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| Triage/ Medical Screener |
| Supervisor: Clinical Unit Supervisor |
| Mission:  | To assess clients with complex medical conditions for contraindications to the medication or vaccine and for risk of disease or infection, and to review treatment risks and benefits with clients. |
| **Activation (Phase I & II)** |
| * Report to Clinical Unit Supervisor and obtain identification
* Attend staff briefing
* Receive assignment from Clinical Unit Supervisor
* Set up private screening area for clients with complex medical conditions
* Review screening forms
* Review educational materials on health threat and medications to be dispensed

 or administered* Identify additional supply needs and communicate to Clinical Unit Supervisor
* Familiarize self with clinic layout and personnel
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| **Operation (Phase III)** |
| * Interview clients with complex questions or contraindications
	1. Review medical record
	2. Make a recommendation concerning prophylaxis or treatment
	3. Clarify and confirm client’s decision regarding prophylaxis or treatment
* Provide fact sheets for contraindications and ensure client understands the risks

 and benefits* Ensure that the client has signed necessary consent form
* Sign and date the medication order
* Direct clients to area depending on whether they will be receiving medication or

 Vaccine. |
| **Deactivation (Phase IV** |
| * Clean-up workstation
* Pack and return unused supplies to Logistics Officer
* Assist in the clean-up of the Site
* Complete all required documentation
* Submit all required documentation to Clinical Unit Supervisor
* Participate in recovery activities as designated by the Clinical Unit Supervisor
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