



Port of  
**ARLINGTON**

**Port of Arlington**

**AGENDA**

**5:00 pm**

**Tuesday, July 9, 2019**

**Meeting Location:**

**Gilliam County Courthouse**

**Condon, Oregon 97823**

1. **Call meeting to order**
2. **Public Comment on non-agenda items**
3. **Consent Agenda:**
  - Approval of June 11, 2019 Commission meeting minutes
  - Approval of June 2019 payables
4. **Presidents Report –**
5. **Commissioner's Reports –**
7. **Small Business Assistance Grant Program – Lori's Place Quarterly Update**
8. **Economic Development –**
  - 8.1 EDO Report
    - 8.1.1 Depot Project Update - FEMA Application cost approval
    - 8.1.2 LS Networks – Railroad Property power pole placement cost
    - 8.1.3 Island Park Bathroom Project Grant Update
    - 8.1.4 A-Town Throw Down Launch Site Update
    - 8.1.4 United States Coast Guard Concrete Pad on West End of Island Park – Channel Marker USCG
9. **Executive Session per ORS 192.660(2)(g):** To consider preliminary negotiations involving matters of trade of commerce in which the governing body is in competition with governing bodies in other states or nations.
10. **Administration**
  - 10.1 Annual Housekeeping
    - 10.1.1 Designate monthly meeting date, time, and place – currently the second Tuesday of each month at 5 pm with the January, April, July, and October meetings held in Condon.
    - 10.1.2 Designate Newspapers of record, Attorney of record, Depositories of record, CPA firm of record. Currently The Times Journal and East Oregonian are newspapers of record, Attorney of record is the firm of Ruben Cleaveland, Depositories of record are the Bank of Eastern Oregon and LGIP, and CPA firm of record Solutions, CPA's PC.
  - 10.2 Appoint Budget Officer for 2019-2020 Fiscal Year
  - 10.3 Port Commission Election of Officers for President, Vice President and Secretary/Treasurer
  - 10.4 Proposed Resolution 2019-143 adopting a public records policy and fee schedule
  - 10.5 Executive Session per ORS 162.660(2)(i) and 192.660(8): To review and evaluate of an officer, employee or staff member if the person not request an open meeting. This reason for executive session may not be used to do a general evaluation of an agency goal, objective or any directive to personnel concerning these subjects.

**Upcoming Meetings:**

**Regular Commission Meeting on Tuesday, August 13, 2019 at 5pm – Port of Arlington, Arlington, Or.**

*This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting [Kelly.margheim@portofarlington.com](mailto:Kelly.margheim@portofarlington.com) / 541-454-2868*

**Port of Arlington  
Regular Monthly Commission Meeting  
Tuesday, July 9, 2019**

**JULY 2019 PAYABLES**

**Resources:**

Deposits and Credits through 06/30/2019 (see attached detail)

**Total Deposits and Credits– All Accounts                      \$13,369.35**

**Expenses:**

Checks Written: 9059 through 9088

Includes Direct Deposit Payroll And Electronic Fund Transfers (See attached Check Detail)

**Total Expenses and Transfers– All Accounts                      (\$34,068.28)**

**Bank Balance Information:**

Ending Balance as of 06/31/19: Bank of Eastern Oregon Checking: \$ 261,049.49  
Bank of E. Oregon Reserve Fund: \$ 52,952.94  
Bank of E. Oregon Muni Market Fund: \$ 163,236.27  
LGIP: (03/31/19) \$1,259,781.83

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Commission President Ron Wilson

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Vice President Dewey Kennedy

11:05 AM

06/27/19

**PORT OF ARLINGTON**  
**Deposit Detail**  
 June 2019

Type	Num	Date	Name	Account	Amount
Deposit		06/03/2019		1001 · Bank of E/O ...	1,467.95
			Heartland Payment ...	4213-2 · Gasoline S...	-116.38
			Heartland Payment ...	6115-1 · Credit Card...	3.19
			Heartland Payment ...	4211-3 · RV Park D...	-30.00
			Heartland Payment ...	4211-3 · RV Park D...	-30.00
			Heartland Payment ...	4211-1 · RV Park M...	-375.00
			Heartland Payment ...	4211-1 · RV Park M...	-375.00
			Heartland Payment ...	4211-1 · RV Park M...	-375.00
			Heartland Payment ...	4211-1 · RV Park M...	-375.00
			Heartland Payment ...	4211-5 · Monthly TV	-20.00
			Heartland Payment ...	6115-1 · Credit Card...	21.98
			Heartland Payment ...	6115-1 · Credit Card...	203.26
TOTAL					-1,467.95
Deposit		06/05/2019		1001 · Bank of E/O ...	239.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-4 · RV Park Dr...	-9.00
			Cash Sales	4210 · Marina Reve...	-50.00
			Cash Sales	4210 · Marina Reve...	-120.00
TOTAL					-239.00
Deposit		06/11/2019		1001 · Bank of E/O ...	370.81
			Heartland Payment ...	4213-2 · Gasoline S...	-309.46
			Heartland Payment ...	6115-1 · Credit Card...	6.38
			Heartland Payment ...	4211-3 · RV Park D...	-30.00
			Heartland Payment ...	4211-3 · RV Park D...	-30.00
			Heartland Payment ...	4211-4 · RV Park Dr...	-9.00
			Heartland Payment ...	6115-1 · Credit Card...	1.27
TOTAL					-370.81
Deposit		06/11/2019		1001 · Bank of E/O ...	249.87
			Heartland Payment ...	4213-2 · Gasoline S...	-256.58
			Heartland Payment ...	6115-1 · Credit Card...	6.71
TOTAL					-249.87

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06/27/19

**PORT OF ARLINGTON**  
**Deposit Detail**  
 June 2019

Type	Num	Date	Name	Account	Amount
Deposit		06/11/2019		1001 · Bank of E/O ...	805.06
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-1 · RV Park M...	-375.00
Payment	13554	06/11/2019	The City of Arlington	1499 · Undeposited ...	-30.00
Payment	013473	06/11/2019	W.I. Construction, Inc.	1499 · Undeposited ...	-340.06
TOTAL					-805.06
Deposit		06/13/2019		1001 · Bank of E/O ...	181.95
			Heartland Payment ...	4213-2 · Gasoline S...	-125.45
			Heartland Payment ...	6115-1 · Credit Card...	2.79
			Heartland Payment ...	4211-3 · RV Park D...	-60.00
			Heartland Payment ...	6115-1 · Credit Card...	0.71
TOTAL					-181.95
Deposit		06/17/2019		1001 · Bank of E/O ...	384.22
			Heartland Payment ...	4211-3 · RV Park D...	-90.00
			Heartland Payment ...	6115-1 · Credit Card...	0.38
			Heartland Payment ...	4213-2 · Gasoline S...	-301.21
			Heartland Payment ...	6115-1 · Credit Card...	6.61
TOTAL					-384.22
Deposit		06/17/2019		1001 · Bank of E/O ...	2,597.00
			Cash Sales	4211-1 · RV Park M...	-750.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-4 · RV Park Dr...	-9.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-4 · RV Park Dr...	-9.00
			Cash Sales	4211-4 · RV Park Dr...	-9.00
			White Lightning Elec...	5032 · Building Leas...	-1,700.00
TOTAL					-2,597.00



**PORT OF ARLINGTON**  
**Deposit Detail**  
 June 2019

Type	Num	Date	Name	Account	Amount
Deposit		06/21/2019		1001 · Bank of E/O ...	492.00
			Cash Sales	4211-4 · RV Park Dr...	-18.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-1 · RV Park M...	-375.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-4 · RV Park Dr...	-9.00
TOTAL					-492.00
Deposit		06/21/2019		1001 · Bank of E/O ...	145.10
			Heartland Payment ...	4213-2 · Gasoline S...	-147.51
			Heartland Payment ...	6115-1 · Credit Card...	2.41
TOTAL					-145.10
Deposit		06/24/2019		1001 · Bank of E/O ...	217.93
			Heartland Payment ...	4213-2 · Gasoline S...	-163.95
			Heartland Payment ...	6115-1 · Credit Card...	4.51
			Heartland Payment ...	4211-3 · RV Park D...	-30.00
			Heartland Payment ...	4211-3 · RV Park D...	-30.00
			Heartland Payment ...	6115-1 · Credit Card...	1.51
TOTAL					-217.93
General Journal	PR12...	06/24/2019	Columbia Basin Hi...	1001 · Bank of E/O ...	125.00
				6121 · Donations	-62.50
				6121 · Donations	-62.50
TOTAL					-125.00
Deposit		06/25/2019		1001 · Bank of E/O ...	5,466.39
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-4 · RV Park Dr...	-10.00
			Gilliam County Trea...	4010 · Taxes-Current	-946.39

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**PORT OF ARLINGTON**  
**Deposit Detail**  
 June 2019

Type	Num	Date	Name	Account	Amount
			SYNLawn Spokane	4500 · Miscellaneous...	-450.00
			Valley Industrial Ser...	5033 · Flex Bldg Lea...	-4,000.00
<b>TOTAL</b>					-5,466.39
<b>Deposit</b>		<b>06/27/2019</b>		<b>1001 · Bank of E/O ...</b>	<b>453.00</b>
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-4 · RV Park Dr...	-18.00
			Cash Sales	4211-3 · RV Park D...	-30.00
			Cash Sales	4211-1 · RV Park M...	-375.00
<b>TOTAL</b>					-453.00
<b>Deposit</b>		<b>06/28/2019</b>		<b>1001 · Bank of E/O ...</b>	<b>174.07</b>
			Heartland Payment ...	4213-2 · Gasoline S...	-97.98
			Heartland Payment ...	6115-1 · Credit Card...	2.50
			Heartland Payment ...	4210 · Marina Reve...	-50.00
			Heartland Payment ...	6115-1 · Credit Card...	0.74
			Heartland Payment ...	4211-3 · RV Park D...	-30.00
			Heartland Payment ...	6115-1 · Credit Card...	0.67
<b>TOTAL</b>					-174.07
<b>Paycheck</b>	<b>DD1140</b>	<b>06/28/2019</b>	<b>Margheim, Kelly L</b>	<b>1001 · Bank of E/O ...</b>	<b>0.00</b>
				6560 · Payroll Expe...	3,305.50
				6560 · Payroll Expe...	115.50
				6560 · Payroll Expe...	214.50
				6560 · Payroll Expe...	1,414.94
				2100 · Payroll Liabili...	-1,414.94
				6560 · Payroll Expe...	115.54
				2100 · Payroll Liabili...	-115.54
				6560 · Payroll Expe...	436.26
				2100 · Payroll Liabili...	-436.26
				6560 · Payroll Expe...	3.69
				2100 · Payroll Liabili...	-3.69
				2100 · Payroll Liabili...	-3.64
				2100 · Payroll Liabili...	-160.00
				6560 · Payroll Expe...	225.40
				2100 · Payroll Liabili...	-225.40
				2100 · Payroll Liabili...	-225.40
				6560 · Payroll Expe...	52.71
				2100 · Payroll Liabili...	-52.71
				2100 · Payroll Liabili...	-52.71
				2100 · Payroll Liabili...	-203.00

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**PORT OF ARLINGTON**  
**Deposit Detail**  
 June 2019

Type	Num	Date	Name	Account	Amount
				2111 Direct Deposi...	-2,930.94
				2111 Direct Deposi...	-59.81
TOTAL					0.00
Paycheck	DD1141	06/28/2019	Mitchell, Peter D	1001 Bank of E/O ...	0.00
				6560 Payroll Expe...	6,699.58
				6560 Payroll Expe...	776.76
				6560 Payroll Expe...	897.16
				2100 Payroll Liabili...	-897.16
				6560 Payroll Expe...	1,414.94
				2100 Payroll Liabili...	-1,414.94
				6560 Payroll Expe...	115.54
				2100 Payroll Liabili...	-115.54
				6560 Payroll Expe...	3.31
				2100 Payroll Liabili...	-3.31
				2100 Payroll Liabili...	-7.48
				2100 Payroll Liabili...	-621.00
				6560 Payroll Expe...	463.53
				2100 Payroll Liabili...	-463.53
				2100 Payroll Liabili...	-463.53
				6560 Payroll Expe...	108.41
				2100 Payroll Liabili...	-108.41
				2100 Payroll Liabili...	-108.41
				2100 Payroll Liabili...	-495.00
				2111 Direct Deposi...	-5,780.92
TOTAL					0.00

13,369.35

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**PORT OF ARLINGTON**  
**Check Detail**  
 June 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		06/04/2019	QuickBooks Payrol...		1001 · Bank of E/O ...		-1.75
					6560 · Payroll Expe...	-1.75	1.75
TOTAL						-1.75	1.75
Liability Check		06/27/2019	QuickBooks Payrol...		1001 · Bank of E/O ...		-8,775.17
					6560 · Payroll Expe...	-3.50	3.50
			QuickBooks Payroll ...		2111 · Direct Deposi...	-8,771.67	8,771.67
TOTAL						-8,775.17	8,775.17
Check	EFT	06/05/2019	Peter Mitchell		1001 · Bank of E/O ...		-410.07
					8421 · Travel/Food/...	-299.07	299.07
					8427 · Telephone & ...	-111.00	111.00
TOTAL						-410.07	410.07
Check	EFT	06/11/2019	Pacific Power		1001 · Bank of E/O ...		-1,022.76
					6111 · Utilities	-150.00	150.00
					6323 · Electricity - R...	-123.55	123.55
					6721 · Marina Electri...	-19.08	19.08
					6624 · Park Electricity	-292.25	292.25
					6721 · Marina Electri...	-217.63	217.63
					6721 · Marina Electri...	-220.25	220.25
TOTAL						-1,022.76	1,022.76
Liability Check	EFT	06/13/2019	United States Trea...		1001 · Bank of E/O ...		-2,663.38
					2100 · Payroll Liabili...	-814.00	814.00
					2100 · Payroll Liabili...	-749.41	749.41
					2100 · Payroll Liabili...	-749.41	749.41
					2100 · Payroll Liabili...	-175.28	175.28
					2100 · Payroll Liabili...	-175.28	175.28
TOTAL						-2,663.38	2,663.38

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**PORT OF ARLINGTON**  
**Check Detail**  
 June 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check	EFT	06/26/2019	United States Trea...		1001 - Bank of E/O ...		-2,791.04
				2100 - Payroll Liabili...		-781.00	781.00
				2100 - Payroll Liabili...		-814.53	814.53
				2100 - Payroll Liabili...		-814.53	814.53
				2100 - Payroll Liabili...		-190.49	190.49
				2100 - Payroll Liabili...		-190.49	190.49
TOTAL						-2,791.04	2,791.04
Paycheck	DD1140	06/28/2019	Margheim, Kelly L		1001 - Bank of E/O ...		0.00
				6560 - Payroll Expe...		-3,305.50	3,305.50
				6560 - Payroll Expe...		-115.50	115.50
				6560 - Payroll Expe...		-214.50	214.50
				6560 - Payroll Expe...		-1,414.94	1,414.94
				2100 - Payroll Liabili...		1,414.94	-1,414.94
				6560 - Payroll Expe...		-115.54	115.54
				2100 - Payroll Liabili...		115.54	-115.54
				6560 - Payroll Expe...		-436.26	436.26
				2100 - Payroll Liabili...		436.26	-436.26
				6560 - Payroll Expe...		-3.69	3.69
				2100 - Payroll Liabili...		3.69	-3.69
				2100 - Payroll Liabili...		3.64	-3.64
				2100 - Payroll Liabili...		160.00	-160.00
				6560 - Payroll Expe...		-225.40	225.40
				2100 - Payroll Liabili...		225.40	-225.40
				2100 - Payroll Liabili...		225.40	-225.40
				6560 - Payroll Expe...		-52.71	52.71
				2100 - Payroll Liabili...		52.71	-52.71
				2100 - Payroll Liabili...		52.71	-52.71
				2100 - Payroll Liabili...		203.00	-203.00
				2111 - Direct Deposi...		2,930.94	-2,930.94
				2111 - Direct Deposi...		59.81	-59.81
TOTAL						0.00	0.00
Paycheck	DD1141	06/28/2019	Mitchell, Peter D		1001 - Bank of E/O ...		0.00
				6560 - Payroll Expe...		-6,699.58	6,699.58
				6560 - Payroll Expe...		-776.76	776.76
				6560 - Payroll Expe...		-897.16	897.16
				2100 - Payroll Liabili...		897.16	-897.16
				6560 - Payroll Expe...		-1,414.94	1,414.94
				2100 - Payroll Liabili...		1,414.94	-1,414.94
				6560 - Payroll Expe...		-115.54	115.54

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**PORT OF ARLINGTON**  
**Check Detail**  
 June 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					2100 · Payroll Liabili...	115.54	-115.54
					6560 · Payroll Expe...	-3.31	3.31
					2100 · Payroll Liabili...	3.31	-3.31
					2100 · Payroll Liabili...	7.48	-7.48
					2100 · Payroll Liabili...	621.00	-621.00
					6560 · Payroll Expe...	-463.53	463.53
					2100 · Payroll Liabili...	463.53	-463.53
					2100 · Payroll Liabili...	463.53	-463.53
					6560 · Payroll Expe...	-108.41	108.41
					2100 · Payroll Liabili...	108.41	-108.41
					2100 · Payroll Liabili...	108.41	-108.41
					2100 · Payroll Liabili...	495.00	-495.00
					2111 · Direct Deposi...	5,780.92	-5,780.92
TOTAL						0.00	0.00
Liability Check	9048	06/01/2019	Fidelity Brokerage ...		1001 · Bank of E/O ...		-1,366.70
					2100 · Payroll Liabili...	-1,366.70	1,366.70
TOTAL						-1,366.70	1,366.70
Check	9059	06/06/2019	Ball, Denise / Cons...		1001 · Bank of E/O ...		-210.00
					6124 · Consultant S...	-210.00	210.00
TOTAL						-210.00	210.00
Check	9060	06/06/2019	Arlington T.V. Coop		1001 · Bank of E/O ...		-180.00
					8427 · Telephone & ...	-80.00	80.00
					6117 · Telephone an...	-80.00	80.00
					6324 · WIFI - RV	-20.00	20.00
TOTAL						-180.00	180.00
Check	9061	06/06/2019	Meadow Outdoor A...		1001 · Bank of E/O ...		-1,328.00
					8426 · Advertising &...	-1,328.00	1,328.00
TOTAL						-1,328.00	1,328.00

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**PORT OF ARLINGTON**  
**Check Detail**  
 June 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9062	06/06/2019	Loop Net		1001 · Bank of E/O ...		-69.00
					8426 · Advertising &...	-69.00	69.00
TOTAL						-69.00	69.00
Check	9063	06/06/2019	Gilliam County Tre...		1001 · Bank of E/O ...		-1,012.00
					8441 · Loan - Principal	-777.97	777.97
					8442 · Loan - Interest	-234.03	234.03
TOTAL						-1,012.00	1,012.00
Check	9064	06/06/2019	Bank of Eastern Or...		1001 · Bank of E/O ...		-230.34
					6627 · Park Mainten...	-74.97	74.97
					8421 · Travel/Food/...	-82.23	82.23
					6128 · Staff Travel/F...	-73.14	73.14
TOTAL						-230.34	230.34
Check	9065	06/06/2019	Bank of Eastern Or...		1001 · Bank of E/O ...		-198.58
					8424 · Office Suppli...	-192.03	192.03
					6129 · Postage	-6.55	6.55
TOTAL						-198.58	198.58
Check	9066	06/06/2019	Bank of Eastern Or...		1001 · Bank of E/O ...		-1,299.09
					6627 · Park Mainten...	-953.48	953.48
					6326 · Maintenance ...	-15.50	15.50
					8421 · Travel/Food/...	-330.11	330.11
TOTAL						-1,299.09	1,299.09
Check	9067	06/12/2019	SYNLawn Spokane		1001 · Bank of E/O ...		-3,375.00
					6631 · Park Improve...	-3,375.00	3,375.00
TOTAL						-3,375.00	3,375.00

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**PORT OF ARLINGTON**  
**Check Detail**  
 June 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9068	06/21/2019	Columbia Basin Hi...		1001 · Bank of E/O ...		0.00
TOTAL						0.00	0.00
Check	9069	06/26/2019	Gorge Networks		1001 · Bank of E/O ...		-201.23
				8427 · Telephone & ...		-79.50	79.50
				6117 · Telephone an...		-72.23	72.23
				6117 · Telephone an...		-49.50	49.50
TOTAL						-201.23	201.23
Check	9070	06/26/2019	The City of Arlington		1001 · Bank of E/O ...		-1,800.00
				8430 · City of Arlingt...		-1,800.00	1,800.00
TOTAL						-1,800.00	1,800.00
Check	9071	06/26/2019	City of Arlington		1001 · Bank of E/O ...		-907.36
				6321 · Water Fees - ...		-352.40	352.40
				6622 · Sanitation		-421.96	421.96
				6622 · Sanitation		-133.00	133.00
TOTAL						-907.36	907.36
Check	9072	06/26/2019	VanKoten & Cleave...		1001 · Bank of E/O ...		-1,968.50
				6113 · Legal Fees		-1,968.50	1,968.50
TOTAL						-1,968.50	1,968.50
Check	9073	06/26/2019	Gilliam County Clerk		1001 · Bank of E/O ...		-181.97
				6122 · Meetings and...		-181.97	181.97
TOTAL						-181.97	181.97
Check	9074	06/26/2019	The Entertainer		1001 · Bank of E/O ...		-294.00
				8426-2 · A Town Thr...		-294.00	294.00
TOTAL						-294.00	294.00



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**PORT OF ARLINGTON**  
**Check Detail**  
 June 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9075	06/26/2019	The Times-Journal		1001 · Bank of E/O ...		-531.50
				6118 · Advertising - ...		-51.50	51.50
				6116 · Audit, Budget...		-216.00	216.00
				6122 · Meetings and...		-36.00	36.00
				8426 · Advertising &...		-228.00	228.00
TOTAL						-531.50	531.50
Check	9076	06/26/2019	Arlington Market		1001 · Bank of E/O ...		-107.66
				6127 · Commissione...		-17.18	17.18
				8421 · Travel/Food/...		-11.28	11.28
				6122 · Meetings and...		-79.20	79.20
TOTAL						-107.66	107.66
Check	9077	06/26/2019	Columbia Basin Hi...		1001 · Bank of E/O ...		-125.00
				6121 · Donations		-62.50	62.50
				6121 · Donations		-62.50	62.50
TOTAL						-125.00	125.00
Check	9078	06/26/2019	Countryside Dispat...		1001 · Bank of E/O ...		-450.00
				6631 · Park Improve...		-450.00	450.00
TOTAL						-450.00	450.00
Paycheck	9079	06/28/2019	Fitzsimmons, Aaro...		1001 · Bank of E/O ...		-277.05
				6560 · Payroll Expe...		-300.00	300.00
				6560 · Payroll Expe...		-18.60	18.60
				2100 · Payroll Liabili...		18.60	-18.60
				2100 · Payroll Liabili...		18.60	-18.60
				6560 · Payroll Expe...		-4.35	4.35
				2100 · Payroll Liabili...		4.35	-4.35
				2100 · Payroll Liabili...		4.35	-4.35
TOTAL						-277.05	277.05

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**PORT OF ARLINGTON**  
**Check Detail**  
 June 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	9080	06/28/2019	Gutierrez, Gilbert		1001 - Bank of E/O ...		-169.70
				6560 - Payroll Expe...		-183.75	183.75
				6560 - Payroll Expe...		-0.34	0.34
				2100 - Payroll Liabili...		0.34	-0.34
				6560 - Payroll Expe...		-11.39	11.39
				2100 - Payroll Liabili...		11.39	-11.39
				2100 - Payroll Liabili...		11.39	-11.39
				6560 - Payroll Expe...		-2.66	2.66
				2100 - Payroll Liabili...		2.66	-2.66
				2100 - Payroll Liabili...		2.66	-2.66
TOTAL						-169.70	169.70
Paycheck	9081	06/28/2019	Kennedy, Jr., Dewe...		1001 - Bank of E/O ...		-277.05
				6560 - Payroll Expe...		-300.00	300.00
				6560 - Payroll Expe...		-18.60	18.60
				2100 - Payroll Liabili...		18.60	-18.60
				2100 - Payroll Liabili...		18.60	-18.60
				6560 - Payroll Expe...		-4.35	4.35
				2100 - Payroll Liabili...		4.35	-4.35
				2100 - Payroll Liabili...		4.35	-4.35
TOTAL						-277.05	277.05
Paycheck	9082	06/28/2019	McGuire, Rodney H		1001 - Bank of E/O ...		-230.87
				6560 - Payroll Expe...		-250.00	250.00
				6560 - Payroll Expe...		-15.50	15.50
				2100 - Payroll Liabili...		15.50	-15.50
				2100 - Payroll Liabili...		15.50	-15.50
				6560 - Payroll Expe...		-3.63	3.63
				2100 - Payroll Liabili...		3.63	-3.63
				2100 - Payroll Liabili...		3.63	-3.63
TOTAL						-230.87	230.87

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**PORT OF ARLINGTON**  
**Check Detail**  
 June 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	9083	06/28/2019	Shandy, Jacob D		1001 · Bank of E/O ...		-280.91
				6560 · Payroll Expe...		-304.50	304.50
				6560 · Payroll Expe...		-0.81	0.81
				2100 · Payroll Liabili...		0.81	-0.81
				2100 · Payroll Liabili...		0.30	-0.30
				6560 · Payroll Expe...		-18.88	18.88
				2100 · Payroll Liabili...		18.88	-18.88
				2100 · Payroll Liabili...		18.88	-18.88
				6560 · Payroll Expe...		-4.41	4.41
				2100 · Payroll Liabili...		4.41	-4.41
				2100 · Payroll Liabili...		4.41	-4.41
TOTAL						-280.91	280.91
Paycheck	9084	06/28/2019	Wilson, Ron		1001 · Bank of E/O ...		-277.05
				6560 · Payroll Expe...		-300.00	300.00
				6560 · Payroll Expe...		-18.60	18.60
				2100 · Payroll Liabili...		18.60	-18.60
				2100 · Payroll Liabili...		18.60	-18.60
				6560 · Payroll Expe...		-4.35	4.35
				2100 · Payroll Liabili...		4.35	-4.35
				2100 · Payroll Liabili...		4.35	-4.35
TOTAL						-277.05	277.05
Paycheck	9085	06/28/2019	Winters, Russell S		1001 · Bank of E/O ...		-357.55
				6560 · Payroll Expe...		-387.59	387.59
				6560 · Payroll Expe...		-0.59	0.59
				2100 · Payroll Liabili...		0.59	-0.59
				2100 · Payroll Liabili...		0.39	-0.39
				6560 · Payroll Expe...		-24.03	24.03
				2100 · Payroll Liabili...		24.03	-24.03
				2100 · Payroll Liabili...		24.03	-24.03
				6560 · Payroll Expe...		-5.62	5.62
				2100 · Payroll Liabili...		5.62	-5.62
				2100 · Payroll Liabili...		5.62	-5.62
TOTAL						-357.55	357.55

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PORT OF ARLINGTON  
Check Detail  
June 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check	9088	06/26/2019	Oregon Departmen...		1001 · Bank of E/O ...		-698.00
					2100 · Payroll Liabili...	-698.00	698.00
TOTAL						-698.00	698.00

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Cash Basis

**PORT OF ARLINGTON**  
**Profit & Loss Budget vs. Actual**  
 July 2011 through Sept. 2011=25% of Budget Year

	Jul '18 - Jun 19	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>GENERAL FUND RESOURCES</b>			
4000 · Carryover Balance	1,103,769.00	914,400.00	120.7%
4010 · Taxes-Current	106,335.92	100,000.00	106.3%
4011 · Taxes-Prior	5,747.41	500.00	1,149.5%
4020 · Interest - NOW Checking	131.26	0.00	100.0%
4021 · Interest - Best A/C	3,769.35	0.00	100.0%
4022 · Interest - LGIP A/C	29,651.18	10,000.00	296.5%
4030 · Land Rental	625.00	10,000.00	6.3%
4050 · Grain Elevator Lease Pymt	105,250.00	103,000.00	102.2%
4110 · Grants Income			
4111 · OSMB Grant	0.00	100.00	0.0%
4113 · Gilliam County Grant	0.00	100.00	0.0%
4114 · Unanticipated Grant Funds	0.00	100.00	0.0%
4115 · Safety Grant	0.00	100.00	0.0%
4116 · Grant-Island Erosion Repair	0.00	0.00	0.0%
4120 · MAPS Grant	7,000.00	7,050.00	99.3%
<b>Total 4110 · Grants Income</b>	<b>7,000.00</b>	<b>7,450.00</b>	<b>94.0%</b>
4210 · Marina Revenue	8,350.00	5,000.00	167.0%
4211 · RV Park Revenues			
4211-1 · RV Park Monthly Rent	39,195.00	0.00	100.0%
4211-2 · RV Park Weekly Rent	1,871.00	0.00	100.0%
4211-3 · RV Park Daily Rent	5,513.00	0.00	100.0%
4211-4 · RV Park Dry Camp	1,466.00	0.00	100.0%
4211-5 · Monthly TV	280.00		
4212 · RV Park fee Refund	-187.50	0.00	100.0%
4211 · RV Park Revenues - Other	375.00	40,000.00	0.9%
<b>Total 4211 · RV Park Revenues</b>	<b>48,512.50</b>	<b>40,000.00</b>	<b>121.3%</b>
4213 · Marina Fuel Revenue			
4213-2 · Gasoline Sales	12,981.24	7,000.00	185.4%
4213-1 · Diesel Sales	3,990.18	2,000.00	199.5%
<b>Total 4213 · Marina Fuel Revenue</b>	<b>16,971.42</b>	<b>9,000.00</b>	<b>188.6%</b>
4214 · Marina Power and Water Revenue	400.00	200.00	200.0%
4340 · Willow Creek Rock Sales	19,306.74	5,000.00	386.1%
4350 · Willow Creek Lease Revenue	11,340.06	0.00	100.0%
4400 · Donations/Gifts	4,000.00	100.00	4,000.0%
4500 · Miscellaneous Income	1,417.00	100.00	1,417.0%
<b>Total GENERAL FUND RESOURCES</b>	<b>1,472,576.84</b>	<b>1,204,750.00</b>	<b>122.2%</b>
<b>5000 · ECONOMIC DEVELOP FUND RESOURCES</b>			
5005 · Carryover (cash basis)	458,206.00	335,056.00	136.8%
5031 · Building Lease 11-002	91,200.00	91,200.00	100.0%
5032 · Building Lease 11-004	24,400.00	1,000.00	2,440.0%
5033 · Flex Bldg Lease	24,250.00	1,000.00	2,425.0%
5113 · Grants - Gilliam County	268,960.36	350,000.00	76.8%
5114 · Unanticipated Grant Funds	0.00	1,000.00	0.0%
5116 · Grants - Other	7,848.00	6,000.00	130.8%
5130 · SIP Funds	25,528.97	25,000.00	102.1%
5600 · Transfer from General Fund	0.00	0.00	0.0%
<b>Total 5000 · ECONOMIC DEVELOP FUND RESOURCES</b>	<b>900,393.33</b>	<b>810,256.00</b>	<b>111.1%</b>
<b>RESERVE FUND RESOURCES</b>			
9000 · Reserve Fund Beginning Balance	41,463.00	41,000.00	101.1%
9001 · Transfer from General Fund	10,300.00	10,300.00	100.0%
9002 · Interest Earned Reserve Fund	1,189.78	350.00	339.9%
<b>Total RESERVE FUND RESOURCES</b>	<b>52,952.78</b>	<b>51,650.00</b>	<b>102.5%</b>
<b>Total Income</b>	<b>2,425,922.95</b>	<b>2,066,656.00</b>	<b>117.4%</b>
<b>Expense</b>			
6560 · Payroll Expenses	0.00	0.00	0.0%

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Cash Basis

**PORT OF ARLINGTON**  
**Profit & Loss Budget vs. Actual**  
 July 2011 through Sept. 2011=25% of Budget Year

	Jul '18 - Jun 19	Budget	% of Budget
<b>GENERAL FUND EXPENSES</b>			
<b>ADMINISTRATION EXPENSES</b>			
6000 · Personal Services - AD			
6008 · Port Manager	21,855.31	23,000.00	95.0%
6009 · Administrative Assistant	37,111.82	45,000.00	82.5%
6011 · Payroll Taxes - Staff	4,692.85	5,000.00	93.9%
6012 · Training	0.00	500.00	0.0%
6013 · Workmens Compensation	119.74	250.00	47.9%
6015 · Employee Benefits Insurance	17,360.56	25,000.00	69.4%
6016 · Employee Benefits Retirement	8,319.22	8,000.00	104.0%
<b>Total 6000 · Personal Services - AD</b>	<b>89,459.50</b>	<b>106,750.00</b>	<b>83.8%</b>
6100 · Materials and Services - AD			
6111 · Utilities	2,931.72	3,000.00	97.7%
6112 · Office Supplies and Equipment	2,527.94	3,000.00	84.3%
6113 · Legal Fees	7,895.00	9,000.00	87.7%
6114 · Insurance, Treasurer Bond	0.00	500.00	0.0%
6115 · Dues, Subscriptions, Fees			
6115-1 · Credit Card Fees	1,939.78	3,000.00	64.7%
6115 · Dues, Subscriptions, Fees - Other	2,600.79	2,000.00	130.0%
<b>Total 6115 · Dues, Subscriptions, Fees</b>	<b>4,540.57</b>	<b>5,000.00</b>	<b>90.8%</b>
6116 · Audit, Budget, Legal Notices	7,126.00	8,000.00	89.1%
6117 · Telephone and Internet Srv.	2,733.17	2,000.00	136.7%
6118 · Advertising - AD	111.50	250.00	44.6%
6119 · Commissioner Fees/Expenses	2,385.44	2,500.00	95.4%
6120 · Medi/SS for Commissioners	168.30	300.00	56.1%
6121 · Donations	950.00	1,000.00	95.0%
6122 · Meetings and Elections	772.29	2,000.00	38.6%
6123 · Miscellaneous - AD	65.00	200.00	32.5%
6124 · Consultant Services	1,076.25	2,000.00	53.8%
6126 · Contingency	0.00	30,700.00	0.0%
6127 · Commissioner Conference & Trave	992.17	3,000.00	33.1%
6128 · Staff Travel/Food/Lodging	199.68	500.00	39.9%
6129 · Postage	560.85	800.00	70.1%
6130 · Bad Debt Write Off	0.00	1,500.00	0.0%
6100 · Materials and Services - AD - Other	55.56		
<b>Total 6100 · Materials and Services - AD</b>	<b>35,091.44</b>	<b>75,250.00</b>	<b>46.6%</b>
6170 · Transfers Out of General Fund	10,300.00	10,300.00	100.0%
<b>Total ADMINISTRATION EXPENSES</b>	<b>134,850.94</b>	<b>192,300.00</b>	<b>70.1%</b>
<b>ISLAND PARK</b>			
6600 · Personal Services			
6610 · Maintenance Person	5,751.19	12,500.00	46.0%
6611 · Payroll Taxes	462.78	750.00	61.7%
6612 · Worker's Comp Insurance	141.85	500.00	28.4%
<b>Total 6600 · Personal Services</b>	<b>6,355.82</b>	<b>13,750.00</b>	<b>46.2%</b>
6620 · Materials & Services			
6621 · Water Fees	0.00	1,200.00	0.0%
6622 · Sanitation	1,333.61	1,000.00	133.4%
6623 · Comfort Station Supplies	442.36	1,800.00	24.6%
6624 · Park Electricity	1,827.85	1,500.00	121.9%
6625 · Pest Control / Chem & Fert.	244.38	200.00	122.2%
6626 · Insurance	1,279.00	2,000.00	64.0%
6627 · Park Maintenance & Supplies	1,850.79	2,800.00	66.1%
6628 · Miscellaneous	12.00	100.00	12.0%
<b>Total 6620 · Materials &amp; Services</b>	<b>6,989.99</b>	<b>10,600.00</b>	<b>65.9%</b>
6630 · Capital Outlay			
6635 · Grant Match Isl.Erosion Repair	0.00	20,000.00	0.0%
6634 · Grant Island Erosion Repair	0.00	10,000.00	0.0%
6631 · Park Improvements	3,825.00	90,000.00	4.3%
6632 · Engineering & Surveying	2,252.50	10,000.00	22.5%
<b>Total 6630 · Capital Outlay</b>	<b>6,077.50</b>	<b>130,000.00</b>	<b>4.7%</b>
<b>Total ISLAND PARK</b>	<b>19,423.31</b>	<b>154,350.00</b>	<b>12.6%</b>

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Cash Basis

**PORT OF ARLINGTON**  
**Profit & Loss Budget vs. Actual**  
 July 2011 through Sept. 2011=25% of Budget Year

	Jul '18 - Jun 19	Budget	% of Budget
<b>MARINA</b>			
6700 · Personal Services			
6710 · Maintenance Person	211.55	3,700.00	5.7%
6711 · Payroll Taxes	19.60	250.00	7.8%
6712 · Worker's Comp Insurance	50.00	50.00	100.0%
6700 · Personal Services - Other	116.28		
<b>Total 6700 · Personal Services</b>	<b>397.43</b>	<b>4,000.00</b>	<b>9.9%</b>
6720 · Materials & Services			
6721 · Marina Electricity	3,101.30	3,000.00	103.4%
6722 · OMB Repairs - 1/2 MAPS	225.18	2,000.00	11.3%
6723 · Insurance	2,279.00	2,500.00	91.2%
6724 · Marina Maint. & Supplies	1,572.53	2,500.00	62.9%
6725 · Miscellaneous	421.00	500.00	84.2%
6727 · Marina Fuel			
6727-2 · Marina Diesel	4,676.50	3,000.00	155.9%
6727-1 · Marina Gas	10,681.03	11,000.00	97.1%
6727 · Marina Fuel - Other	0.00	0.00	0.0%
<b>Total 6727 · Marina Fuel</b>	<b>15,357.53</b>	<b>14,000.00</b>	<b>109.7%</b>
<b>Total 6720 · Materials &amp; Services</b>	<b>22,956.54</b>	<b>24,500.00</b>	<b>93.7%</b>
6730 · Capital Outlay			
6731 · Marina Improvements	0.00	0.00	0.0%
<b>Total 6730 · Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total MARINA</b>	<b>23,353.97</b>	<b>28,500.00</b>	<b>81.9%</b>
<b>RV PARK EXPENSES</b>			
6300 · Personal Services - RV			
6310 · Maintenance Person - RV	329.40	3,000.00	11.0%
6311 · Payroll Taxes, Maintenance - RV	24.06	300.00	8.0%
6312 · Workmens Compensation - RV	200.00	200.00	100.0%
<b>Total 6300 · Personal Services - RV</b>	<b>553.46</b>	<b>3,500.00</b>	<b>15.8%</b>
6320 · Materials & Services - RV			
6321 · Water Fees - RV	4,113.60	4,000.00	102.8%
6322 · Sanitation - RV	1,170.00	2,000.00	58.5%
6323 · Electricity - RV Park	9,473.84	7,500.00	126.3%
6324 · WIFI - RV	425.20	600.00	70.9%
6325 · Advertising - RV	0.00	500.00	0.0%
6326 · Maintenance & Supplies - RV	229.88	1,000.00	23.0%
6327 · Insurance - RV	1,500.00	1,000.00	150.0%
6328 · Misc. - RV	0.00	500.00	0.0%
6329 · Sewer	4,187.48	4,000.00	104.7%
<b>Total 6320 · Materials &amp; Services - RV</b>	<b>21,100.00</b>	<b>21,100.00</b>	<b>100.0%</b>
6340 · Capital Outlay - RV			
6341 · RV Park Const Improv	0.00	5,000.00	0.0%
<b>Total 6340 · Capital Outlay - RV</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>Total RV PARK EXPENSES</b>	<b>21,653.46</b>	<b>29,600.00</b>	<b>73.2%</b>
<b>WILLOW CREEK QUARRY</b>			
6520 · Materials & Services - WQ			
6523 · Miscellaneous - WQ	1,086.97	1,200.00	90.6%
6524 · Travel	0.00	100.00	0.0%
<b>Total 6520 · Materials &amp; Services - WQ</b>	<b>1,086.97</b>	<b>1,300.00</b>	<b>83.6%</b>
6540 · Capital Outlay - WQ			
6542 · Engineering & Surveying	0.00	50,000.00	0.0%
6540 · Capital Outlay - WQ - Other	0.00	748,700.00	0.0%
<b>Total 6540 · Capital Outlay - WQ</b>	<b>0.00</b>	<b>798,700.00</b>	<b>0.0%</b>
<b>Total WILLOW CREEK QUARRY</b>	<b>1,086.97</b>	<b>800,000.00</b>	<b>0.1%</b>
<b>Total GENERAL FUND EXPENSES</b>	<b>200,368.65</b>	<b>1,204,750.00</b>	<b>16.6%</b>

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Cash Basis

**PORT OF ARLINGTON**  
**Profit & Loss Budget vs. Actual**  
 July 2011 through Sept. 2011=25% of Budget Year

	Jul '18 - Jun 19	Budget	% of Budget
<b>8400 · ECON.DEVELOP.FUND EXPENSES</b>			
<b>PERSONNEL SERVICES</b>			
8410 · Officer	65,565.97	67,000.00	97.9%
8410-1 · Admin. Asst. 1/3	17,528.95	20,000.00	87.6%
8410-2 · Lab Technician	0.00	0.00	0.0%
8411 · Payroll Taxes	6,330.25	9,500.00	66.6%
8412 · Worker's Comp Ins.	100.00	300.00	33.3%
8413 · Employee Benefits - Insurance	21,449.70	35,000.00	61.3%
8414 · Employee Benefits - Retirement	10,358.31	15,000.00	69.1%
<b>Total PERSONNEL SERVICES</b>	<b>121,333.18</b>	<b>146,800.00</b>	<b>82.7%</b>
<b>MATERIALS AND SERVICES</b>			
8421 · Travel/Food/Lodging	5,841.74	8,000.00	73.0%
8422 · Training/Seminars/Conventions	256.10	5,000.00	5.1%
8423 · Legal Fees	4,073.50	1,000.00	407.4%
8424 · Office Supplies & Equipment	1,175.38	1,000.00	117.5%
8424-3 · Consultant	0.00	4,000.00	0.0%
8425 · Utilities	1,886.58	1,500.00	125.8%
8426 · Advertising & Marketing	10,400.27	35,000.00	29.7%
8426-1 · Dues & Subscriptions	404.99	500.00	81.0%
8426-2 · A Town Throw Down	354.00	0.00	100.0%
8427 · Telephone & Internet Service	2,295.90	3,500.00	65.6%
8428 · Website Develop. & Maint.	50.00	1,500.00	3.3%
8429 · Building Insurance	6,024.00	9,000.00	66.9%
8430 · City of Arlington Insitu Lease	23,400.00	21,600.00	108.3%
8430-1 · Feasibility Studies	18,960.36	114,000.00	16.6%
8430-2 · Grant Match	0.00	15,000.00	0.0%
8430-3 · Business Start Up Program	36,577.85	35,000.00	104.5%
8430-4 · Property Taxes	5,018.04	5,000.00	100.4%
8433 · Telecom Infrastr Creation	0.00	0.00	0.0%
8439 · Contingency	0.00	30,000.00	0.0%
<b>Total MATERIALS AND SERVICES</b>	<b>116,718.71</b>	<b>290,600.00</b>	<b>40.2%</b>
<b>CAPITAL OUTLAY</b>			
8431 · Land Improvements/Development	0.00	17,000.00	0.0%
8432 · Engineering & Surveying	25,849.80	37,856.00	68.3%
8435 · Building Construction	213,778.01	305,856.00	69.9%
<b>Total CAPITAL OUTLAY</b>	<b>239,627.81</b>	<b>360,712.00</b>	<b>66.4%</b>
<b>DEBT SERVICE</b>			
8441 · Loan - Principal	9,289.49	9,250.63	100.4%
8442 · Loan - Interest	2,854.51	2,893.37	98.7%
<b>Total DEBT SERVICE</b>	<b>12,144.00</b>	<b>12,144.00</b>	<b>100.0%</b>
<b>Total 8400 · ECON.DEVELOP.FUND EXPENSES</b>	<b>489,823.70</b>	<b>810,256.00</b>	<b>60.5%</b>
<b>RESERVE FUND EXPENSES</b>			
9500 · Repair, Maint., Grant Match	0.00	51,650.00	0.0%
<b>Total RESERVE FUND EXPENSES</b>	<b>0.00</b>	<b>51,650.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>690,192.35</b>	<b>2,066,656.00</b>	<b>33.4%</b>
<b>Net Ordinary Income</b>	<b>1,735,730.60</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>1,735,730.60</b>	<b>0.00</b>	<b>100.0%</b>



PORT OF ARLINGTON  
Profit & Loss Prev Year Comparison  
July 2018 through June 2019

	Apr 19	Apr 18	\$ Change	% Change	May 19	May 18	\$ Change	% Change	Jun 19	Jun 18	\$ Change	% Change
4210 - Marina Revenue	1,552.00	302.00	1,250.00	413.91%	1,374.00	729.00	645.00	88.48%	170.00	352.00	-182.00	-51.71%
4211 - RV Park Revenues												
4211-1 - RV Park Monthly Rent	4,500.00	3,250.00	1,250.00	38.46%	2,625.00	2,580.00	45.00	1.74%	3,000.00	2,250.00	750.00	33.33%
4211-2 - RV Park Weekly Rent	125.00	0.00	125.00	100.0%	0.00	0.00	0.00	0.0%	0.00	125.00	-125.00	-100.0%
4211-3 - RV Park Daily Rent	60.00	360.00	-300.00	-83.33%	600.00	815.00	-215.00	-26.38%	720.00	1,140.00	-420.00	-36.84%
4211-4 - RV Park Dry Camp	27.00	64.00	-37.00	-57.81%	81.00	313.00	-232.00	-74.12%	82.00	183.00	-101.00	-55.19%
4211-5 - Monthly TV	40.00	0.00	40.00	100.0%	0.00	0.00	0.00	0.0%	20.00	0.00	20.00	100.0%
4212 - RV Park fee Refund	-187.50	0.00	-187.50	-100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4211 - RV Park Revenues - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 4211 - RV Park Revenues	4,564.50	3,674.00	890.50	24.24%	3,306.00	3,708.00	-402.00	-10.84%	3,822.00	3,698.00	124.00	3.35%
4213 - Marina Fuel Revenue												
4213-2 - Gasoline Sales	1,004.21	890.77	113.44	12.74%	1,256.28	1,148.39	107.89	9.4%	1,430.46	1,952.05	-521.59	-26.72%
4213-1 - Diesel Sales	0.00	0.00	0.00	0.0%	0.00	294.09	-294.09	-100.0%	0.00	0.00	0.00	0.0%
Total 4213 - Marina Fuel Revenue	1,004.21	890.77	113.44	12.74%	1,256.28	1,442.48	-186.20	-12.91%	1,430.46	1,952.05	-521.59	-26.72%
4214 - Marina Power and Water Revenue	80.00	30.00	50.00	166.67%	0.00	0.00	0.00	0.0%	0.00	110.00	-110.00	-100.0%
4340 - Willow Creek Rock Sales	0.00	5,150.84	-5,150.84	-100.0%	4,356.21	0.00	4,356.21	100.0%	0.00	1,058.23	-1,058.23	-100.0%

### 2019 Port of Arlington fuel Sales

Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-19	\$ 3.90	11	109	\$ 413.84	\$ 2.69	0	0	\$ -
February-19	\$ 3.90	12	154	\$ 583.47	\$ 2.69	0	0	\$ -
March-19	\$ 3.90	13	91	\$ 337.40	\$ 2.69	0	0	\$ -
April-19	\$ 3.90	33	268	\$ 1,004.21	\$ 2.69	0	0	\$ -
May-19	\$ 4.59	41	291	\$ 1,256.28	\$ 2.69	0	0	\$ -
June-19	\$ 4.59	40	331	\$ 1,528.44	\$ 2.69	0	0	\$ -
July-19								
August-19								
September-19								
October-19								
November-19								
December-19								
YTD Totals		150	1,243	\$ 5,123.64		0	0	\$ -

### 2018 Port of Arlington fuel Sales

Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-18	\$ 3.46	8	101	\$ 348.57	\$ 2.69	0	0	\$ -
February-18	\$ 3.46	8	75	\$ 258.03	\$ 2.69	0	0	\$ -
March-18	\$ 3.89	16	171	\$ 642.94	\$ 2.69	0	0	
April-18	\$ 3.89	28	251	\$ 890.77	\$ 2.69	0	0	\$ -
May-18	\$ 3.89	31	295	\$ 1,148.39	\$ 2.69	1	109	\$ 294.09
June-18	\$ 3.99	31	491	\$ 1,952.05	\$ 2.69	0	0	\$ -
July-18	\$ 3.99	45	431	\$ 1,729.80	\$ 2.69	2	325	\$ 876.54
August-18	\$ 3.99	42	465	\$ 1,860.38	\$ 2.69	3	155	\$ 417.42
September-18	\$ 4.09	30	296	\$ 1,150.99	\$ 2.69	3	94	\$ 254.24
October-18	\$ 4.09	53	573	\$ 2,352.91	\$ 2.69	4	905	\$ 2,441.98
November-18	\$ 4.09	13	126	\$ 516.79	\$ 2.69	0	0	
December-18	\$ 3.80	7	86	\$ 336.71	\$ 2.69	0	0	
YTD Totals		312	3,360	\$ 13,188.33		13	1588	\$ 4,284.27

### 2017 Port of Arlington fuel Sales

Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-17	\$ 3.44	3	38	\$ 130.34	\$ 2.69		0	\$ -
February-17	\$ 3.44	1	5	\$ 18.83	\$ 2.69		0	
March-17	\$ 3.44	13	168	\$ 336.75	\$ 2.69		0	
April-17	\$ 3.44	28	209	\$ 714.91	\$ 2.69	1	100	\$ 269.96
May-17	\$ 3.44	39	379	\$ 1,311.08	\$ 2.69	0	0	
June-17	\$ 3.95	39	408	\$ 1,480.35	\$ 2.69	4	504	\$ 1,359.18
July-17	\$ 3.95	27	267	\$ 1,056.33	\$ 2.69	3	145	\$ 391.04
August-17	\$ 3.65	47	578	\$ 2,141.55	\$ 2.69	2	93	\$ 250.00
September-17	\$ 3.65	30	239	\$ 873.58	\$ 2.69	0	0	\$ -
October-17	\$ 3.46	27	281	\$ 979.78	\$ 2.69	0	0	\$ -
November-17	\$ 3.46	21	260	\$ 900.39	\$ 2.69	0	0	\$ -
December-17	\$ 3.46	4	53	\$ 184.69	\$ 2.69	0	0	\$ -
YTD Totals		275	2,833	\$ 9,943.89		9	742	\$ 2,270.18

## Port Manager/ Economic Development Report July 9, 2019

The Port of Arlington's mission is to *support the creation, retention, expansion, and recruitment of businesses and jobs that will enhance the economy and quality of life of Gilliam County.*

This report covers recent activities of the Port of Arlington including developments at Arlington Mesa, Island Park and Willow Creek industrial parks.

### Administration

Port just started its new fiscal year, July 1 – June 30. This means we are already starting to prepare for the audit of last years books. The first review will be in August.

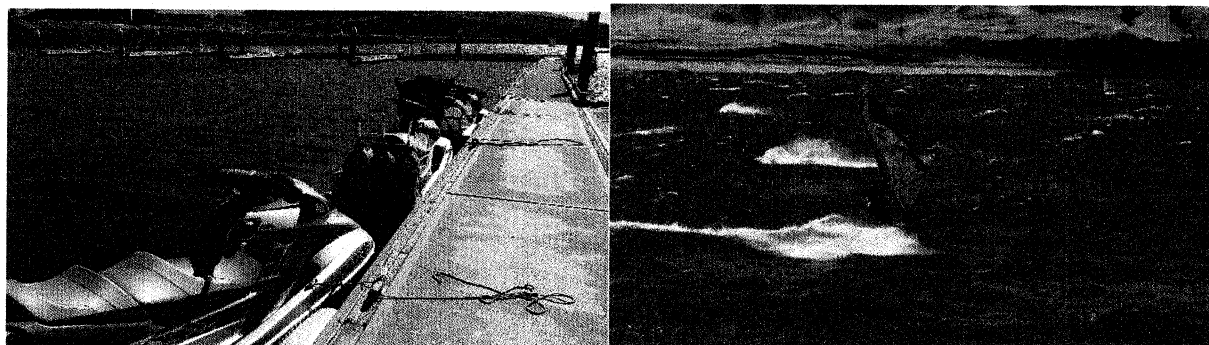
### Industrial Park

#### Island Park and Marina

Work has begun on construction of the rigging areas at the A-Town launch. The two new grass pads are made possible by a grant from the Columbia Gorge Wind and Water Association. Incremental improvements help keep this site an attractive launch site for wind enthusiasts.

Big wind days are drawing wind surfers from all across the Pacific Northwest. This month a San Francisco, California family drove their Tesla S to the A-Town Launch for a day of kite surfing fun. The Port also had visitors from Florida. This group was jet skiing from Florida! Up the Atlantic, across the great lakes, up the river to Montana then down the Columbia. They overnighted in Arlington to escape the wind waves, biggest waves they faced during their entire trip, even the Atlantic's waves weren't as bad.

During the calm wind days, fishing has been good. The Port is seeing a steady number of fishermen using the marina, boat launch, and a steady flow of fuel buyers. This year we had 40 fuel customers versus 31 last year (2018) for the month of June.



### **Railroad Avenue**

The Railroad Avenue Watco Depot building project design is nearly complete. Building design is by Vernon Grey of Condon, site work by Pillar Consulting of Condon, and construction by China Creek Contracting of Arlington.

LS Networks has agreed to pay for half of the cost to move the power pole to the corner of lot. The move will help open up that section of the lot and remove the guy wire from the middle of the lot.

### **Willow Creek**

The I-84 overlay project is well underway. Kerr construction has been very busy preparing and executing the ODOT job. The Kerr construction work force brings steady traffic to Arlington's small businesses.

### **Up Coming Dates:**

July 4 – Holiday, Celebration in Condon

July 8 – Client Meeting, Pendleton

July 9 – Port Board of Commissioners meeting, Condon 5 p.m.

July 10 – Arlington TV Cooperative, 6 p.m.

July 18 – Pioneer CDC, Condon, 2 p.m.

July 22 – US Army Corps Columbia River – Snake River meeting, SAGE center, Boardman, 10 a.m.

July 31 – Oregon Public Ports Quarterly meeting, Salem, 10 a.m.

## Kelly Margheim

---

**From:** peter.mitchell@portofarlington.com  
**Sent:** Thursday, June 13, 2019 4:27 PM  
**To:** 'BELLEQUE Janine \* OSMB'; 'PETERSON Jennifer \* OSMB'  
**Cc:** 'Kelly Margheim'  
**Subject:** RE: FG 1640 Port of Arlington

Janine – Thank you!

**From:** BELLEQUE Janine \* OSMB <Janine.BELLEQUE@oregon.gov>  
**Sent:** Thursday, June 13, 2019 4:15 PM  
**To:** peter.mitchell@portofarlington.com; PETERSON Jennifer \* OSMB <Jennifer.PETERSON@oregon.gov>  
**Cc:** 'Kelly Margheim' <kelly.margheim@portofarlington.com>  
**Subject:** RE: FG 1640 Port of Arlington

Hi Peter,

We would consider engineering and permitting as an eligible pre-agreement expense that can be applied as match to the project. As mentioned during the call yesterday the proposed improvements will benefit many different types of users from recreational boaters, marina tenants, RV park, walkers, kite boarders etc. Because of the multiple use benefits the engineering and permitting costs should be prorated and the portion associated with use by recreational boats launching/retrieving from the boat ramp or using the short term tie-up dock be applied as pre-agreement match on the Port's future grant application.

Thank you again,  
Sincerely,

Janine Belleque, Boating Facilities Manager  
Oregon State Marine Board  
Tel: 503-378-2628 Cell: 503-877-7580



SERVING OREGON'S BOATERS SINCE 1959.

**From:** [peter.mitchell@portofarlington.com](mailto:peter.mitchell@portofarlington.com) [<mailto:peter.mitchell@portofarlington.com>]  
**Sent:** Thursday, June 13, 2019 2:59 PM  
**To:** PETERSON Jennifer \* OSMB  
**Cc:** BELLEQUE Janine \* OSMB; 'Kelly Margheim'  
**Subject:** RE: FG 1640 Port of Arlington

Hi Janine,

Thank you for taking my call yesterday. We understand your reasoning for deferring the Port's Bathroom Replacement project until next year. Can you please confirm that the Port of Arlington can begin engineering and permitting work for the project and that these cost can be used as the Port's matching contribution?

Best Regards,

Peter

**From:** PETERSON Jennifer \* OSMB <[Jennifer.PETERSON@oregon.gov](mailto:Jennifer.PETERSON@oregon.gov)>

**Sent:** Wednesday, June 12, 2019 8:01 AM

**To:** Peter Mitchell ([peter.mitchell@portofarlington.com](mailto:peter.mitchell@portofarlington.com)) <[peter.mitchell@portofarlington.com](mailto:peter.mitchell@portofarlington.com)>

**Cc:** BELLEQUE Janine \* OSMB <[Janine.BELLEQUE@oregon.gov](mailto:Janine.BELLEQUE@oregon.gov)>

**Subject:** FG 1640 Port of Arlington

The Board will consider your grant application on June 18, 2019 in Salem at the Marine Board office, 435 Commercial St. NE, Suite 400.

The attached Staff Report has been sent to our Board recommending that this project be deferred. The Board will consider applications that are being recommended for deferral as a block vote. The applications are recommended to be deferred for a variety of reasons such as; lack of permits, lack of matching funds, or other reasons that may preclude the project from being successfully or satisfactorily completed in the 2019-21 biennium.

*If you disagree with staff recommendation to defer this request, you may request to have your grant application considered individually by the Board during the meeting. If you would like to have the application moved to individual consideration please contact Janine Belleque, Boating Facilities Manager or I no later than June 14 to let me know who will be representing the application at the meeting.*

I have also attached the Grant Consideration narrative which outlines our funding and evaluation scores. If you have any questions do not hesitate to give Janine Belleque, 503-378-2628, or myself a call before the meeting.

Jennifer Peterson, Administrative Specialist  
OSMB-Facilities Section  
PO Box 14145  
435 Commercial St. NE, Suite 400  
Salem, OR 97309  
503-378-2727  
[Jennifer.peterson@oregon.gov](mailto:Jennifer.peterson@oregon.gov)



SERVING OREGON'S BOATERS SINCE 1959.



Keeping it Green; conserve paper and print only what you need.

## Kelly Margheim

---

**From:** cleavelandr@yahoo.com  
**Sent:** Wednesday, June 26, 2019 10:53 AM  
**To:** Peter Mitchell  
**Cc:** Kelly Margheim  
**Subject:** Public Records Resolution  
**Attachments:** Public Records Resolution.docx; Public Records Resolution Exhibit A.docx

Hi Peter and Kelly,

Attached is a proposed resolution adopting a public records policy, fee schedule, etc. Please take a look and let me know if you have any suggested revisions.

Ruben

Ruben D. Cleaveland  
VanKoten & Cleaveland LLC  
417 Sherman Avenue, Suite 7  
Hood River, OR 97031  
541-436-3422

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Public Records Law Disclosure for local government and municipal law clients: This email may be a public record subject to public disclosure, unless exempt from disclosure under Oregon Public Records Law.

EXHIBIT "A"

PORT OF ARLINGTON

100 Island Park Way, PO Box 279

Arlington, OR 97812

Telephone: (541) 454-2868

E-mail: [info@portofarlington.com](mailto:info@portofarlington.com)

**Request to Inspect Port of Arlington Nonexempt Public Records;<sup>1</sup>  
Processing Procedures and Fee Schedule**

*Note: Any request submitted to the Port of Arlington using this form is itself a public record  
subject to disclosure under the public records laws.*

**I. Records Request Required Information**

A request for public records that are in the custody of the Port of Arlington (The "Port") may be made by filling out Section 1 and emailing a signed copy to the Port of Arlington: [info@portofarlington.com](mailto:info@portofarlington.com) (preferred method) or mailing it to PO Box 279, Arlington, OR 97812, ATTN: Kelly Margheim, Administrative Assistant.

Requests shall **ONLY** be sent to the above-stated address. **To prevent excess administrative time in responding to requests, any request that is courtesy copied to multiple parties will be deemed to be improperly submitted and may not receive a response.**

Name of Individual/Department: \_\_\_\_\_

Title or Position: \_\_\_\_\_

Date of Request: \_\_\_\_\_

**Contact Information of Person making the request:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

I hereby request the following: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Print: \_\_\_\_\_

\_\_\_\_\_

<sup>1</sup> Initially capitalized terms used herein shall have the meaning ascribed to them in Oregon's Public Records Laws found in ORS Chapter 192.



## **II. The Port of Arlington Records Request Processing Procedures**

The Port will provide a written response to qualifying requests for public records "as soon as practicable and without unreasonable delay." The Port will thereafter provide the public with a reasonable opportunity to inspect records at its offices during usual business hours, and reserves the right to require an employee to supervise while inspection occurs.

## **III. The Port of Arlington Records Request Fee Schedule**

Pursuant to a records request policy approved by the Port of Arlington Board of Directors, the Port charges an administrative fee to cover the cost of research, supervision, inspection, production, reproduction, and redaction, if necessary, of Port records for distribution to members of the public. Fees are due in advance or at the time of receipt of materials or service.

The Port of Arlington calculates fees for responding to public records requests in the following manner:

### Photocopies:

8-1/2 x 11	Single Sided	\$ 0.25 per page
	Double Sided	\$ 0.30 per page
	Color	\$ 0.75 per page
11 x 17	Single Sided	\$ 0.30 per page
	Double Sided	\$ 0.45 per page
	Color	\$ 1.00 per page

Certified Copies: \$10.00 each

Faxes: Sending/Receiving \$ 1.00 per page

Audio Recordings: \$15.00 each

Hourly Rates for Employee Time: These charges include researching, locating, compiling, editing, redacting or otherwise processing information and records:

Port Staff	\$35.00 per hour
Port Administrator	\$60.00 per hour

Cost for Delivery of Records: Actual costs incurred such as postage and courier fees.

Attorney Fees Charges: Actual attorney fees charged to the Port for the cost of time spent by an attorney in reviewing the public records, redacting material from public records, or segregating the public records into exempt and nonexempt records.

The Port may require prepayment of estimated fees before taking further action on a request. If fees are estimated to exceed \$25.00, the Port will provide an estimate of fees to the requestor and will proceed with the records request **ONLY** upon receipt of written authorization to proceed.

**PORT OF ARLINGTON  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE PORT OF ARLINGTON ESTABLISHING  
A PUBLIC RECORDS POLICY, SETTING A FEE SCHEDULE, AND ADOPTING A  
FORM FOR PUBLIC RECORDS REQUESTS**

**WHEREAS**, the Port of Arlington (the "Port") recognizes the statewide policy regarding inspection of public records not otherwise exempted from disclosure by law and desires to establish a policy to provide disclosure while ensuring that privacy rights are protected; and

**WHEREAS**, the Port desires to adopt a Public Records Request Fee Schedule to calculate the costs of providing those services and to reimburse the Port for the actual costs of locating, summarizing, or compiling public records in response to public records requests.

**NOW, THEREFORE, BE IT RESOLVED** by the Port of Arlington that:

**Section 1.** The Port hereby designates the Port of Arlington Board of Directors as the official custodian of public records of the Port.

**Section 2.** All public records requests shall be submitted to the Port using the form prescribed by the Port Board of Directors. Requests for public records shall not be processed unless submitted in writing to the Port Board of Directors. The Port hereby adopts the attached Exhibit "A" as the form, fee schedule, and statement of procedure for use in submitting public records requests.

**Section 3.** All public records requests must be signed by the requestor; dated with the actual date submitted; include current and accurate contact information (name, address, and telephone number); and, identify the public record(s) requested.

**Section 4.** The Port shall charge a public records fee as set forth in the Public Records Request Fee Schedule in effect on the date the request is submitted. If the fee for a request is greater than \$25.00, the Port will inform the requester of the amount of the fee in a communicate directed to the contact address specified in the request. The requestor must confirm authorization to proceed in a dated writing before the Port will proceed with processing the request.

**Section 5.** The Port may waive or reduce the fees specified in the Public Records Request Fee Schedule if the request is in the public interest as provided by law. The requestor shall have the burden of showing the public interest justifying a waiver or reduction of fees.

**Section 6.** The Port shall make requested records available for inspection at its office or a specified location. Certified copies of records shall be provided in accordance with the Public Records Fee Schedule. Original documents will not be released except by court order.

**Section 7.** This Resolution is effective immediately upon adoption.

**ADOPTED** by the Port of Arlington this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**PORT OF ARLINGTON**

By: \_\_\_\_\_  
RON WILSON, President

## Kelly Margheim

---

**From:** Peter Mitchell <peter.mitchell@portofarlington.com>  
**Sent:** Wednesday, June 19, 2019 3:57 PM  
**To:** Kelly Margheim  
**Subject:** Fwd: Arlington PPL Pole move request Railroad Ave  
**Attachments:** 2019-06-04+LSN+Request+for+Cost+Approval+JER+006672297.pdf

**Flag Status:** Flagged

Can you please take a look at this and let me know funds might be available for this work? It is moving the power pole on Port railroad property.

----- Forwarded message -----

**From:** Dawn Jackson <djacksonpandoliano@lsnetworks.net>  
**Date:** Jun 19, 2019 2:32 PM  
**Subject:** Arlington PPL Pole move request Railroad Ave  
**To:** peter.mitchell@portofarlington.com  
**Cc:**

Hi Peter,

We received the attached estimate from PPL regarding the pole move on Railroad Ave. Would you be able to split the cost on this move? Let me know your thoughts!

Also, we are starting a portion of our construction next week and would likely be constructing through this area the week of July 1. I just wanted to confirm that we can proceed with the temporary attachment as we progress through the remaining paperwork for the pole move.

Best regards,

Dawn

Dawn Jackson Pandoliano

*Sr. Project Engineer*



921 SW Washington St., Ste 370

PROG ID: JUBR0001  
Sent Date :06-04-2019  
2nd Notice Date:

JOINT POLE NOTICE

PAGE: 2 OF 2  
NOTICE#: 006672297  
REQUEST#: 006672297

To LS NETWORKS  
VALERIE STAR, PROJECT ENGINEER  
921 SW WASHINGTON ST STE 370

From PacifiCorp  
Joint Use Administration  
JOINTUSE@PACIFICORP.COM  
825 NE MULTNOMAH, SUITE 1700  
PORTLAND, OR 97232

PORTLAND, OR 97205  
Phone (503) 414-0463  
Fax ( ) -

Phone ( ) -  
Fax (503) 813-6005

CC# 11196 / WO# 06672297 / Utility Code 1503 / Foreign App#. NJ121670

PPLD Pole #	01103021.0	288202
PPLT Pole #		
COPCO Pole #		
Foreign Pole #		
Address	RAILROAD AVE AND SHANE DR	
	ARLINGTON, OR	
Pole YR&HR:Old/New	1959-40/45	

PACIFICORP WILL:

Replace Pole	Replace Pole	\$9,011
Remove & Haul	Rem&Haul	
Top	Top	

OTHER ENTITY WILL:

Transfer	Transfer
----------	----------


COMMENTS:  
288202

PPL TO RELOCATE THIS POLE TO ACCOMMODATE THE PROPOSED  
ATTACHMENT. PLEASE SIGN AND RETURN ACCEPTING COSTS.  
THANK YOU, ADS P41552.

Foreign Util NET TO PAY \$9,011 (THIS IS AN ESTIMATE, NOT A BILL)

ALEXANDRIA STARR  
Printed by (PacifiCorp)

P41552 06-04-2019  
P Number Date

  
Licensee Signature of Approval

6/25/19  
Date

LEIF HANSON  
Licensee Print Name

PROG ID: JUBR0001

Sent Date :06-04-2019

2nd Notice Date:

To LS NETWORKS

VALERIE STAR, PROJECT ENGINEER

921 SW WASHINGTON ST STE 370

PORTLAND, OR 97205

Phone (503) 414-0463

Fax ( ) -

JOINT POLE NOTICE SUMMARY

From PacifiCorp

Joint Use Administration

JOINTUSE@PACIFICORP.COM

825 NE MULTNOMAH, SUITE 1700

PORTLAND, OR 97232

Phone ( ) -

Fax (503) 813-6005

PAGE: 1 OF 2

NOTICE#: 006672297

REQUEST#: 006672297

CC# 11196 / WO# 06672297 / Utility Code 1503 / Foreign App# NJ121670

**\*\*\* PPL TO RELOCATE THIS POLE TO ACCOMMODATE THE PROPOSED  
ATTACHMENT. PLEASE SIGN AND RETURN ACCEPTING COSTS.  
THANK YOU, ADS P41552. \*\*\***

For these poles, see the JPN for more details:

Pg#	Type	PacifiCorp Mapstring	PacifiCorp Pole #	Foreign Pole #	Other's Cost
002	PPLD	01103021.0	288202		\$9,011

Foreign Util NET TO PAY

\$9,011 (THIS IS AN ESTIMATE, NOT A BILL)

ALEXANDRIA STARR  
Printed by (PacifiCorp)

P41552  
P Number

06-04-2019  
Date

\_\_\_\_\_  
Licensee Signature of Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
Licensee Print Name

# P E R M I T

GD13-116-67

THIS AGREEMENT, made and entered into this 1st day of June  
in the year one thousand nine hundred and sixty-seven, by and between  
Port Commission, Port of Arlington whose address is  
Arlington, Oregon for themselves, their ~~heirs, executors,~~  
administrators, successors, and assigns, hereinafter called the Permitter and the United  
States of America, hereinafter called the Government:

WITNESSETH: The parties hereto covenant and agree as follows:

1. The Permitter hereby grants to the Government the right and privilege to erect, maintain, operate and/or replace an aid to navigation structure to be known as ARLINGTON LIGHT 28 (LL-1785) on the property of the Permitter, more particularly described as follows:  
A 20 ft x 20 ft plot of land located in tract 2226 E, Arlington Disposal Area No. 1, Corps of Engineers, John Day Pool, the center of said plot being located as follows: Beginning at the SE corner of Section 20, T3N, R21W, W.M., thence N 1065 ft; thence W 730 ft to point on the Arlington Disposal Area No. 1 fill, said point being also the center of the 20' x 20' plot.
2. The Permitter further grants to the Government the right of ingress and egress thereto and therefrom over the lands of the Permitter for the Government, its contractors or other duly authorized representatives, necessary or convenient for the maintenance, operation, replacement or repair of said aid to navigation. The Permitter further grants to the Government the right to maintain the range lines to said aid free from obstructions, brush, debris and/or trees.
3. The Government shall not at any time make any changes in the location of its structures without the consent in writing, obtained beforehand, of the Permitter.
4. The Permitter shall not be responsible for the care, maintenance or safekeeping of any of the property or equipment of the Government installed upon the property of the Permitter pursuant to this agreement.
5. All equipment or other property placed upon the same premises by the Government shall remain its property and may be removed by the Government at any time.
6. This permit may be terminated by either party giving to the other party, thirty (30) days written notice in advance of intended termination date.
7. No member of or Delegate to Congress or Resident Commissioner shall be admitted to any share or part of this permit or to any benefit to arise therefrom. Nothing, however, herein contained shall be construed to extend to any incorporated company, if the permit be for the general benefit of such company or corporation.

8. This agreement shall be and become effective as of this May 25,  
1967

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as  
of the date first above written.

\_\_\_\_\_  
(Witness)  
\_\_\_\_\_  
(Address)

By Port of Arlington Commission  
(Permitter)  
Marion T. Weatherford, Secy

THIS PERMIT is executed by the Permittee in acknowledgement and acceptance of  
the terms and conditions therein.

UNITED STATES OF AMERICA

Date \_\_\_\_\_

By P. G. Patrinos  
P. G. PATRINOS CHSPCK W-3 USCG  
Contracting Officer,  
Title 13th Coast Guard District

I, Marion T. Weatherford, certify that I am the  
Secretary of the corporation named as Permitter in the  
attached permit; that if was I who signed said Permit  
on behalf of the Permitter, was then Secretary of said  
Corporation; that said permit signed for and in behalf of said corporation by  
authority of its governing body, and within the scope of its corporate powers.

\_\_\_\_\_  
(Seal)





Posted: Tuesday, July 2, 2019: Bank of Eastern Oregon - Condon & Arlington; U.S. Post Office - Condon & Arlington;  
Condon Times-Journal; Arlington City Hall; Port Office and Website.  
PO Box 279, Arlington, Oregon 97812

**AGENDA**

**POA Environmental Sentry Corp**

**Tuesday, July 9, 2019**

**Gilliam County Courthouse**

**Condon, Oregon 97823**

**Annual Business Meeting**

- 1. Call Environmental Sentry Corp. meeting to order**
- 2. Public Comment**
- 3. Approval of Minutes from July 10, 2018**
- 4. Election of Officers: Currently President Dewey Kennedy, Vice President Kevin Hunking, Secretary/Treasurer Ron Wilson**

**Environmental Sentry Corp  
Annual Meeting  
July 10, 2018  
Gilliam County Courthouse  
Condon, Oregon  
Following Port Commission Meeting**

Meeting was called to order at 8:01 by Secretary Treasurer Ron Wilson

Present: Ron Wilson, Rod McGuire, Aaron Fitzsimmons  
Absent: Dewey Kennedy, Kevin Hunking

Public Comment: None

Approval of the minutes of July 18, 2017. Commissioner Fitzsimmons moved to approve the minutes and Commissioner McGuire seconded. Motion carried 3-0.

Election of Officers: President – Dewey Kennedy; Vice President – Kevin Hunking; Secretary/Treasurer – Ron Wilson. Commissioner Fitzsimmons moved to keep the officers the same as last year. Commissioner McGuire seconded. Motion carried 3-0

Meeting adjourned 8:04

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President Dewey Kennedy

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V.P. Kevin Hunking