

**JOB OPPORTUNITY
CITY OF MANSFIELD, OHIO**

ORDINANCE: 19-008

**POSTING DATE: 08/06/19
DEADLINE DATE: 08/13/19**

**OPERATIONS SUPERVISOR
WATER TREATMENT PLANT**

The City of Mansfield, Ohio, Director of Human Resources announces the opening of the following position in the **WATER TREATMENT PLANT:**

POSITION

Operations Supervisor

**ANNUAL SALARY RANGE
\$36,750 - \$63,000**

GENERAL STATEMENT OF DUTIES:

You will assist the Water Treatment Plant Manager in administration, supervisory and operational duties of the plant. Performs related duties as required.

EXAMPLES OF WORK (ILLUSTRATIVE ONLY):

Coordinates activities of plant operators and laboratory personnel;
Prepares work schedules in accordance with plant needs (i.e. approves/disapproves vacation/sick leave requests, etc.);
Assists with training of operations and laboratory staff;
Determines, adjusts and sets proportional integral derivative points;
Enters control loops;
Monitors computer generated logs of events, alarms, data and reports;
Supervises overall operation of computerized controls;
Substitutes for Water Treatment Plant Manager in his absence;
Performs Laboratory examinations of water;
Supervises and delegates maintenance tasks as required;
Keeps records and makes reports of water treatment activities;
Performs related duties.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of principles and practices governing the operation of modern water treatment plants; demonstrated skill in the analysis and evaluation of water treatment plant operations with a view toward efficient and economical operation; good knowledge of water conditioning practices; good judgment; ability to plan and supervise the work of others; dependability; good physical condition.

ADDITIONAL REQUIREMENTS:

Water Operator Certificate Class III

High school graduate with approximately five (5) years Water or Wastewater experience is highly desirable. Associate degree or certificate from a two (2) year college or technical school is highly desirable.

YOU MUST POSSESS A VALID OHIO DRIVERS LICENSE.

The specific statements shown in this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to successfully perform the job.

APPLICATIONS FOR THIS POSITION WILL BE ACCEPTED IN THE HUMAN RESOURCE OFFICE. "WE ARE AN EQUAL OPPORTUNITY EMPLOYER." WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN OR DISABILITY.
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