



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Joel Bomgardner called a regular meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:02 p.m. EST Thursday, October 22, 2020 via a Zoom Meeting due to the COVID-19 pandemic. Public notice of the meeting had been duly made to local media by facsimile transmission and hard copy notices had been placed in all the usual places.

Mr. Bomgardner called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows: Joel Bomgardner, Chairman
C. Ed Brown, Fiscal Officer (joined at 6:06pm)
Vicky Sorensen, Vice-Chairman

Those absent were as follows:

Others present were as follows: Dustin Dillard, Chief, MFD
George Cornwell, Deputy Chief, MFD
Tammy Bovenschen, Administrative Assistant MFD
Lorie Robinson, Financial Assistant MFD
Christine Bartlett, Attorney, Ferguson Law
Barb Anderson Ooley, Washington Township Trustee

Those absent were as follows:

CHANGE OR AMENDMENTS TO THE AGENDA

Mr. Bomgardner asked to amend the agenda to include Emergency NFIRS Reporting System.

Mrs. Sorensen made a motion to amend the agenda to include Emergency NFIRS Reporting System under new business, item c.

Mr. Bomgardner 2nd
Motion passed 2-0

HEADQUARTERS
STATION 11
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)

LAKEVIEW
STATION 21
9094 S STRAIN RIDGE RD
BLOOMINGTON IN
812-824-6077

KIRKSVILLE
STATION 23
8019 S ROCKPORT RD
BLOOMINGTON IN
812-824-6202

PUBLIC COMMENT

Mrs. Barbara Anderson Ooley, Washington Township Trustee came to the board to officially as for Washington Township to join the Monroe Fire Protection District beginning in January 2022. Mrs. Ooley expressed that she had planned to speak to the board in person and then COVID-19 happened. She thanked Chief Dillard and Northern Monroe Fire Territory for assisting her with Zoom meetings held from Station 5, as Washington Township does not have adequate internet in most of the township. She stated that Washington Township had held informational meetings with their township and that Chief Dillard would be holding one additional informational meeting on Saturday, October 24. This additional meeting is to allow any additional questions that concerned tax payers may have.

Mr. Brown joined the meeting.

Mr. Bomgardner made a motion to extend any help from the district to Washington Township in regards to joining the District in January 2022.

Mrs. Sorensen 2nd
Motion passed 3-0

MINUTES OF PREVIOUS MEETING

Minutes from the August 11 and September 11, 2020 regular board meetings were presented to the board for approval. Mrs. Bovenschen noted two grammatical errors on the minutes. Mr. Bomgardner called for a motion to approve the minutes with the corrections Mrs. Bovenschen mentioned.

Mr. Brown made a motion to approve the minutes of August 11 and September 11, 2020 with the corrections listed by Mrs. Bovenschen.

Mrs. Sorensen 2nd
Motion passed 3-0

OLD BUSINESS

a. District 8 Fiscal Agent

Chief Dillard stated that we receive \$7,000 per year to maintain the training facility located at Station 5.

b. Legal Updates

i. Background Checks

Mrs. Bovenschen stated that the background paperwork for Northern Monroe Fire Territory has been completed and she should receive in the next week. Van Buren Township is still collecting their paperwork from employees and volunteers. Mrs. Bovenschen stated that when she returns from her time off for surgery she will work to get the District employee's paperwork completed and forward all documentation to Mrs. Bartlett sometime during the first two weeks in November.

ii. Resolution for Merger

Mr. Bomgardner asked the board if they had any questions concerning the resolution. Mrs. Bartlett stated that this resolution is needed to start the process of transferring employees into the PERF 77 fund, transferring personnel files and medical files and the LOSAP volunteer program. Mr. Bomgardner noted that Section 5 should be LOSAP not LOSP.

Mr. Brown made a motion to approve the Resolution for Merger with the correction to Section 5.

Mrs. Sorensen 2nd

Motion passed 3-0

c. Monroe Fire Protection District Future

Chief Dillard just explained why we were having an additional meeting to discuss with township residents the possibility of Washington Township joining the district. Chief Dillard stated he expects to update the public and take any questions they may have.

d. Ladder Truck Purchase

Chief Dillard stated everything is completed and paperwork will be signed at the bank in the next few weeks.

e. MFD Positions

i. Chauffer

Chief Dillard listed the individuals for appointment: Jim Shaw, Nick Powell, Michel Hill, Trevor Yoho, Kole Jones, Tony McKnight and Jon Faulkner.

Mr. Bomgardner called for a motion to approve the individuals up for appointment. Mr. Brown made a motion to accept the listed individuals for the appointment of training captain and sergeants

Mrs. Sorensen 2nd

Motion passed 3-0

f. COVID-19 Information

Chief Dillard informed the board that the District will be participating with Safe Trick or Treating at all stations. This will include Van Buren and Northern Monroe. Hours for our “drive-thru” trick or treating will be from 6:00-8:00pm

New Business

a. 2021 MFPD Budget

Chief Dillard stated that the 2021 Budget had been approved by the Monroe County Council. Mr. Bomgardner thanked Dustin for his brilliant answers to the many questions the Council had concerning our budget for 2021.

b. Job Descriptions

i. IT Specialist

Chief Dillard stated he would like to post this position and have a recommendation for the board at the December 8th meeting, with a start date of January 1, 2021

ii. Mechanic

Chief Dillard would like to post this position and have a recommendation for the board at the December 8th meeting, with a start date of January 1, 2021.

iii. Career Firefighter

Chief Dillard stated that this position would not start until March of 2021, but he would like to post the position November 15, 2020. This position will require individual's to be 1977 eligible which will require a physical performed by PERF. By posting this position in November, we will hopefully be able to bring the board the candidates as early as the January meeting for approval, still allowing for the PERF physical to be completed before March 1.

Mr. Brown made a motion to approve the job descriptions of IT Specialist, Mechanic and Career Firefighter.

Mrs. Sorensen 2nd

Motion passed 3-0

c. NFIRS Reporting System

Mr. Bomgardner stated that Deputy Chief Bright, NMFT, has been researching several companies for our National Fire Incident Reporting System. Currently all three departments use FireHouse.

The new program will track the NFIRS reporting as well as pre-plan reviews, scheduling and multiple other items currently in use with separate programs. Allowing for less multiple entries per incident. Deputy Chief Cornwell has worked with Deputy Chief Bright and supports this program. Mr. Bomgardner stated that by signing a multi-year contract will save the district funding. Chief Dillard noted that our current FireHouse contract was for 5 years and does expire in 2021. Deputy Chief Bright is suggesting we sign a 2 year agreement.

Mrs. Sorensen asked what fund this agreement would come from. Chief Dillard stated that we would not be paying for this until 2021, and the funds would come from the computer support line. Mr. Bomgardner stated that Deputy Chief Bright wanted to express that this program will take the information from the MDT's and 911 dispatch and dump into the record automatically all of the time stamps for the run. In other words, when a 911 dispatches a call a run will be generated in this new system.

Mr. Brown motioned to approve the contract not to exceed \$16,700.

Mrs. Sorensen 2nd

Motion passed 3-0

Claims and Financial Report

Claims:

a. Monroe Fire Protection District Claims:

Mrs. Bovenschen went over the claims for Monroe Fire Protection District. Monroe Fire Protection District Claims dated August 14, August 28, August 31, September 11, September 20, September 29, October 8, and October 16, 2020 were presented for approval

Mr. Brown motioned to approve MFD claims dated August 14, August 28, August 31, September 11, September 20, September 29, October 8, and October 16, 2020.

Mrs. Sorensen 2nd
Motion passed 3-0

b. District 8 Claims:

Mrs. Bovenschen stated there were no District 8 claims this month.

c. Financial Report:

Mrs. Bovenschen went over the September 30, 2020 financial report.

Payroll: Included the semi-monthly payrolls for August and September, 2020.

Mr. Brown made a motion to approve the Financial Statements dated September 30, 2020, and payrolls for August and September 2020

Mrs. Sorensen 2nd
Motion passed 3-0

NEXT MONTHLY BUSINESS MEETING

Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be held via Zoom on November 10 at 6:00pm.

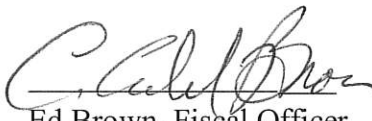
ADJOURNMENT

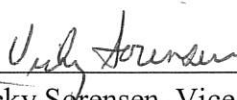
There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

Mr. Brown motioned to adjourn at 6:53pm, on Thursday October 22, 2020.

Mrs. Sorensen 2nd
Motion passed 3-0.


Joel Bomgardner, Chairman


Ed Brown, Fiscal Officer


Vicky Sorensen, Vice-Chairman

Copy furnished:

Mr. Bomgardner, Chairman
Mrs. Sorensen, Vice-Chairman
Mr. Cornwell, Deputy Chief
Mr. Ferguson, Legal Counsel
Station No.11, Bulletin Board

Mr. Brown, Fiscal Officer
Mr. Dillard, Fire Chief
Station No. 23, Bulletin Board
Station No. 21, Bulletin Board