide a continuing high quality level of service to the citizens of the City of Webster with regard to the provision of essential and beneficial levels of service and the provision of adequate public facilities to serve the needs of the citizens; and

WHEREAS, the City Council hereby finds and concludes that the level of service and the system of public facilities provided to the citizens of the City of Webster will be positively and favorably impacted as a result of the City Council taking the necessary economic, fiscal, financial, and budgetary actions as set forth in this Resolution; and

WHEREAS, the City Council of the City of Webster hereby finds and concludes that the actions taken herein are consistent with sound and generally accepted public management and finance principles and controlling applicable law and serve an important public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER, FLORIDA, AS FOLLOWS:

SECTION 1. Legislative/Administrative Intent And Findings.

The intent and findings set forth in the above recitals (whereas clauses) are hereby adopted as the legislative and administrative intent and findings relative to the provisions of this Resolution.

SECTION 2. Adoption of Millage Rates.

(a). After careful consideration of the estimate of receipts and the estimate of expenditures of the City of Webster, Florida ("the City"), it is hereby determined and established that the rates of taxation necessary to meet such expenses will be, for each of the hereinafter stated purposes, the amounts estimated, declared and hereby levied, to-wit: In order to meet the estimate of General Fund expenses of the City, it is hereby determined and declared that the total operating millage shall be at the rate of 8.0000 mills or \$8.0000 per \$1,000 of taxable value, and the same is hereby levied and imposed upon all non-exempt taxable property within the corporate limits of the City for those purposes hereinafter described to provide for the expenditures as estimated in the Fiscal Year 2024-2025 Annual Budget. The millage rate to be levied, 8.00000 mills, is 5.58% lower/higher than the "rolled-back" millage rate, which is 7.5769 mills or \$ 7.5769 per \$1,000 of taxable value.

(b). The City Council has concluded that the tax rates set forth herein are fiscally prudent and sound.

SECTION 3. Implementing administrative actions.

(a). The City Manager is hereby directed to certify to the Sumter County Property Appraiser and to the Sumter County Tax Collector the millage rates as herein set and levied for the purposes herein stated, pursuant to the controlling laws of the State of Florida.

(b). The City Manager, or designee(s), are hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

SECTION 4. Savings.

The prior actions of the City of Webster relating to the adoption of City tax rates and related budgetary actions and activities are hereby ratified and affirmed.

SECTION 5. Conflicts.

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 6. Severability.

If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 7. Effective Date.

This Resolution shall become effective immediately upon its passage and adoption.

Passed and adopted by the City Council for the City of Webster, Florida on the 5th day of September, 2024.

**CITY COUNCIL OF THE CITY
OF WEBSTER, FLORIDA**

Anagalys Vigoa, Mayor

ATTEST:

Amy Flood, City Clerk

RESOLUTION NO. – 2024-06

A RESOLUTION TENTATIVELY ADOPTING THE CITY OF WEBSTER'S ANNUAL OPERATING BUDGET FOR THE 2024-2025 FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025 IN THE AMOUNT OF \$2,092,714; EXPRESSING LEGISLATIVE AND ADMINISTRATIVE FINDINGS AND INTENT; AND PROVIDING FOR IMPLEMENTING ADMINISTRATIVE ACTIONS, A SAVINGS PROVISION, CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, in accordance with the provisions of controlling State law the annual budget was submitted to the City Council for the various funds of the City; and

WHEREAS, controlling law requires the annual budget to be adopted by resolution; and

WHEREAS, the said proposed annual budget was reviewed by the City Council at public hearings as required by controlling State law and has otherwise been reviewed, evaluated and considered by the City Council; and

WHEREAS, the City Council desires to adopt an annual operating budget for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 specifying certain projected revenues and expenditures for the operations of Webster municipal government; and

WHEREAS, the City's budget presumes that each City department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

WHEREAS, from time-to-time circumstances and events may require that the original City budget may need revision; and

WHEREAS, the City Council, in its judgment and discretion, has the authority in the future to adjust the budget, in accordance with the procedural requirements of controlling State law, to more closely coincide with actual and expected events; and

WHEREAS, the City Council has the continuing and overriding responsibility to take all necessary steps and actions to ensure that sound economic, financial and fiscal management policies are implemented and maintained in the City for the benefit of the citizens of the City of Webster; and

WHEREAS, the City staff is tasked with providing diligent assistance and guidance to develop, implement and maintain the economic, financial and fiscal management policies of the City Council for the benefit of the citizens of the City of Webster; and

WHEREAS, the City Council is vested with the budgetary authority and control relating to City of Webster Government operations, the provision of adequate levels of service with regard to essential public services and facilities and the maintenance of public benefits provided and the protection of the public health, safety and welfare by City Government to the citizens of the City of Webster; and

WHEREAS, the City Council is responsible for the determination as to the appropriate staff levels within City Government and the establishment and budgeting of the staffing levels and positions assigned to each particular department, office and function of City Government and for the funding, creation, abolishment, and other economic, fiscal and financial decisions relating to the staffing of City Government; and

WHEREAS, it is the desire and goal of the City Council for City Government to function as an efficient governmental organization; and

WHEREAS, the City maintains an alignment and organization of the City's departments, offices and functions to ensure that they are sound and consistent with highly productive public administration practices, procedures and systems; and

WHEREAS, the City Council has concluded that the actions taken herein will provide positive economic and budgetary benefits to the City and the City Council has concluded that the results of such actions will benefit the citizens of the City of Webster, and

WHEREAS, it is the goal and desire of the City Council to provide a continuing high quality level of service to the citizens of the City of Webster with regard to the provision of essential and beneficial levels of service and the provision of adequate public facilities to serve the needs of the citizens; and

WHEREAS, the City Council hereby finds and concludes that the level of service and the system of public facilities provided to the citizens of the City of Webster will be positively and favorably impacted as a result of the City Council taking the necessary economic, fiscal, financial, and budgetary actions as set forth in this Resolution; and

WHEREAS, the City Council of the City of Webster hereby finds and concludes that the actions taken herein are consistent with sound and generally accepted public management and finance principles and controlling applicable law and serve an important public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER, FLORIDA, AS FOLLOWS:

SECTION 1. Legislative/Administrative Intent And Findings.

The intent and findings set forth in the above recitals (whereas clauses) are hereby adopted as the legislative and administrative intent and findings relative to the provisions of this Resolution.

SECTION 2. Adoption Of Annual Operating Budget.

(a). The annual operating budget of the City of Webster is approved as set forth in Attachment “A” to this Resolution for the fiscal year beginning October 1, 2024 and terminating on September 30, 2025 is hereby adopted.

(b). That the specified sums of money in the budget are hereby appropriated to the designated departments, and set aside only for the use and purpose of each department, and for the corporate purposes and objects of the City, as therein specified.

(c). The attachment to this Resolution is hereby incorporated into this Resolution as if fully set forth herein verbatim.

(d). The City Council has concluded that the budget adopted herein is fiscally sound and reflective of sound public management practices and principles.

SECTION 3. Implementing Administrative Actions.

The City Manager, or designee(s), are hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

SECTION 4. Savings.

The prior actions of the City of Webster relating to the adoption of City budgets and related budgetary actions and activities are hereby ratified and affirmed.

SECTION 5. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

SECTION 6. Severability.

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

SECTION 7. Effective Date.

This Resolution shall become effective immediately upon adoption.

Passed and adopted by the City Council for the City of Webster, Florida on the 5th day of September, 2024.

CITY OF WEBSTER, FLORIDA

Anagalys Vigoa, Mayor

Attest:

Approved as to form and Legality:

Amy Flood, City Clerk

William L. Colbert, City Attorney

Attachment A

ALL FUNDS SUMMARY		CITY OF WEBSTER, FLORIDA - 2024/2025 Tentative Budget Summary					
REVENUES		General Fund	Transportation	Water	Garbage	Sewer	Total Budget
<i>Taxes: Millage per \$1,000</i>							
Ad Valorem Taxes	8.000	370,085	-	-	-	-	\$370,085.00
Sales and Use Taxes		73,000	-	-	-	-	\$73,000.00
Discretionary		133,333	-	-	-	-	\$133,333.00
Franchise Fees		96,318	-	-	-	-	\$96,318.00
Utility Taxes		101,673	-	-	-	-	\$101,673.00
Local Option Gas Taxes		-	35,200	-	-	-	\$35,200.00
Local Communication Service Tax		71,844	-	-	-	-	\$71,844.00
Business Taxes/Permits		10,000	-	-	-	-	\$10,000.00
Non-Conforming Use Fees		14,750	-	-	-	-	\$14,750.00
Mobile Home Licenses		4,000	-	-	-	-	\$4,000.00
State Revenue Sharing		34,265	14,200	-	-	-	\$48,465.00
City Share/County 1c Gas Tax		1,600	-	-	-	-	\$1,600.00
DOT Lighting Agreement		-	7,200	-	-	-	\$7,200.00
Lot Mowing		-	-	-	-	-	\$0.00
Water Services		-	-	297,000	-	-	\$297,000.00
Fines and Forfeitures/City Parking Tickets		1,500	-	-	-	-	\$1,500.00
Garbage Services		-	-	-	265,000	-	\$265,000.00
Tower Revenue		39,950	-	-	-	-	\$39,950.00
Sewer Services		-	-	-	-	485,796	\$485,796.00
Miscellaneous Revenue		36,000	-	-	-	-	\$36,000.00
Fund Transfers		-	-	-	-	-	\$0.00
Appropriations Money		-	-	-	-	-	\$0.00
Grant Money		-	-	-	-	-	\$0.00
Reserves		-	-	-	-	-	\$0.00
		\$ 988,318	\$ 56,600	\$ 297,000	\$ 265,000	\$ 485,796	\$2,092,714.00
EXPENDITURES							
General Government		632,871	-	-	-	-	\$632,871.00
Law Enforcement		187,507	-	-	-	-	\$187,507.00
Parks and Recreation		167,940	-	-	-	-	\$167,940.00
Transportation		-	56,600	-	-	-	\$56,600.00
Water Services		-	-	297,000	-	-	\$297,000.00
Sewer Services		-	-	-	-	485,796	\$485,796.00
Garbage Services		-	-	-	265,000	-	\$265,000.00
Appropriations Money		-	-	-	-	-	\$0.00
Grant Money		-	-	-	-	-	\$0.00
Reserves		-	-	0	0	0	\$0.00
		\$ 988,318	\$ 56,600	\$ 297,000	\$ 265,000	\$ 485,796	\$2,092,714.00
EXPENDITURES							
REVENUES OVER (UNDER) EXPENDITURES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

The tentative, adopted, and/or final budgets are on file in the office of the above referenced taxing authority as public record.