

MINUTES OF A REGULAR MEETING OF THE MAYOR AND COUNCIL, TOWN OF SORRENTO,
TUESDAY, AUGUST 4, 2020 6:00 P.M., SORRENTO COMMUNITY CENTER, SORRENTO, LOUISIANA

Members Present:

Councilmen: Christopher Guidry, Wanda Bourgeois, Randy Anny

Absent: Patti Poche, Donald Schexnaydre

Mayor: Michael Lambert

Town Clerk: Paige Robert

Mayor Lambert opened a public hearing for discussion to consider levying additional or increased millage rates without further voter approval or adopting the adjusted millage rates after reassessment and rolling forward to rates not to exceed the prior year's maximum. The estimated amount of tax revenues to be collected in the next year from the increased mileage is \$67,982, and the amount of the increase in taxes attributable to the increased millage increase is \$2,727.

Mayor Lambert closed the public hearing.

Motion by Councilman Randy Anny and seconded by Councilman Wanda Bourgeois to add item #13, A RESOLUTION OF THE TOWN OF SORRENTO ADOPTING THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020, to the agenda. Motion carried. Vote as follows:

YEAS: Wanda Bourgeois, Randy Anny, Christopher Guidry

NAYS: None ABSENT: Patti Poche, Donald Schexnaydre

Motion by Councilman Christopher Guidry and seconded by Councilman Randy Anny to approve the minutes of the regular meeting of the mayor and council taken Tuesday July 14, 2020. Motion carried. Vote as follows:

YEAS: Christopher Guidry, Wanda Bourgeois, Randy Anny

NAYS: None ABSENT: Patti Poche, Donald Schexnaydre

Motion by Councilman Christopher Guidry and seconded by Councilman Randy Anny to adopt the adjusted millage rate. Motion carried. Vote as follows:

YEAS: Randy Anny, Christopher Guidry, Wanda Bourgeois,

NAYS: None ABSENT: Patti Poche, Donald Schexnaydre

RESOLUTION NO. 1

BE IT RESOLVED, by the Town of Sorrento of the Parish of Ascension, Louisiana, in a public meeting held on August 4, 2020, 2020, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rates be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year 2020, for the purpose of raising revenue:

MILLAGE

General Alimony

5.960 mills

BE IT FURTHER RESOLVED that the Assessor of the Parish of Ascension, shall extend upon the assessment roll for the year 2020 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Christopher Guidry, Randy Anny, Wanda Bourgeois

NAYS: None

ABSTAINED: None

ABSENT: Donald Schexnaydre, Patti Poche

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on August 4, 2020, at which meeting a quorum was present and voting.

Sorrento, Louisiana, this 4th day of August 2020.

Motion by Councilman Wanda Bourgeois and seconded Councilman Randy Anny to adopt resolution 2 to Set forth the adjusted millage rate **and** roll forward to millage rate not exceeding the maximum authorized rate. Motion failed. Vote as follows:

YEAS: Randy Anny, Wanda Bourgeois

NAYS: Christopher Guidry

ABSTAINED: None

ABSENT: Donald Schexnaydre, Patti Poche

Budget to actual reports were presented by Jacob Waguespack from Faulk and Winkler to the Mayor and Council for the month of June 2020. A copy is available at the town hall for review.

Councilman Christopher Guidry introduced Ordinance 19-14, an ordinance recommended by the Planning and Zoning Commission to the Council to consider to create and enact Zoning Table C in conjunction with the Town of Sorrento's updated and restated Development and Rezoning Code contingent upon removal of G and H Housing Types, 50' lot sizes.

Motion by Councilman Randy Anny and seconded by Councilman Wanda Bourgeois to call for a public hearing on Tuesday, September 1, 2020 at 6:00 pm at the Sorrento Community Center to consider adoption of Ordinance 19-14. Motion carried. Vote as follows:

YEAS: Wanda Bourgeois, Randy Anny, Christopher Guidry

NAYS: None

ABSENT: Patti Poche, Donald Schexnaydre

Councilman Randy Anny introduced Ordinance 20-02, an ordinance recommended by the Planning and Zoning Commission to the Council to consider approval for the proposed amendment to Ordinance 19-08 "Table B Site Requirements by District, Commercial" of the Code of Ordinances with respect to footnote "(3)" to be changed from 8,500 maximum floor area per building to 10,750 maximum floor area per building.

Motion by Councilman Christopher Guidry and seconded by Councilman Randy Anny to call for a public hearing on Tuesday, September 1, 2020 at 6:00 pm at the Sorrento Community Center to consider adoption of Ordinance 20-02. Motion carried. Vote as follows:

YEAS: Randy Anny, Christopher Guidry, Wanda Bourgeois

NAYS: None

ABSENT: Patti Poche, Donald Schexnaydre

Motion by Councilman Randy Anny and seconded by Councilman Christopher Guidry to accept the resignation letter from Chad Dominique from the planning and zoning board. Motion carried. Vote as follows:

YEAS: Randy Anny, Christopher Guidry, Wanda Bourgeois

NAYS: None

ABSENT: Patti Poche, Donald Schexnaydre

Motion by Councilman Randy Anny and seconded by Councilman Christopher Guidry to adopt the engagement letter from Diez, Dupuy & Ruiz for the upcoming 2019-2020 audit. Motion carried. Vote as follows:

YEAS: Christopher Guidry, Wanda Bourgeois, Randy Anny

NAYS: None

ABSENT: Patti Poche, Donald Schexnaydre

Motion by Councilman Randy Anny and seconded by Councilman Christopher Guidry to adopt the compliance questionnaire as part of the state required audit. Motion carried. Vote as follows:

YEAS: Wanda Bourgeois, Randy Anny, Christopher Guidry

NAYS: None

ABSENT: Patti Poche, Donald Schexnaydre

Motion by Councilman Randy Anny and seconded by Councilman Christopher Guidry to accept the quote from Melancon Metal Roofing and Construction, LLC in the amount of \$30,200.00 for repairs to the maintenance building, contingent on contract review and review of bond requirements by legal. Motion carried. Vote as follows:

YEAS: Randy Anny, Christopher Guidry, Wanda Bourgeois

NAYS: None

ABSENT: Patti Poche, Donald Schexnaydre

Motion by Councilman Randy Anny and seconded by Councilman Christopher Guidry to authorize the repair of a blockage/drain rehab at the sewer pond under an emergency with a cap of \$10,000. Motion carried. Vote as follows:

YEAS: Wanda Bourgeois, Randy Anny, Christopher Guidry

NAYS: None

ABSENT: Patti Poche, Donald Schexnaydre

Motion by Councilman Randy Anny and seconded by Councilman Wanda Bourgeois to adopt the resolution OF THE TOWN OF SORRENTO ADOPTING THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020. Motion carried. Vote as follows:

YEAS: Randy Anny, Christopher Guidry, Wanda Bourgeois

NAYS: None

ABSENT: Patti Poche, Donald Schexnaydre

A RESOLUTION OF THE TOWN OF SORRENTO ADOPTING THE
ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION
PLAN – UPDATE 2020

WHEREAS the Town of Sorrento recognizes the threat that natural hazards pose to people and property within Town of Sorrento; and

WHEREAS the Town of Sorrento has prepared a multi-hazard mitigation plan, hereby known as THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020 in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Sorrento from the impacts of future hazards and disasters; and

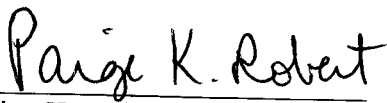
WHEREAS adoption by the Town of Sorrento Council demonstrates their commitment to the hazard mitigation and achieving the goals outlined in THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF SORRENTO COUNCIL THAT:

Section 1. The Mayor and Council acting as the governing body of the Town of Sorrento adopts THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020.

I hereby certify that I am the duly acting and qualified Town Clerk of the Town of Sorrento and that the above and foregoing constitutes a true and correct copy of the Resolution duly adopted at a meeting of the Council held on August 4, 2020, at which meeting a quorum was present and voted in favor of said Resolution, said Resolution never having been modified or rescinded and is still in full force and effect.

There being no further business to be brought before the Mayor and Council, on motion duly made and seconded, the meeting was adjourned.



Paige K. Robert, Town Clerk



Michael Lambert, Mayor

Mayor and City Council Report

City Calls and Arrest

Sorrento, Louisiana

	January 2020	Febuary 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020
Veh. Accidents	19	10	11	8	10	10	9	
Burglaries	0	3	4	2	1	2	0	
Thefts	3	3	2	6	6	8	7	
Armed Robbery	0	0	0	0	0	0	0	
Simple Robbery	0	0	0	0	0	0	0	
Alarms	13	7	11	14	9	11	9	
Narcotics	0	2	0	0	0	0	0	
Shooting	1	0	1	0	0	0	0	
Total Service C	114	103	110	73	79	89	102	
SCO/Loud Musi	0	0	0	0	0	0	0	

Traffic Citations	56	27	9	5	23	9	12	
Adult Arrests	1	1	0	0	4	6	5	

Capt. Roosevelt Hampton

 Cpt. Roosevelt Hampton

Row Labels	Count of Incident Number
911 Investigation	2
Accident	9
Alarm	9
Animal Complaint	4
Assault	2
Assist	9
Check on Welfare	6
Civil Dispute	7
Damage to Property	2
Disturbance	16
Suicide Investigation	1
Suspicious Person/Vehicle	10
Theft	7
Traffic Incident	15
Trespassing	2
Warrant Arrest	1
Grand Total	102

Michael "Mike" Lambert
Mayor

Wanda Bourgeois
Mayor Pro-Tem

Paige K. Robert
Town Clerk

Kay Prado
Assistant Town Clerk

Sorrento

LOUISIANA

Councilmen

Donald Schexnaydre

Randy Anny

Patti Poche

Christopher Guidry

RESOLUTION NO. 1

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YEAS: Christopher Guidry, Randy Anny, Wanda Bourgeois

NAYS: None

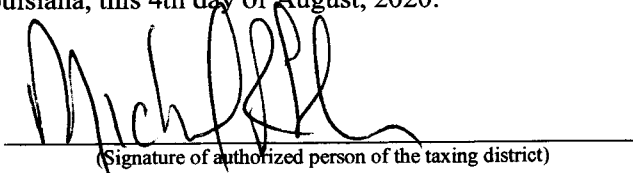
ABSTAINED: None

ABSENT : Donald Schexnaydre, Patti Poche

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on August 4, 2020, at which meeting a quorum was present and voting.

Sorrento, Louisiana, this 4th day of August, 2020.



(Signature of authorized person of the taxing district)

UNITED STATES OF AMERICA
STATE OF LOUISIANA
PARISH OF ASCENSION
TOWN OF SORRENTO

A RESOLUTION OF THE TOWN OF SORRENTO ADOPTING THE
ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION
PLAN – UPDATE 2020

WHEREAS the Town of Sorrento recognizes the threat that natural hazards pose to people and property within Town of Sorrento; and

WHEREAS the Town of Sorrento has prepared a multi-hazard mitigation plan, hereby known as THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020 in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Sorrento from the impacts of future hazards and disasters; and

WHEREAS adoption by the Town of Sorrento Council demonstrates their commitment to the hazard mitigation and achieving the goals outlined in THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF SORRENTO COUNCIL THAT:

Section 1. The Mayor and Council acting as the governing body of the Town of Sorrento adopts THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020.

I hereby certify that I am the duly acting and qualified Town Clerk of the Town of Sorrento and that the above and foregoing constitutes a true and correct copy of the Resolution duly adopted at a meeting of the Council held on August 4, 2020, at which meeting a quorum was present and voted in favor of said Resolution, said Resolution never having been modified or rescinded and is still in full force and effect.

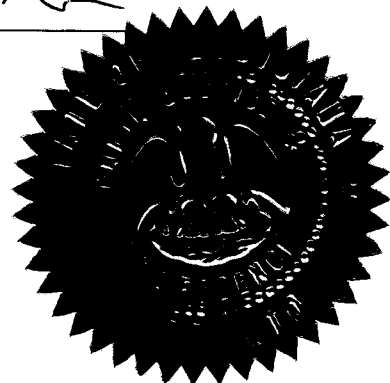
Town Clerk:

Paige K. Robert

Date: 8-5-2020

Mayor:

Michael R. R.



Sorrento

LOUISIANA

FINANCIAL STATEMENTS

June 30, 2020

Town of Sorrento
Key stats
June 30, 2020

1) Cash position

	<u>Total</u>	<u>Restricted</u>	<u>Unrestricted</u>	
June 30, 2020	\$ 682,588	\$ 253,713	\$ 428,875	
June 30, 2019	721,169			
June 30, 2018	838,386			\$ (38,581)
June 30, 2017	869,551			(155,798)
				(186,963)

Restricted breakdown

Recreation	152,599
Senior citizen programs	61,116
Public safety - fire	32,227
Public safety - police - restricted	2,651
Other	5,120

2) Revenue trends

Sales tax	<u>FYE</u>	<u>General Fund</u>	<u>Restricted Fund</u>		
		<u>Collections</u>	<u>Collections</u>		
2020		\$ 576,720	\$ 101,774		
2019		535,232	94,416	-6%	
2018		567,257	100,104	4%	4%
2017		543,170	95,854		
2020 budget		\$ 550,000	\$ 96,000	104.9%	106.0%

Utility charges	<u>FYE</u>	<u>Sewer</u>	<u>Garbage</u>		
2020		\$ 57,862	\$ 124,896		
2019		57,915	121,310	2%	5%
2018		57,033	114,778	0%	0%
2017		57,304	115,064		
2020 budget		\$ 58,000	\$ 120,000	99.8%	104.1%

3) Utility receivable aging

	<u>Total</u>	<u>Current</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>120 days</u>
Amount owed - 06/30/2020	\$ 19,200	\$ 14,984	\$ (2,140)	\$ 981	\$ 768	\$ 4,608
Amount owed - 06/30/2019	15,303	\$ 12,716	\$ (2,226)	\$ 526	\$ (573)	\$ 4,860
Amount owed - 06/30/2018	14,514	\$ 13,664	\$ (1,953)	\$ (449)	\$ (1,179)	\$ 4,431
Amount owed - 06/30/2017	14,879	13,660	(2,089)	402	(28)	2,934

4) Profitability - operating cash flows

	<u>General Fund</u>	<u>Restricted</u>				
FYE 2020						
Surplus (deficit)	\$ 188,785	\$ (66,788)				
Capital outlay activity, net of grants and proceeds	-	48,988				
Depreciation	-	-				
Operating cash flows	\$ 188,785	\$ (17,800)				
<u>Utility</u>	<u>2020B</u>	<u>YTD 2019</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	
Operating deficit	\$ (104,000)	\$ 36,969	\$ (96,503)	\$ (93,289)	\$ (67,657)	
Capital outlay activity, net of grants and proceeds	26,000	(130,198)	-	-	-	
Depreciation	85,000	85,000	85,000	85,000	85,000	
Net	\$ 7,000	\$ (8,230)	\$ (11,503)	\$ (8,289)	\$ 17,343	

Town of Sorrento
 Overview
 June 30, 2020

	YTD as of	Current Year - FYE 2019/2020			% of budget
	6/30/2019	Actual	Budget	Remaining	
General:					
Sales tax	540,333	576,720	550,000	(26,720)	
Property tax	63,596	67,619	63,000	(4,619)	
Franchise fees	89,685	92,683	90,000	(2,683)	
Beer Tax	2,649	2,649	3,000	351	
Licenses and permits	104,858	91,617	96,300	4,683	
Charges for Services	10,310	10,310	10,300	(10)	
Fines	2,332	6,152	1,700	(4,452)	
Intergovernmental grants - Operational	27,957	12,428	33,000	20,573	
FEMA	926	49,850	-	(49,850)	
Transfers In	35,033	56,856	57,156	300	
Other	2,170	176,776	2,200	(174,576)	
Total revenue	879,849	1,143,658	906,656	(237,002)	126%
Administration	289,852	258,589	297,700	39,111	87%
Police	365,060	365,837	366,700	863	100%
Sale of Right of Way	-	-	-	-	0%
Streets	329,622	330,447	286,300	(44,147)	115%
Capital outlay	2,901	-	-	-	0%
Total expenditures	987,435	954,873	950,700	(4,173)	100%
Restricted:					
Sales tax	95,318	101,774	96,000	(5,774)	
General fund	-	-	-	-	
Other	21,653	16,546	18,900	2,354	
Total revenue	116,971	118,320	114,900	(3,420)	103%
Fire	47,058	46,762	32,000	(14,762)	
Senior citizen programs	34,906	30,224	30,000	(224)	
Recreation - Community Center	24,484	22,632	29,800	7,168	
Other	19,246	36,502	36,856	354	
Capital outlay	29,789	48,988	-	(48,988)	
Total expenditures	155,482	185,107	128,656	(56,451)	144%
Utility Fund:					
Garbage	121,310	124,896	120,000	(4,896)	
Sewer	57,915	57,862	58,000	138	
Sewer Grant	144,455	130,198	-	(130,198)	
Other	11,326	11,155	9,200	(1,955)	
Total revenue	335,006	324,112	187,200	(136,912)	173%
Garbage	113,797	120,534	110,000	(10,534)	
Sewer maintenance	40,375	24,615	25,000	385	
Sewer operating costs	22,630	24,101	19,200	(4,901)	
Depreciation	80,779	85,000	85,000	0	
Capital outlay	-	1	26,000	26,000	
Other	206,152	32,892	26,000	(6,892)	
Total expenditures	463,732	287,143	291,200	4,057	99%
Total:					
Inflows	1,331,825	1,586,090			
Outflows	1,606,649	1,427,124			
Net	(274,824)	158,966			
Depreciation	80,779	85,000			
Capital outlay, net of grants and proceeds	(111,765)	(81,210)			
Operating, net	(305,810)	162,756			

Town of Sorrento
Sales and use tax collections
Monthly analysis

General Fund	2018/2019	2019/2020	% change
July	\$ 41,351	\$ 46,453	12.3%
August	45,036	51,949	15.4%
September	47,556	52,176	9.7%
October	41,763	47,175	13.0%
November	46,061	46,791	1.6%
December	46,468	47,368	1.9%
January	41,942	45,242	7.9%
February	47,334	53,786	13.6%
March	37,326	53,585	43.6%
April	37,949	40,160	5.8%
May	54,995	45,652	-17.0%
June	47,450	46,382	-2.3%
	<u>\$ 535,232</u>	<u>\$ 576,720</u>	
Prior year to date		<u>\$ 535,232</u>	7.8% YoY Change
FYE 2019/2020 Budget		<u>\$ 550,000</u>	104.9% % of Budget

Restricted Fund	2018/2019	2019/2020	% change
July	\$ 7,297	\$ 8,198	12.3%
August	7,947	9,167	15.4%
September	8,392	9,208	9.7%
October	7,370	8,325	13.0%
November	8,093	8,257	2.0%
December	8,200	8,359	1.9%
January	7,402	7,984	7.9%
February	8,353	9,492	13.6%
March	6,587	9,456	43.6%
April	6,697	7,087	5.8%
May	9,705	8,056	-17.0%
June	8,373	8,185	-2.3%
	<u>\$ 94,416</u>	<u>\$ 101,774</u>	
Prior year to date		<u>\$ 94,416</u>	7.8% YoY Change
FYE 2019/2020 Budget		<u>\$ 96,000</u>	106.0% % of Budget

Town of Sorrento
Utility charges & collections
Monthly analysis

<u>Sewer fees</u>	Users	Charges	Collections	Variance
July	194	\$ 4,822	\$ 4,433	\$ (389)
August	194	4,864	5,141	277
September	195	4,864	3,664	(1,200)
October	195	4,844	6,060	1,216
November	196	4,864	3,827	(1,037)
December	195	4,824	5,523	699
January	195	4,802	6,079	1,277
February	196	4,802	4,738	(64)
March	196	4,802	5,161	359
April	197	4,802	4,278	(524)
May	198	4,770	3,567	(1,203)
June	189	4,802	3,714	(1,088)
		<u>\$ 57,862</u>	<u>\$ 56,185</u>	<u>\$ (1,677)</u>
FYE 2019/2020 Budget			<u>\$ 58,000</u>	100% % of Budget

<u>Garbage fees</u>	Users	Charges	Collections	% Variance
July	540	\$ 10,350	\$ 8,595	\$ (1,755)
August	532	10,328	11,157	829
September	534	10,428	9,337	(1,091)
October	533	10,130	10,603	473
November	537	10,306	9,293	(1,013)
December	542	10,566	10,351	(215)
January	546	10,476	14,598	4,122
February	547	10,412	9,955	(457)
March	547	10,414	11,457	1,043
April	550	10,416	11,041	625
May	554	10,566	10,482	(84)
June	531	10,504	9,728	(776)
		<u>\$ 124,896</u>	<u>\$ 126,598</u>	<u>\$ 1,702</u>
FYE 2019/2020 Budget			<u>\$ 120,000</u>	104% % of Budget
Collection rate		<u>\$ 182,758</u>	<u>\$ 182,783</u>	100%

General Fund

	<u>Jun 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank Accounts	
Hancock Whitney Bank General	353,536.63
LAMP Savings Account	23,214.51
Total Bank Accounts	<u>376,751.14</u>
Total Checking/Savings	376,751.14
Other Current Assets	
Accounts Receivable-Manual	
Allowance for Accounts Receivab	-100,000.00
Accounts Receivable-Manual - Other	119,147.00
Total Accounts Receivable-Manual	<u>19,147.00</u>
Cash Drawer	
Cash Box	150.00
Total Cash Drawer	<u>150.00</u>
Prepaid Expenses	3,143.09
Total Other Current Assets	<u>22,440.09</u>
Total Current Assets	<u>399,191.23</u>
Other Assets	
Due from other gov't agencies	51,608.00
Total Other Assets	<u>51,608.00</u>
TOTAL ASSETS	<u><u>450,799.23</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	46,573.58
Total Accounts Payable	<u>46,573.58</u>
Other Current Liabilities	
Accounts Payable-Manual	19,552.00
Accrued Payroll Expense	1,227.31
Bail Bonds Payable	14,011.50
Due to/from Utility account	-179,476.84
Payroll Liabilities	266.70
Total Other Current Liabilities	<u>-144,419.33</u>
Total Current Liabilities	<u>-97,845.75</u>
Total Liabilities	-97,845.75
Equity	
Fund Balance - Unreserved	359,860.07
Net Income	188,784.91
Total Equity	<u>548,644.98</u>
TOTAL LIABILITIES & EQUITY	<u><u>450,799.23</u></u>

General Fund

	<u>Jun 20</u>	<u>Jul '19 - Jun 20</u>
Ordinary Income/Expense		
Income		
Fines & Forfeits		
Court Cost-Sheriff		845.58
Court Costs	53.00	53.00
Court Fees		141.00
Fines-Sheriff	180.40	5,111.92
Total Fines & Forfeits	<u>233.40</u>	<u>6,151.50</u>
General Gov. Misc. Income		
FEMA Public Assistance Grant	5,155.00	49,850.15
State Tourism Grant	1,590.31	12,427.50
General Gov. Misc. Income - Other		43.95
Total General Gov. Misc. Income	<u>6,745.31</u>	<u>62,321.60</u>
Grass Cutting Revenue		10,310.00
Interest Income	9.82	366.92
Licenses & Permits		
Beer & Liquor Licenses		1,135.00
Occupational Licenses	17,961.73	90,156.98
Permits		325.00
Total Licenses & Permits	<u>17,961.73</u>	<u>91,616.98</u>
Planning & Zoning Fees	285.00	1,365.00
Taxes		
Advalorem Taxes	203.63	67,618.54
Beer Tax		2,649.05
Franchise Tax		92,682.55
Sales and Use Tax	46,381.73	576,719.76
Total Taxes	<u>46,585.36</u>	<u>739,669.90</u>
Transfers In	3,441.68	56,856.29
Total Income	<u>75,262.30</u>	<u>968,658.19</u>

General Fund

Expense	<u>Jun 20</u>	<u>Jul '19 - Jun 20</u>
Bank Service fee	420.70	1,036.54
General Government		
Conventions and Training		3,591.64
Dues		1,248.00
Insurance		
Liability Ins		9,730.52
Property and bonds		2,482.80
Workers Comp.	1,142.70	3,238.30
Total Insurance	<u>1,142.70</u>	<u>15,451.62</u>
Miscellaneous	40.00	1,248.36
Office Expense		
Advertising	927.36	1,263.96
Other		2,123.86
Planning & zoning		755.35
Repairs & Maintenance	615.97	4,886.34
Supplies	685.04	8,533.65
Telephone	229.41	2,766.44
Travel		277.00
Utilities	760.87	7,368.54
Total Office Expense	<u>3,218.65</u>	<u>27,975.14</u>
Office P/R Expense		
Admin	7,824.45	99,304.45
Medicare	113.46	1,439.90
Social Securiry	485.12	6,156.92
Total Office P/R Expense	<u>8,423.03</u>	<u>106,901.27</u>
Professional Services		
Accounting Fees	1,695.00	58,275.00
Attorney Fees	1,382.50	14,330.91
Building Inspector	1,075.00	4,200.00
IT Services	728.37	11,933.42
Ordinance codification	1,242.76	2,107.76
Payroll Fees	183.00	3,010.00
Total Professional Services	<u>6,306.63</u>	<u>93,857.09</u>
Tourism and Promotion		7,273.19
Total General Government	<u>19,131.01</u>	<u>257,546.31</u>

General Fund

	<u>Jun 20</u>	<u>Jul '19 - Jun 20</u>
Highway & Streets		
Animal Control		15,025.00
Debt Service - Lease Payments	3,143.09	37,717.08
Engineering Fees	716.25	18,752.50
Insurance		
Auto		1,839.46
Liability Ins.		8,338.29
Tractors	2,997.66	2,997.66
Workers Comp	4,570.75	12,448.39
Total Insurance	<u>7,568.41</u>	<u>25,623.80</u>
Operating		
Fuel Expense		12,266.10
Maintenance Misc.	7.50	7.50
Repairs	3,895.46	40,425.01
Supplies	2,711.69	17,356.19
Telephone	187.72	3,936.22
Utilities	347.82	2,354.96
Total Operating	<u>7,150.19</u>	<u>76,345.98</u>
P/R Expense		
Medicare	117.74	1,699.35
Salaries	8,120.40	117,195.50
Social Security	503.46	7,266.12
Total P/R Expense	<u>8,741.60</u>	<u>126,160.97</u>
Road Maintenance and repairs		1,200.00
Street Lights	3,107.41	29,622.02
Total Highway & Streets	<u>30,426.95</u>	<u>330,447.35</u>
Payroll Expenses	6.55	6.57
Public Safety		
General Expense		
Contract Expense		228.00
Telephone	458.82	5,532.93
Utilities	299.70	1,896.70
Total General Expense	<u>758.52</u>	<u>7,657.63</u>
P/R Expense		
Contract Labor		353,832.60
Judges Retirement	102.45	1,222.08
Salaries	243.92	2,927.00
P/R Expense - Other		197.20
Total P/R Expense	<u>346.37</u>	<u>358,178.88</u>
Total Public Safety	<u>1,104.89</u>	<u>365,836.51</u>
Total Expense	<u>51,090.10</u>	<u>954,873.28</u>
Net Ordinary Income	<u>24,172.20</u>	<u>13,784.91</u>
Other Income/Expense		
Other Income		
Sale of right of way	175,000.00	175,000.00
Total Other Income	<u>175,000.00</u>	<u>175,000.00</u>
Net Other Income	<u>175,000.00</u>	<u>175,000.00</u>
Net Income	<u>199,172.20</u>	<u>188,784.91</u>

Ordinary Income/Expense	General Fund			
	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
Fines & Forfeits				
Court Cost-Sheriff	845.58	500.00	345.58	169.12%
Court Costs	53.00			
Court Fees	141.00			
Fines-Sheriff	5,111.92	1,200.00	3,911.92	425.99%
Total Fines & Forfeits	<u>6,151.50</u>	<u>1,700.00</u>	<u>4,451.50</u>	<u>361.85%</u>
General Gov. Misc. Income				
FEMA Public Assistance Grant	49,850.15			
State LGAP Grant		15,000.00	-15,000.00	
State Tourism Grant	12,427.50	18,000.00	-5,572.50	69.04%
General Gov. Misc. Income - Other	43.95	500.00	-456.05	8.79%
Total General Gov. Misc. Income	<u>62,321.60</u>	<u>33,500.00</u>	<u>28,821.60</u>	<u>186.04%</u>
Grass Cutting Revenue	10,310.00	10,300.00	10.00	100.1%
Interest Income	366.92	500.00	-133.08	73.38%
Licenses & Permits				
Beer & Liquor Licenses	1,135.00	1,000.00	135.00	113.5%
Occupational Licenses	90,156.98	95,000.00	-4,843.02	94.9%
Permits	325.00	300.00	25.00	108.33%
Total Licenses & Permits	<u>91,616.98</u>	<u>96,300.00</u>	<u>-4,683.02</u>	<u>95.14%</u>
Planning & Zoning Fees	1,365.00	1,200.00	165.00	113.75%
Taxes				
Advalorem Taxes	67,618.54	63,000.00	4,618.54	107.33%
Beer Tax	2,649.05	3,000.00	-350.95	88.3%
Franchise Tax	92,682.55	90,000.00	2,682.55	102.98%
Sales and Use Tax	576,719.76	550,000.00	26,719.76	104.86%
Total Taxes	<u>739,669.90</u>	<u>706,000.00</u>	<u>33,669.90</u>	<u>104.77%</u>
Transfers In	56,856.29	57,156.00	-299.71	99.48%
Total Income	<u>968,658.19</u>	<u>906,656.00</u>	<u>62,002.19</u>	<u>106.84%</u>

General Fund

Ordinary Income/Expense

Expense

Bank Service fee	1,036.54			
General Government				
Capital outlay-buildings		30,000.00	-30,000.00	
Conventions and Training	3,591.64	3,000.00	591.64	119.72%
Dues	1,248.00	1,500.00	-252.00	83.2%
Insurance				
Liability Ins	9,730.52	12,500.00	-2,769.48	77.84%
Property and bonds	2,482.80	2,500.00	-17.20	99.31%
Workers Comp.	3,238.30	2,100.00	1,138.30	154.21%
Total Insurance	<u>15,451.62</u>	<u>17,100.00</u>	<u>-1,648.38</u>	<u>90.36%</u>
Miscellaneous	1,248.36	800.00	448.36	156.05%
Office Expense				
Advertising	1,263.96			
Other	2,123.86	6,500.00	-4,376.14	32.68%
Planning & zoning	755.35	1,000.00	-244.65	75.54%
Repairs & Maintenance	4,886.34	5,000.00	-113.66	97.73%
Supplies	8,533.65	7,500.00	1,033.65	113.78%
Telephone	2,766.44	2,800.00	-33.56	98.8%
Travel	277.00			
Utilities	7,368.54	6,000.00	1,368.54	122.81%
Total Office Expense	<u>27,975.14</u>	<u>28,800.00</u>	<u>-824.86</u>	<u>97.14%</u>
Office P/R Expense				
Admin	99,304.45	120,000.00	-20,695.55	82.75%
Medicare	1,439.90	1,700.00	-260.10	84.7%
Social Securiry	6,156.92	7,800.00	-1,643.08	78.94%
Total Office P/R Expense	<u>106,901.27</u>	<u>129,500.00</u>	<u>-22,598.73</u>	<u>82.55%</u>
Professional Services				
Accounting Fees	58,275.00	55,000.00	3,275.00	105.96%
Attorney Fees	14,330.91	7,500.00	6,830.91	191.08%
Building Inspector	4,200.00	3,000.00	1,200.00	140.0%
IT Services	11,933.42	3,000.00	8,933.42	397.78%
Ordinance codification	2,107.76			
Payroll Fees	3,010.00			
Professional Services - Other		500.00	-500.00	
Total Professional Services	<u>93,857.09</u>	<u>69,000.00</u>	<u>24,857.09</u>	<u>136.03%</u>
Tourism and Promotion	7,273.19	18,000.00	-10,726.81	40.41%
Total General Government	<u>257,546.31</u>	<u>297,700.00</u>	<u>-40,153.69</u>	<u>86.51%</u>

General Fund

Ordinary Income/Expense				
Highway & Streets				
Animal Control	15,025.00	7,500.00	7,525.00	200.33%
Debt Service - Lease Payments	37,717.08	41,000.00	-3,282.92	91.99%
Drainage maintenance		25,000.00	-25,000.00	
Engineering Fees	18,752.50	6,000.00	12,752.50	312.54%
Insurance				
Auto	1,839.46	1,300.00	539.46	141.5%
Liability Ins.	8,338.29	6,000.00	2,338.29	138.97%
Tractors	2,997.66	3,500.00	-502.34	85.65%
Workers Comp	12,448.39	9,000.00	3,448.39	138.32%
Total Insurance	<u>25,623.80</u>	<u>19,800.00</u>	<u>5,823.80</u>	<u>129.41%</u>
Operating				
Fuel Expense	12,266.10	15,000.00	-2,733.90	81.77%
Maintenance Misc.	7.50			
Repairs	40,425.01	12,500.00	27,925.01	323.4%
Supplies	17,356.19	1,000.00	16,356.19	1,735.62%
Telephone	3,936.22	2,000.00	1,936.22	196.81%
Utilities	2,354.96	3,500.00	-1,145.04	67.29%
Total Operating	<u>76,345.98</u>	<u>34,000.00</u>	<u>42,345.98</u>	<u>224.55%</u>
P/R Expense				
Medicare	1,699.35	1,700.00	-0.65	99.96%
Salaries	117,195.50	120,000.00	-2,804.50	97.66%
Social Security	7,266.12	7,800.00	-533.88	93.16%
Total P/R Expense	<u>126,160.97</u>	<u>129,500.00</u>	<u>-3,339.03</u>	<u>97.42%</u>
Road Maintenance and repairs	1,200.00			
Street Lights	29,622.02	23,500.00	6,122.02	126.05%
Total Highway & Streets	<u>330,447.35</u>	<u>286,300.00</u>	<u>44,147.35</u>	<u>115.42%</u>
Payroll Expenses	6.57			
Public Safety				
General Expense				
Contract Expense	228.00			
Other		500.00	-500.00	
Telephone	5,532.93	5,500.00	32.93	100.6%
Utilities	1,896.70	1,500.00	396.70	126.45%
Total General Expense	<u>7,657.63</u>	<u>7,500.00</u>	<u>157.63</u>	<u>102.1%</u>
P/R Expense				
Contract Labor	353,832.60	355,000.00	-1,167.40	99.67%
Judges Retirement	1,222.08	1,200.00	22.08	101.84%
Salaries	2,927.00	3,000.00	-73.00	97.57%
P/R Expense - Other	197.20			
Total P/R Expense	<u>358,178.88</u>	<u>359,200.00</u>	<u>-1,021.12</u>	<u>99.72%</u>
Total Public Safety	<u>365,836.51</u>	<u>366,700.00</u>	<u>-863.49</u>	<u>99.77%</u>
Total Expense	<u>954,873.28</u>	<u>950,700.00</u>	<u>4,173.28</u>	<u>100.44%</u>
Net Ordinary Income	<u>13,784.91</u>	<u>-44,044.00</u>	<u>57,828.91</u>	<u>-31.3%</u>
Other Income/Expense				
Other Income				
Sale of right of way	175,000.00			
Total Other Income	<u>175,000.00</u>			
Net Other Income	<u>175,000.00</u>		<u>175,000.00</u>	<u>100.0%</u>
Net Income	<u>188,784.91</u>	<u>-44,044.00</u>	<u>232,828.91</u>	<u>-428.63%</u>

Restricted Fund

Jun 30, 20

ASSETS	
Current Assets	
Checking/Savings	
Bank accounts	
Hancock Whitney Rest. Oper.	105,748.41
Hancock Whitney SCC Deposit	4,511.64
Savings Account-LAMP	<u>143,452.95</u>
Total Bank accounts	<u>253,713.00</u>
Total Checking/Savings	253,713.00
Other Current Assets	
Due from other govt. units	<u>8,198.00</u>
Total Other Current Assets	<u>8,198.00</u>
Total Current Assets	<u>261,911.00</u>
TOTAL ASSETS	<u><u>261,911.00</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>2,256.70</u>
Total Accounts Payable	2,256.70
Other Current Liabilities	
Accounts Payable - Manual	16,028.71
Community Center Deposit	4,150.00
Unclaimed Forfeitures	<u>2,650.69</u>
Total Other Current Liabilities	<u>22,829.40</u>
Total Current Liabilities	<u>25,086.10</u>
Total Liabilities	25,086.10
Equity	
Fund Balance - Reserved	265,092.29
Retained Earnings	38,520.26
Net Income	<u>-66,787.65</u>
Total Equity	<u>236,824.90</u>
TOTAL LIABILITIES & EQUITY	<u><u>261,911.00</u></u>

Restricted Fund

	Jun 20	Jul '19 - Jun 20
Ordinary Income/Expense		
Income		
Restricted Fund Income		
Community Center Rental Income	350.00	13,750.00
Holiday Celebration Income	0.00	420.00
Interest Income	62.75	2,375.92
Sales & Use Taxes		
Fire Department	2,728.33	33,924.58
Recreation	2,728.34	33,924.64
Senior Citizens	2,728.33	33,924.62
Total Sales & Use Taxes	8,185.00	101,773.84
Total Restricted Fund Income	8,597.75	118,319.76
Total Income	8,597.75	118,319.76
Gross Profit	8,597.75	118,319.76
Expense		
Holiday Celebration Expense	0.00	145.56
Restricted Fund Expense		
Fire Department		
Operating Expense	-3,238.12	46,761.82
Total Fire Department	-3,238.12	46,761.82
Recreation		
Capital Outlay - Comm. Center	869.17	48,987.75
Insurance - Community Center	0.00	4,655.00
Operating Expense	1,542.84	17,977.12
Total Recreation	2,412.01	71,619.87
Senior Citizen	3,432.00	30,223.83
Total Restricted Fund Expense	2,605.89	148,605.52
Transfers Out - Debt Service	1,733.35	36,356.33
Uncategorized Expenses	0.00	0.00
Total Expense	4,339.24	185,107.41
Net Ordinary Income	4,258.51	-66,787.65
Net Income	4,258.51	-66,787.65

Ordinary Income/Expense	Restricted Fund			
	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Income				
Restricted Fund Income				
Community Center Rental Income	13,750.00	16,000.00	-2,250.00	85.94%
Fire Department				
Fire Department Donation	0.00	0.00	0.00	0.0%
Total Fire Department	0.00	0.00	0.00	0.0%
Holiday Celebration Income	420.00	0.00	420.00	100.0%
Interest Income	2,375.92	2,500.00	-124.08	95.04%
Miscellaneous	0.00	400.00	-400.00	0.0%
Sales & Use Taxes				
Fire Department	33,924.58	32,000.00	1,924.58	106.01%
Recreation	33,924.64	32,000.00	1,924.64	106.02%
Senior Citizens	33,924.62	32,000.00	1,924.62	106.01%
Total Sales & Use Taxes	101,773.84	96,000.00	5,773.84	106.01%
Total Restricted Fund Income	118,319.76	114,900.00	3,419.76	102.98%
Total Income	118,319.76	114,900.00	3,419.76	102.98%
Gross Profit	118,319.76	114,900.00	3,419.76	102.98%
Expense				
Holiday Celebration Expense	145.56	0.00	145.56	100.0%
Restricted Fund Expense				
Fire Department				
Hydrant Maintenance	0.00	0.00	0.00	0.0%
Operating Expense	46,761.82	26,000.00	20,761.82	179.85%
Fire Department - Other	0.00	0.00	0.00	0.0%
Total Fire Department	46,761.82	26,000.00	20,761.82	179.85%
Recreation				
Capital Outlay - Comm. Center	48,987.75	0.00	48,987.75	100.0%
Insurance - Community Center	4,655.00	5,000.00	-345.00	93.1%
Operating Expense	17,977.12	24,800.00	-6,822.88	72.49%
Total Recreation	71,619.87	29,800.00	41,819.87	240.34%
Senior Citizen	30,223.83	30,000.00	223.83	100.75%
Supplies	0.00	0.00	0.00	0.0%
Restricted Fund Expense - Other	0.00	500.00	-500.00	0.0%
Total Restricted Fund Expense	148,605.52	86,300.00	62,305.52	172.2%
Transfers Out - Debt Service	36,356.33	36,356.00	0.33	100.0%
Uncategorized Expenses	0.00			
Total Expense	185,107.41	122,656.00	62,451.41	150.92%
Net Ordinary Income	-66,787.65	-7,756.00	-59,031.65	861.11%
Net Income	-66,787.65	-7,756.00	-59,031.65	861.11%

Utility Fund

Jun 30, 20

ASSETS	
Current Assets	
Checking/Savings	
Bank Accounts	
Hancock Whitney Operating	19,849.01
Hancock Whitney Utility Deposit	20,449.00
LAMP Savings Account	11,725.72
Total Bank Accounts	<u>52,023.73</u>
Cash on hand	100.00
Total Checking/Savings	<u>52,123.73</u>
Accounts Receivable	
Accounts Receivable	
Accounts Receivable	1,319.00
Accounts Receivable - Other	20,343.67
Total Accounts Receivable	<u>21,662.67</u>
Allowance for Bad Debts	-8,700.00
Grants Receivable	159,410.00
Total Accounts Receivable	<u>172,372.67</u>
Other Current Assets	
Construction In Progress	252,444.60
Due to/from Restricted Fund	-110.00
Total Other Current Assets	<u>252,334.60</u>
Total Current Assets	<u>476,831.00</u>
Fixed Assets	
Accum. Depreciation-Water Tower	-1,156,771.84
Fixed Assets	1,127,602.30
Land	60,366.00
Water Tower	773,283.00
Total Fixed Assets	<u>804,479.46</u>
TOTAL ASSETS	<u><u>1,281,310.46</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	12,336.07
Total Accounts Payable	<u>12,336.07</u>
Other Current Liabilities	
Due to General Fund	179,476.84
Garbage Deposits Liabilty	20,673.32
Total Other Current Liabilities	<u>200,150.16</u>
Total Current Liabilities	<u>212,486.23</u>
Total Liabilities	<u>212,486.23</u>
Equity	
Contributed Captial	611,885.00
Opening Bal Equity	-44.80
Retained Earnings	420,015.25
Net Income	36,968.78
Total Equity	<u>1,068,824.23</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,281,310.46</u></u>

	Utility Fund	
	<u>Jun 20</u>	<u>Jul '19 - Jun 20</u>
Ordinary Income/Expense		
Income		
Interest Income		
LAMP Account	4.97	185.26
Interest Income - Other	10.03	72.87
Total Interest Income	<u>15.00</u>	<u>258.13</u>
Other Income	0.00	130,198.45
Sundry	0.00	0.00
Utility Income		
Garbage Fee	10,504.00	124,896.14
Late Payment Penalties	318.60	3,362.40
Return Fee	0.00	1,847.60
Sewer Fee	4,802.00	57,862.00
Water Franchise fees	0.00	5,537.00
Utility Income - Other	0.00	150.00
Total Utility Income	<u>15,624.60</u>	<u>193,655.14</u>
Total Income	<u>15,639.60</u>	<u>324,111.72</u>
Expense		
Bank Service charges	0.00	259.80
Capital Outlay - Sewer	0.50	0.50
Depreciation Expense	7,083.33	84,999.96
Fire Hydrants	0.00	8,550.00
Garbage Department Expenses		
Garbage Service	-4.12	120,534.44
Garbage Department Expenses - Other	0.00	0.00
Total Garbage Department Expenses	<u>-4.12</u>	<u>120,534.44</u>
General Administrative		
Billing Supplies	375.10	749.57
Dues & Memberships	0.00	1,170.00
Postage	120.40	1,662.85
Total General Administrative	<u>495.50</u>	<u>3,582.42</u>
Sewer Department Expenses		
Engineering	700.00	9,396.25
Other	0.00	1,964.45
Repairs, Maintenance & Supplies	582.00	2,462.88
Rural Development Grant	0.00	3,817.55
Sewer System Maintenance	570.00	24,614.99
Utility Bills	576.62	6,459.74
Total Sewer Department Expenses	<u>2,428.62</u>	<u>48,715.86</u>
Transfer Out - Debt Service	1,708.33	20,499.96
Uncategorized Expenses	0.00	0.00
Total Expense	<u>11,712.16</u>	<u>287,142.94</u>
Net Ordinary Income	<u>3,927.44</u>	<u>36,968.78</u>
Net Income	<u>3,927.44</u>	<u>36,968.78</u>

	Utility Fund			
	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Interest Income				
LAMP Account	185.26	200.00	-14.74	92.63%
Interest Income - Other	72.87	0.00	72.87	100.0%
Total Interest Income	<u>258.13</u>	<u>200.00</u>	<u>58.13</u>	<u>129.07%</u>
Other Income	130,198.45	0.00	130,198.45	100.0%
Sundry	0.00			
Utility Income				
Garbage Fee	124,896.14	120,000.00	4,896.14	104.08%
Late Payment Penalties	3,362.40	3,500.00	-137.60	96.07%
Return Fee	1,847.60	1,500.00	347.60	123.17%
Sewer Fee	57,862.00	58,000.00	-138.00	99.76%
Water Franchise fees	5,537.00	4,000.00	1,537.00	138.43%
Utility Income - Other	150.00	0.00	150.00	100.0%
Total Utility Income	<u>193,655.14</u>	<u>187,000.00</u>	<u>6,655.14</u>	<u>103.56%</u>
Total Income	<u>324,111.72</u>	<u>187,200.00</u>	<u>136,911.72</u>	<u>173.14%</u>
Expense				
Bank Service charges	259.80	500.00	-240.20	51.96%
Capital Outlay - Sewer	0.50	26,000.00	-25,999.50	0.0%
Depreciation Expense	84,999.96	85,000.00	-0.04	100.0%
Fire Hydrants	8,550.00	6,000.00	2,550.00	142.5%
Garbage Department Expenses				
Garbage Service	120,534.44	110,000.00	10,534.44	109.58%
Garbage Department Expenses - Other	0.00	0.00	0.00	0.0%
Total Garbage Department Expenses	<u>120,534.44</u>	<u>110,000.00</u>	<u>10,534.44</u>	<u>109.58%</u>
General Administrative				
Billing Supplies	749.57	1,200.00	-450.43	62.46%
Dues & Memberships	1,170.00	2,000.00	-830.00	58.5%
Postage	1,662.85	1,800.00	-137.15	92.38%
Total General Administrative	<u>3,582.42</u>	<u>5,000.00</u>	<u>-1,417.58</u>	<u>71.65%</u>
Sewer Department Expenses				
Engineering	9,396.25	6,000.00	3,396.25	156.6%
Grant consultant	0.00	1,200.00	-1,200.00	0.0%
Other	1,964.45	2,000.00	-35.55	98.22%
Repairs, Maintenance & Supplies	2,462.88	1,000.00	1,462.88	246.29%
Rural Development Grant	3,817.55			
Sewer Service	0.00	0.00	0.00	0.0%
Sewer System Maintenance	24,614.99	25,000.00	-385.01	98.46%
Sundry	0.00	500.00	-500.00	0.0%
Utility Bills	6,459.74	8,500.00	-2,040.26	76.0%
Sewer Department Expenses - Other	0.00	0.00	0.00	0.0%
Total Sewer Department Expenses	<u>48,715.86</u>	<u>44,200.00</u>	<u>4,515.86</u>	<u>110.22%</u>
Transfer Out - Debt Service	20,499.96	20,500.00	-0.04	100.0%
Uncategorized Expenses	0.00	0.00	0.00	0.0%
Total Expense	<u>287,142.94</u>	<u>297,200.00</u>	<u>-10,057.06</u>	<u>96.62%</u>
Net Ordinary Income	<u>36,968.78</u>	<u>-110,000.00</u>	<u>146,968.78</u>	<u>-33.61%</u>
Net Income	<u>36,968.78</u>	<u>-110,000.00</u>	<u>146,968.78</u>	<u>-33.61%</u>

**LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Governments)**

Dear Chief Executive Officer:

Attached is the Louisiana Compliance Questionnaire that is to be completed by you or your staff. This questionnaire is a required part of a financial audit of Louisiana state and local government agencies. Upon completion, the questionnaire must be presented to and adopted by the governing body, if any, of your organization by means of a formal resolution in an open meeting. Independently elected officials should sign the document, in lieu of such a resolution.

The completed questionnaire and a copy of the adoption instrument, if appropriate, must be given to the auditor at the beginning of the audit. The auditor will, during the course of his/her regular audit, test the accuracy of the responses in the questionnaire. It is not necessary to return the questionnaire to my office.

Certain portions of the questionnaire may not be applicable to your organization. In such cases, it is appropriate to mark the representation "not applicable." However, you must respond to each applicable representation. A 'yes' answer indicates that you have complied with the applicable law or regulation. A 'no' answer to any representation indicates a possible violation of law or regulation and, as such, should be fully explained. These matters will be reviewed by the auditor during the course of his/her examination. Please feel free to attach a further explanation of any representation. Your cooperation in this matter will be greatly appreciated.

Sincerely,

Daryl G. Purpera, CPA, CFE
Louisiana Legislative Auditor

Enclosure

LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Government Agencies)
July 17, 2020 (Date Transmitted)

Diez, Dupuy & Ruiz, LLC
1124 South Burnside Avenue, Suite 200B
Gonzales, LA 70737

In connection with your audit of our financial statements as of June 30, 2019 and for the year ended for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our internal control structure as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of July 17, 2020 (date completed/date of the representations).

PART I. AGENCY PROFILE

1. Name and address of the organization.

Town of Sorrento
Post Office Box 65
Sorrento, Louisiana 70778

2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information.

1391 – United States Census – Year 2010

3. List names, addresses, and telephone numbers of entity officials. Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.

Michael Lambert, Mayor | 225-675-5337 | 8173 Main Street, Sorrento, LA
Wanda Bourgeois, Mayor Pro-tem | 225-675-5337 | 8173 Main Street, Sorrento, LA
Randy Anny, Town Council | 225-675-5337 | 8173 Main Street, Sorrento, LA
Donald Schexnaydre, Town Council | 225-675-5337 | 8173 Main Street, Sorrento, LA
Patti Poche, Town Council | 225-675-5337 | 8173 Main Street, Sorrento, LA
Chris Guidry, Town Council | 225-675-5337 | 8173 Main Street, Sorrento, LA
Robert Debate (appointed 1/22/19), Town Council | 225-675-5337 | 8173 Main Street, Sorrento, LA
Paige Robert, Town Clerk, Town Council | 225-675-5337 | 8173 Main Street, Sorrento, LA
Matthew Percy, Town Attorney, Town Council | 225-675-5337 | 8173 Main Street, Sorrento, LA

4. Period of time covered by this questionnaire.

July 1, 2019 through June 30, 2020

5. The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (R.S.) and, if applicable, local resolutions/ordinances.

Lawrason Act

6. Briefly describe the public services provided.

General government, street and sanitation, public safety, sewerage and solid waste

7. Expiration date of current elected/appointed officials' terms.

June 30, 2021

LEGAL COMPLIANCE

PART II. PUBLIC BID LAW

8. The provisions of the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with.

- A) All public works purchases exceeding \$154,450 have been publicly bid.
- B) All material and supply purchases exceeding \$30,000 have been publicly bid.

Yes No

PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes No

10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes No

PART IV. LAWS AFFECTING BUDGETING

11. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:

A. Local Budget Act

1. We have adopted a budget for the general fund and all special revenue funds (R.S. 39:1305).
2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the general fund and each special revenue fund, and a budget adoption instrument that specified the chief executive's authority to make budgetary amendments without approval of the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305).
3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306).
4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307).
5. If required, the proposed budget was made available for public inspection at the location required by R.S. 39:1308.
6. All action necessary to adopt and finalize the budget was completed prior to the date required by state law. The adopted budget contained the same information as that required for the proposed budget (R.S. 39:1309).
7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309).

8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311).

9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures by five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven - primarily federal funds-from the requirement to amend revenues.)

Yes No

B. State Budget Requirements

1. The state agency has complied with the budgetary requirements of R.S. 39:33.

Yes No N/A

C. Licensing Boards

1. The licensing board has complied with the budgetary requirements of R.S. 39:1331-1342.

Yes No N/A

PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS

12. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:513 and 515, and/or 33:463.

Yes No

13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes No

14. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes No

15. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513.

Yes No

16. We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No

17. We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No

18. We have remitted all fees, fines, and court costs collected on behalf of other entities, in compliance with applicable Louisiana Revised Statutes or other laws.

Yes No

PART VI. MEETINGS

19. We have complied with the provisions of the Open Meetings Law, provided in R. S. 42:11 through 42:28.

Yes No

PART VII. ASSET MANAGEMENT LAWS

20. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.

Yes No

PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS

21. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.

Yes No

PART IX. DEBT RESTRICTION LAWS

22. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes No

23. We have complied with the debt limitation requirements of state law (R.S. 39:562).

Yes No

24. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).

Yes No

PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS

25. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes No

26. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes No

27. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.

Yes No

PART XI. ISSUERS OF MUNICIPAL SECURITIES

28. It is true that we have complied with the requirements of R.S. 39:1438.C.

Yes No

PART XI. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS

Parish Governments

29. We have adopted a system of road administration that provides as follows:

- A. Approval of the governing authority of all expenditures, R.S. 48:755(A).
- B. Development of a capital improvement program on a selective basis, R.S. 48:755.
- C. Centralized purchasing of equipment and supplies, R.S. 48:755.
- D. Centralized accounting, R.S. 48:755.
- E. A construction program based on engineering plans and inspections, R.S. 48:755.
- F. Selective maintenance program, R.S. 48:755.
- G. Annual certification of compliance to the auditor, R.S. 48:758.

Yes No N/A

School Boards

30. We have complied with the general statutory, constitutional, and regulatory provisions of the Louisiana Department of Education, R.S. 17:51-400.

Yes No N/A

31. We have complied with the regulatory circulars issued by the Louisiana Department of Education that govern the Minimum Foundation Program.

Yes No N/A

32. We have, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules and recognize that your agreed-upon procedures will be applied to such schedules and performance measurement data:

Parish school boards are required to report, as part of their annual financial statements, measures of performance. These performance indicators are found in the supplemental schedules:

- Schedule 1, General Fund Instructional and Support Expenditures and Certain Local

Revenue Sources

- Schedule 2, Class Size Characteristics

We have also, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules, and recognize that although the schedules will not be included in the agreed-upon procedures report, the content of the schedules will be tested and reported upon by school board auditors in the school board performance measures agreed-upon procedures report:

- Education Levels of Public School Staff
- Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers
- Public School Staff Data: Average Salaries

We understand that the content of the first two schedules will be tested and reported upon together.

Tax Collectors Yes [] No [] N/A

33. We have complied with the general statutory requirements of R.S. 47. Yes [] No [] N/A

Sheriffs
34. We have complied with the state supplemental pay regulations of R.S. 40:1667.7. Yes [] No [] N/A

35. We have complied with R.S. 13:5535 relating to the feeding and keeping of prisoners. Yes [] No [] N/A

District Attorneys
36. We have complied with the regulations of the DCFS that relate to the Title IV-D Program. Yes [] No [] N/A

Assessors
37. We have complied with the regulatory requirements found in R.S. Title 47. Yes [] No [] N/A

38. We have complied with the regulations of the Louisiana Tax Commission relating to the reassessment of property. Yes [] No [] N/A

Clerks of Court
39. We have complied with R.S. 13:751-917 and applicable sections of R.S. 11:1501-1562. Yes [] No [] N/A

Libraries
40. We have complied with the regulations of the Louisiana State Library. Yes [] No [] N/A

Municipalities
41. Minutes are taken at all meetings of the governing authority (R.S. 42:20). Yes [X] No []

42. Minutes, ordinances, resolutions, budgets, and other official proceedings of the municipalities are published in the official journal (R.S. 43:141-146 and A.G. 86-528). Yes [X] No []

43. All official action taken by the municipality is conducted at public meetings (R.S. 42:11 to 42:28). Yes [X] No []

Airports

44. We have submitted our applications for funding airport construction or development to the Department of Transportation and Development as required by R.S. 2:802. Yes [] No [] N/A
45. We have adopted a system of administration that provides for approval by the department for any expenditures of funds appropriated from the Transportation Trust Fund, and no funds have been expended without department approval (R.S. 2:810). Yes [] No [] N/A
46. All project funds have been expended on the project and for no other purpose (R.S. 2:810). Yes [] No [] N/A
47. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 2:811). Yes [] No [] N/A

Ports

48. We have submitted our applications for funding port construction or development to the Department of Transportation and Development as required by R.S. 34:3452. Yes [] No [] N/A
49. We have adopted a system of administration that provides for approval by the department for any expenditures of funds made out of state and local matching funds, and no funds have been expended without department approval (R.S. 34:3460). Yes [] No [] N/A
50. All project funds have been expended on the project and for no other purpose (R.S. 34:3460). Yes [] No [] N/A
51. We have established a system of administration that provides for the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, and the selective maintenance and construction of port facilities based upon engineering plans and inspections (R.S. 34:3460). Yes [] No [] N/A
52. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 34:3461). Yes [] No [] N/A

Sewerage Districts

53. We have complied with the statutory requirements of R.S. 33:3881-4159.10. Yes [] No [] N/A

Waterworks Districts

54. We have complied with the statutory requirements of R.S. 33:3811-3837. Yes [] No [] N/A

Utility Districts

55. We have complied with the statutory requirements of R.S. 33:4161-4546.21. Yes [] No [] N/A

Drainage and Irrigation Districts

56. We have complied with the statutory requirements of R.S. 38:1601-1707 (Drainage Districts); R.S. 38:1751-1921 (Gravity Drainage Districts); R.S. 38:1991-2048 (Levee and Drainage Districts); or R.S. 38:2101-2123 (Irrigation Districts), as appropriate. Yes [] No [] N/A

Fire Protection Districts

57. We have complied with the statutory requirements of R.S. 40:1491-1509. Yes [] No [] N/A

Other Special Districts

58. We have complied with those specific statutory requirements of state law applicable to our district.
Yes [] No [] N/A

The previous responses have been made to the best of our belief and knowledge. We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you and the Legislative Auditor any known noncompliance that may occur subsequent to the issuance of your report.

Paige K. Robert Town Clerk 8-5-2020 Date
Michelle R. [Signature] Mayor 8-5-2020 Date

UNITED STATES OF AMERICA
STATE OF LOUISIANA
PARISH OF ASCENSION
TOWN OF SORRENTO

A RESOLUTION OF THE TOWN OF SORRENTO ADOPTING THE
ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION
PLAN – UPDATE 2020

WHEREAS the Town of Sorrento recognizes the threat that natural hazards pose to people and property within Town of Sorrento; and

WHEREAS the Town of Sorrento has prepared a multi-hazard mitigation plan, hereby known as THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020 in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Sorrento from the impacts of future hazards and disasters; and

WHEREAS adoption by the Town of Sorrento Council demonstrates their commitment to the hazard mitigation and achieving the goals outlined in THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF SORRENTO COUNCIL THAT:

Section 1. The Mayor and Council acting as the governing body of the Town of Sorrento adopts THE ASCENSION PARISH – MULTI JURISDICTION HAZARD MITIGATION PLAN – UPDATE 2020.

I hereby certify that I am the duly acting and qualified Town Clerk of the Town of Sorrento and that the above and foregoing constitutes a true and correct copy of the Resolution duly adopted at a meeting of the Council held on August 4, 2020, at which meeting a quorum was present and voted in favor of said Resolution, said Resolution never having been modified or rescinded and is still in full force and effect.

Town Clerk:

Paige K. Robert

Date: 8-5-2020

Mayor:

Michael R. R.



July 20, 2020

To the Honorable Mayor and
Members of the Town Council
Sorrento, Louisiana

Dear Mayor Michael Lambert:

We are pleased to confirm our understanding of the services we are to provide Town of Sorrento as of and for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, the business-type activities, and each major fund, including the notes to the financial statements, which collectively comprise the basic financial statements, of Town of Sorrento as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Town of Sorrento's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Town of Sorrento's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. Budgetary comparison information
3. Schedule of proportionate share of the net pension liability
4. Schedule of pension contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Town of Sorrento's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of compensation, benefits, and other payments to agency head

See Exhibit 1 to this engagement letter.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and will include tests of the accounting records of Town of Sorrento and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Town of Sorrento's financial statements. Our report will be addressed to the Town of Sorrento's Mayor and members of the Town Council. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Town of Sorrento is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste and abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Town of Sorrento's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Management's Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it is necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are also responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (a) you are responsible for presentation of the supplementary information in accordance with GAAP; (b) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to Town of Sorrento; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Diez, Dupuy & Ruiz, LLC, and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Louisiana Legislative Auditor or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Diez, Dupuy & Ruiz, LLC personnel.

Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Louisiana Legislative Auditor. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately August 17, 2020 and to issue our reports no later than December 31, 2020.

Anthony V. Ruiz is the engagement partner and is responsible for supervising the engagement and signing the report. It is our understanding that you have assigned Paige Robert of your staff (8173 Main St., Sorrento, LA 70778 and 225-675-5355) as your representative during the engagement.

Our fees for all services, including out-of-pocket cost, which we estimate, will not exceed \$13,500. This fee is based on the assumption that you will provide assistance, anticipated cooperation from your personnel, and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Any amendments to the not-to-exceed amount of the fees will be in writing and signed by both our firm and the Town of Sorrento. Our invoices for these fees will be rendered each month as work progresses and are payable upon presentation.

LOUISIANA LEGISLATIVE AUDITOR REQUIREMENTS FOR AUDIT ENGAGEMENT AGREEMENTS

- Our engagement will be performed in accordance with the *Louisiana Governmental Audit Guide*, authorized by Louisiana Revised Statute 24:513 A. (5) (a) (i), which is published jointly by the Louisiana Legislative Auditor and the Society of Louisiana Certified Public Accountants.
- Our engagement will be performed in accordance with *Government Auditing Standards*, and *US Office of Management and Budget publication Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, if applicable.
- We will notify the Legislative Auditor, immediately and in writing, of:
 - Any fraud, abuse or illegal acts that are detected during our engagement
 - Any client-imposed scope restrictions, to include failure to provide the appropriate books and records in a timely manner; or denial of access to appropriate books and records
 - Any significant disagreements with the local auditee
 - Any change in the scope of the engagement (for example, a change from an audit engagement to a review/attestation engagement), to include all reasons for such change
 - Any decision to withdraw from or cancel the engagement, to include all substantive reasons for the withdrawal or cancellation
 - Our decision to disclaim the auditor's opinion, or to render an adverse opinion on the financial statements for any reason other than omitted component units.
- It is understood that our audit documentation is confidential information. However, we will make our audit documentation available to the Legislative Auditor, any successor auditor, or any organization of the Louisiana Board of Certified Public Accountants authorized to perform quality assurance reviews. We will follow the Louisiana Legislative Auditor's policy regarding confidentiality of audit documentation found in the *Louisiana Governmental Audit Guide* when giving access to audit documentation to any parties other than those previously named individuals and organizations.

Should we become aware of any illegal acts, we will make our engagement documentation available to the local district attorney and/or any other state or federal enforcement or regulatory agency without liability.

- We will retain the audit documentation for a minimum of five years.
- Immediately upon completion of the engagement, we will submit a copy of the report, any management letter, and management's corrective action plan (if applicable) to the local auditee and the Legislative Auditor.
- Either we or the local auditee will submit a copy of the report, any management letter, and management's corrective action plan (if applicable) to the following persons and agencies, as applicable:
 - Each member of the local auditee's governing board
 - Each Louisiana state agency providing financial assistance to the local auditee
 - The Federal Audit Clearinghouse, as required by 2 CFR Section 200.512
- Subsequent to the issuance of the report, should it be necessary to revise and reissue the report, we will notify the Legislative Auditor immediately. We will distribute such revised and reissued report in the same manner and to the same individuals and organizations as the original report.
- The local auditee will prepare and sign the attached the local government, compliance questionnaire; adopt it in an open meeting of the local auditee's board (if applicable), and return it to us. We will test the local auditee's compliance with the applicable laws during the performance of our audit, and will report on any matters of noncompliance that are material to the financial statements.
- The schedule of compensation, reimbursements, benefits, and other payments to the local auditee's agency head, political subdivision head, or chief executive officer required by Louisiana Revised Statute 24:513 A. (3) will be included in the report as supplementary information other than required supplementary information; or in the notes to the financial statements. If included as supplementary information, we will provide an opinion on the schedule in relation to the financial statements as a whole.
- The schedule of per diem paid to the local auditee's board members required by House Concurrent Resolution No. 54 of the 1979 Legislative Session will be included in the report, if applicable.
- The engagement agreement includes the estimated completion date.

Approval

We appreciate the opportunity to be of service to Town of Sorrento, and believe this letter accurately summarizes the significant terms of our engagement. If these comments and arrangements meet with your approval, please sign below and return the agreement to us.

In accordance with the provisions of state law, this engagement agreement must be approved by the Legislative Auditor prior to commencement of our work. Upon your signature and approval, we will seek approval of the Legislative Auditor of this engagement.

We look forward to a pleasant association and the opportunity to provide the services included in this engagement. If you have any questions, please let us know.

Very truly yours,



Diez, Dupuy & Ruiz

RESPONSE:

This letter correctly sets forth the understanding of Town of Sorrento.

Management signature: Paige K. Robert
Title: Town Clerk
Date: 8-5-2020

This letter correctly sets forth the understanding of governance of Town of Sorrento.

Governance signature: Muel RL
Title: Mayor
Date: 8-6-2020

Exhibit 1 to Engagement Letter

Professional standards require that we provide those charged with governance of the Town of Sorrento with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

Our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider the Town of Sorrento's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of Town of Sorrento's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to Management's Discussion and Analysis, Budgetary Comparison Information, Schedule of Proportionate Share of the Net Pension Liability, Schedule of Pension Contributions, which supplement(s) the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on Schedule of Compensation, Benefits, and Other Payments to Agency Head, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

This information is intended solely for the use of Honorable Mayor, Members of the Town Council and management of Town of Sorrento and is not intended to be, and should not be, used by anyone other than these specified parties.