

**MONMOUTH COUNTY ASSOCIATION OF SCHOOL
BUSINESS OFFICIALS**

**General Meeting
February 21, 2019**

CALL TO ORDER:

The regular meeting of the Monmouth County Association of School Business Officials was held on Thursday, February 21, 2019 at the DoubleTree Hotel, Eatonton, NJ. President Christopher Mullins called the meeting to order at 9:00 a.m.

ROLL CALL:

Sign-in sheet.

INTRODUCTION OF NEW BUSINESS OFFICIALS & ASSOCIATE MEMBERS

Mr. Mullins asked any new business officials & associate members to introduce themselves.

CORRESPONDENCE

Ms. Wolf, Secretary, indicated there was no correspondence.

APPROVAL OF MINUTES

Motion by M. Parry, seconded by L. Hill to approve the minutes from the January 2019 meeting. All members were in favor.

TREASURER'S REPORT

The January Treasurer's Report was not presented. It will be available in March.

PRESIDENT'S REPORT

President Mullins stated that MCASBO will be nominating Lorretta Hill, Belmar Board of Education for this year's Distinguished Service Award.

President Mullins noted that the ASBO 2019 Annual Meeting will be held in National Harbor, MD from October 25th-28th. Pinnacle award nominations are due May 1, 2019.

PRESENTATIONS

Mr. Mullins introduced the following:

Doug Bacher and his team who were with us to give an overview of the Monmouth County Improvement Authority. They presented financing options for lease purchasing equipment and other capital projects through the MCIA. They are currently working on the Summer 2019 Pooled Capital Equipment Lease Program.

Bill Gerichter from Edvocate, a consultant that assists boards with writing and evaluating food service management company RFP specifications. He discussed the two methods that are currently available (cost reimbursable vs. fixed cost) while comparing and contrasting them. His firm will also assist districts in evaluating the operations of their current FSMC.

A discussion was held regarding recent legislation involving a new state minimum wage, requirement for providing paid sick leave for less than full time staff and changes in Family Leave laws. All three of these items could have a significant financial impact on school district budgets and operations.

Mr. Mullins reminded everyone to respond to Cindy Barr-Rague with information for the salary survey. He also noted that it was his goal to see the revisions to the Bylaws address before he ended his term as President.

Executive County Superintendent/Business Administrator Report

Dr. Les Richens attended the meeting and gave the membership an update on the budget process. He reviewed the various support documents that must be submitted in paper, addressing administrative costs, out of district placement supporting details, fatal versus warning edits and how to clear them, acceptable explanations for appropriations that are +/- greater than 4% and the deadline for submission (March 20th). Do not submit late!

COMMITTEE REPORTS

Charitable donations – This month we are supporting “Wear Red” for the American Heart Association. A total of \$484 was collected.

OLD BUSINESS

None.

NEW BUSINESS

President Mullins reviewed schedule of upcoming meetings.

COMMENTS FROM THE OFFICERS

None

ADJOURNMENT:

A motion was made by C. Lowell and seconded by L. Hill to adjourn the meeting at 11:13 a.m.
All members were in favor.

Respectfully submitted,

Veronica Wolf

Veronica Wolf
Secretary