

Richwood Village Council Regular Meeting – Agenda 09/25/2023

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y George Showalter A

3. Meeting Minutes from regular meeting 9/11/2023

Motion to approve Minutes:

Motion VB Second PM Vote: RB Y PM Y VB Y DR Y JH Y GS X

4. Warrants

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y GS X

5. Introduction of Visitors

6. Legislation

- **Resolution 09252023** accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. (only reading)

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y GS X

7. Mayor's Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn

Motion VB Second PM  
Vote: RB \_\_\_\_\_ PM \_\_\_\_\_ VB \_\_\_\_\_ DR \_\_\_\_\_ JH \_\_\_\_\_ GS \_\_\_\_\_ Time: 7:25

Next Council meeting TUESDAY October 10<sup>th</sup> (Columbus Day) @ 7:00 PM

**September 11, 2023**  
**RICHWOOD VILLAGE COUNCIL**

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on September 11, 2023 at 7:00pm

Mayor Jerew called for attendance. Council members present Reddy Brown, Pat Morse, Jackie Hamilton, Donald Ridgeway, Von Beal, and George Showalter, Village Administrator Monte Asher, Fiscal Officer Sarah Sellers, Police Chief Jim Hill, Zoning Officer Marion Bump, and Solicitor Julie Spain, (virtual).

Donald Ridgeway moved and Reddy Brown seconded a motion to approve the regular meeting minutes from 08/28/23 with the correction to new business that states Bomford to Gill will be grind and paved during the current construction, then to the corporation limit on Rt 4, they will not be doing Bomford to Gill St. until Franklin St Phase 3 is complete. Motion passed unanimously.

Pat Morse moved and Von Beal seconded a motion to approve the warrants dated 09/11/23. The motion passed unanimously.

**Visitors:**

**Legislation:**

**Mayor's report:**

**Street/ Utility report** read by Village Administrator, Monte Asher. Bold items reported.

**Police report** read by Village Administrator, Monte Asher, Report attached

**Finance report** read by Fiscal Officer, Sarah Sellers. Bold items reported.

**Zoning report.** Read by Zoning Officer, Marion Bump. Report attached

**Old Business:**

- Questions on the new site for the well; must be 300 yards away, new site is on Landon Rd, EPA is testing the site first, Boyd Farms is owner of the land.
- Mayor will speak with Julie regarding Grove Street zoning issues.
- Jackie Hamilton stated the Hope Center is beginning renovations.

**New Business:**

- Von Beal asked Asher to have engineer Craig Mescher look into water draining issues on Beatty and Wood Streets. After some discussion Asher stated he will check on any field tiles or our established tiles.

- George Showalter state the Ruth Woods Fun Run/Walk is this Saturday at 9 am, registration at 8 am.
- Marion Bump is working with the Boy Scouts on the grill at the shelter house.
- Will ask Dean to check the grills for ashes before each weekend.

George Showalter moved and Pat Morse seconded a motion to adjourn. The motion passed unanimously. Time 7:26 pm. Next meeting is Monday September 25th at 7pm.

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Mayor

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Fiscal Officer

## Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners/flags, trimmed trees as needed replacing water meters as needed.
- 2) Motherboard went out on clock tower. Trying to get bells working. Met with Nick and Reddy, in for repair right now. Bell Co worked on clock bell. They are working to give us an estimate on a 110 powered striker.
- 3) **See updated project report attached**
- 4) **Working with Marion on blighted homes – 5 has been submitted to LUC**
- 5) **Called to get estimate on painting lines on streets – have not heard back, will add handicap parking space in front of the barber shop.**
- 6) **Gravel around new bathrooms Done**
- 7) **Seeded behind new restrooms. Done**
- 8) **Found writing on old restroom wall advised police**
- 9) **Put in dump site at park behind new restroom. Done**
- 10) **Installed two bolsters at new restrooms. On the north and south corners.**
- 11) **Did a clean-up on Bomford St. for Zoning Officer**
- 12) **Fixed bay garage door.**
- 13) **Repaired handicap swing at park.**
- 14) **Trimmed tree at intersections**
- 15) **Seeded and strawed 3 water beak areas**

### Planned Projects for 2023

- 1) Parking Lot on Lynn fence will be installed late summer
- 2) Electric at Shelter house meeting with Ohio Edison
- 3) New Water Plant goes to Bid Nov. of 2023
- 4) SRTF 47 sidewalk 2024 install
- 5) New Well waiting on EPA for test drills
- 6) Sewer Plant Up Grade target to bid 2025
- 7) Franklin Street Phase 3 bidding in Dec.
- 9) Restroom Shower House Lake meeting with Ohio Edison

## **Richwood Police Department/Council Report 09/25/2023**

- New cruiser is scheduled to go to Parr next week to being upfitting.
- Off. Kiena Crees completed training in Domestic Violence instructor and Child Abuse instructor course.

Village of Richwood  
Finance Report: 09/25/2023

- Payroll (biweekly 09/01 and 09/15; **biweekly/monthly 09/29**)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going) submitted both 2018 and 2019; waiting for auditor to review audits
- StarOhio: August interest: \$8,730.71 YTD \$61,132.71
- **Bulk water sales: YTD \$6700.00 (2022 total \$10,118.00)**
- **Starting work on budget, meeting with department heads on Wednesday, September 27<sup>th</sup>. A meeting with Compliance/finance committee needs scheduled in October.**
- **I received confirmation from Ohio History Connection, RC-1, RC2 (retention schedule) and RC-3 has been accepted, OHC is not interested in preserving any documents and can be destroyed. Monte will work with Nick to take care of this properly.**

# CASE ACTIVITY REPORT

Village of Richwood  
153 N. Franklin Street  
Richwood, OH 43344  
740-943-3315



Date from: SEP 11 2023 To : SEP 25 2023

1 )	Certified letters sent	<u>1</u>
2 )	Pending cases	<u>5</u>
3 )	Active cases	<u>2</u>
4 )	Cases on hold	<u>4</u>
5 )	Zoning permits	<u>0</u>
6 )	Demolition permits	<u>0</u>
7 )	Inspections	<u>10</u>
8 )	Zoning complaints	<u>0</u>
9 )	<u>Completed Cases</u>	<u>6</u>
10 )	<u>Proof of Mailing</u>	<u>4</u>

*Marion A. Beaufort*

Zoning Enforcement Officer