

*Meeting of the Parish Council
To be held at the Village Hall
1st June 2021 Starting at 7.30pm*

- 1. Welcome from Chair of Council*
- 3. Recording of attendance and apologies for absence*
- 4. Public session at the Chair's discretion 15 minutes at discretion of chair of the meeting*
- 5. Approval of the minutes of the meeting held on May 18th 2021*
- 6. Council are to consider*
 - Planning application 21/01689/FUL*
 - Planning application 21/01772/TPO*
 - Planning application 21/01963/FUL*
- 7. Development of a planning policy*
- 8 Councillors are asked for any other business for information purposes only*
- 9. Close of meeting*

*Annual Meeting of the Parish Council
held at the Village Hall
18th May 2021 Starting at 7pm*

- 1) *Welcome by Chair of the Council*
- 2) *Following Nominations and Seconding the Election of Tom Overbury as Chair and Jane Parsons as Vice Chair of the Council was agreed (with a pause for signing acceptance of office forms)*
- 3) *Recording of attendance as Parish Councillors Tom Overbury, Roger Lock, Heather Eaton, Claire Jardin, Michael McWilliam, Archie Larthe and Jane Parson and 1 member of the public*

- 4) *District Councillor Julia Judd, County Councillor Joe Harris and Mikhall Mandrigin (Village Hall) joined during the meeting*
- 5) *Public session at the Chair's discretion -no matters arising*
- 6) *Approval of the minutes of the meeting held on March 16th 2021 was agreed- matters arising were discussed – see specific agenda items*
- 7) *Council agreed it wishes to review the Standing orders and Financial regulations **at next meeting***
- 8) *Council agreed it wishes to nominate Councillors to specific lead roles/policy groups*
- 9) *Common Land Management policy group Jane, Roger, Tom,*
- 10) *Trees Michael,*
- 11) *Road Safety policy group Claire, Michael*
- 12) *Council agreed to renew existing arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses eg grass cutting agreement as previously agreed, PATA payroll as previously agreed*
- 13) *Council agreed to continue with representation on or work with external bodies and arrangements for reporting back eg Village Hall invited to attend Parish Council*
- 14) *Council agreed it wishes to consider adopting the general power of competence in the future; **July MEETING***
- 15) *Council AGREED it wishes to conduct a review of inventory of land and other assets **July MEETING***
- 16) *Council AGREED to renew its insurance cover in respect of all insurable risks due*
- 17) *1st June 2021 noting the Council is in a 3 year LTA and the premium is £324.50*
- 18) *Council AGREED it wishes to review the Council's to other bodies; eg GAPTC (approved at previous meeting)*
- 19) *Council agreed it wishes to review the Council's complaints procedure (**July MEETING**)*
- 20) *Council AGREED it wishes to review policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation **July MEETING***
- 21) *16. Council agreed its schedule of the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council Tuesday 3rd of months July, Oct (budget), Jan (precept) March and May starting 7.30pm*
- 22) *17. Council agreed the financial statements and authorised Chair of Council to sign AGAR papers.*
- 23) *Council approved payment list*
- 24) *Council discussed Ash-Die Back Project liability on common land/public footpaths and car park areas. Council considered tree inspection report and agreed to obtain a map of*

trees on land owned by the Parish council. The clerk advised to obtain 3 quotations - Details to be forwarded to clerk. Cllr Jardine to produce a map of Caudle Green trees, Tom and Heather to produce a map of trees on Brimpsfield Common

25) *Council discussed access over Common Land (Cllr Jardine) maps from land registry were distributed –common land needs an easement to allow driving over or parking on – may affect some properties in the Parish. –Land registry to be completed for Brimpsfield Common along with Caudle Green Common. Clerk was instructed to instruct legal representatives.*

26) *Council considered car parking issues recently seen in the Village (Cllr Lock).*

- a) *Signage for parking in the Village Hall has been highlighted*
- b) *Obstacles to be dis-encouraged from verges*
- c) *Communication and consultation with members of the public would be encouraged if any future actions were to be considered*

27) *Council considered future agenda items to include Planning policy (**next meeting**) Development of the Village, Communication and consultation with members of the public **July MEETING***

28) *Council discussed other highway issues –*

- a) *Bridlepath 11 (Cllr Overbury)*
- b) *Climperwell Road Bridge still outstanding*

29) *Council considered planning matters*

- a) *Planning meeting to be called for specific item 21/01689/FUL and planning policy -1st June 2021*

30) *Council noted Village Hall Report as submitted via email and verbal update from Mikhall Mandrigin*

31) *Council considered verbal report on War Memorial (Cllr Lock)- war memorial trust advice had been sought, who suggested wire brush and chemical neutral solutions. Stone mason survey recommended (Cllr Lock to lead) **July MEETING***

32) *Councillors were asked for any other business for information purposes only-*

- a) *Source of Complaints policy to be amended on website*

Close of meeting 20.20pm