

ADMINISTRATIVE BOARD MEETING MINUTES

March 26, 2018

2:00 P.M.

A. CALL TO ORDER: 2:03p.m.

Pledge of Allegiance

B. ROLL CALL: Redman, Weeks, Rothenberger, Forbes, Meindertsma, Murphy, Wilson, Cove
ABSENT: Leaf, Smelker, Vujea

C. ADDITIONS / DELETIONS TO AGENDA- None

D. APPROVAL OF TODAY'S AGENDA

Motion: Redman Second: Murphy Ayes: All Nays: None Motion: CARRIED

E. APPROVAL OF FEBRUARY 2018 MINUTES

Motion: Murphy Second: Wilson Ayes: All Nays: None Motion: CARRIED

F. LIMITED PUBLIC COMMENT- None

G. COMMITTEE REPORTS

PERSONNEL: Director Contract - finalized. An addendum was added correcting Director Lehman's Anniversary date to February 5th. She will receive 200 hours of vacation annually on her anniversary date. Director Lehman will file the contract with the County Clerk.

FINANCE: No meeting, however, a motion was made to add DISH Network to contingent expenses.

Motion: Redman Second: Murphy Ayes: All Nays: None Motion: CARRIED

EQUIPMENT: No meeting

H. DIRECTOR'S MONTHLY REPORT: A written report was provided.

I. OLD BUSINESS

1. MDC project update-There were a few issues with the proposed docking stations. An RFQ will go out to vendors when the new docking stations are received and approved

J. BUDGET REPORTS

1. February 2018 Operating Budget-13.27% of budget has been utilized to date
2. February 2018 State Budget-7.16% of budget has been utilized to date

K. March EXPENSES FOR APPROVAL

1. Operating -\$16,719.78

Motion:Murphy Second:Wilson Roll Call Vote: All Ayes Motion: CARRIED

2. State-\$784.32

Motion:Murphy Second:Wilson Roll Call: All Ayes Motion: CARRIED

3. April 2018 Contingent Vouchers for Approval

Motion:Murphy Second:Wilson Roll Call: All Ayes Motion: Carried

L. MISCELLANEOUS

1. National Telecommunicator Week 2018 (April 8-14)
Board Members to contribute financially if they so choose. Lani is collecting donations. Mr.Redman graciously offered to purchase the meat.

M. SECOND LIMITED PUBLIC COMMENT-None

N. ADJOURN

Motion: Murphy Second: Wilson Ayes: All Nays: None Motion: CARRIED

NEXT MEETING IS SCHEDULED FOR April 23, 2018