

TOWN OF VIRGIL
SPECIAL TOWN BOARD MEETING
October 02st, 2018 6:00 PM

6:00 PM CALL TOWN BOARD SPECIAL MEETING TO ORDER

A. LEGAL NOTICE FOR SPECIAL TOWN BOARD MEETING

1. Town Clerk Reads the Legal Notice

[Legal Notice- 10-02-2018 Special Meeting](#)

B. LEGAL NOTICE OF REQUEST FOR PROPOSALS

1. Town Clerk Reads the Legal Notice of Accepting RFP's for Engineering services on the Francis Road bridge

[RFP-for Engineering Services Francis Road Bridge](#)

C. OPEN RFP's FOR ENGINEERING SERVICES

D. APPROVE RFP

E. ADJOURN SPECIAL TOWN BOARD MEETING

**LEGAL NOTICE
TOWN OF VIRGIL
NOTICE OF SPECIAL BOARD MEETING**

PLEASE TAKE NOTICE: The Virgil Town Board will hold a special board meeting on Oct. 2nd, 2018 at 6:00 PM at the Virgil Town Hall, 1176 Church Street, Virgil NY 13045 to review Requests for Professional Services for an Engineer to perform a site visit inspection on a bridge in the Town of Virgil on Francis Road.

By Order of the Virgil Town Supervisor, John Kaminski.

Submitted by,
Alane Van Donsel
Virgil Town Clerk

And REQUEST FOR PROFESSIONAL SERVICES

TOWN OF VIRGIL

The Town of Virgil is seeking a request for professional services (bridge engineer, must have a current license in New York State) for a site visit inspection of Francis Road Bridge, Virgil, NY 13045. Inspections may entail both drilling, probing of wooden beams and performing a thorough visual inspection of all glue-laminated beams, steel connections and planking. Inspection includes performing an engineering analysis on the framing components. All pertinent measurements will be verified in the field and minimum live load of 36 tons will be the applied basis. Field report and budgetary numbers will be issued upon completion as well as a formal proposal to perform any necessary repairs or code upgrades; all repairs must be approved by New York State Department of Transportation bridge engineer.

Proposals should be presented to the Virgil Town Clerk by mail, in person, by fax or by Email at Virgil Town Hall 1176 Church Street, Cortland NY 13045, Fax 607-835-6668 E-Mail virgilhall@frontiernet.net. Proposals should be received by September 28th 2018 at 2:30 PM. The Proposals shall be opened, reviewed and awarded at a Special meeting of the Virgil Town Board to be held on October 2nd at 6:00 PM. The Town of Virgil reserves the right to reject any and all bids.

By Order of the Virgil Town Board