

# **Inscription Canyon Ranch Sanitary District**

**PO Box 215**

**Chino Valley, AZ 86323**

## **NOTICE OF MEETING**

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Wednesday, January 11, 2017 beginning at 9:00 am. The meeting will be held at 5360 W. Inscription Canyon Dr, Prescott, AZ. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### **AGENDA**

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. CALL TO THE PUBLIC

*Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.*

4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR:

Discussion and consideration of the employment agreement and status of the District Manager, including term of employment and salary pursuant to ARS Section 38-431.03(A)(1) and possible legal advice on the same, pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) re:

- A. Possible financing and repayment options for WWTP replacement and expansion.
- B. WWTP building design approvals
- C. Possible District Credit Card
- D. Possible Action Against TDLC Development for Damage to Sanitary System

*During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened*

### **RECONVENE INTO PUBLIC SESSION**

5. REPORTS

Report from Accountant

- October Financial Reports
- November Financial Reports

Report from District Manager

- Status of Plant Operations
  - Repairs on Forever View
- Plant treatment daily averages/ # of connections

- Review of litigation record files
- Transfers from Unrestricted Capital Account

6. CONSENT AGENDA (Routine items that may be approved by one motion)

Minutes of Meetings

- Minutes of Public Meeting of November 18, 2016
- Executive Session Minutes of November 18, 2016
- Minutes of Public Meeting of December 8, 2016

Reimbursement to District Manager for \$191.45

- Staples - Office Supplies (\$18.41)
- Walmart-Copy paper (\$11.28)
- Office Max-Copier/Fax Machine (\$161.76)

7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Setting a time and place for future meetings of the District Board.
- B. WWTP building design approvals
- C. Possible financing and repayment options for WWTP replacement and expansion.

8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Approval of financial reports for October and November, 2016.
- B. Discussion and consideration of changes to the employment agreement with the District Manager.
- C. Discussion and possible approval to obtain a District Credit Card for purchase of selected materials & supplies.
- D. Possible Action Against TDLC Development for Damage to Sanitary System
- E. Discussion and possible approval of insurance proposal for 2017 (Reviewed by Bill Weber, Webers Insurance Agency).
- F. Approval of 2016 Annual Financial Review and approval to submit Annual Report to Yavapai County.
- G. Approval of Annual Repayment to Developers of approximately \$52,216.

9. ADJOURNMENT

*Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.*

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on January\_\_\_\_\_, 2017 at \_\_\_\_\_a.m. /p.m., and on the District website: www.icrsd.net, in accordance with the statement filed by the ICR Sanitary District.

Dated this \_\_\_\_\_ day of January, 2017.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature