



**CEUI/TECHNICAL COURSES
FOR NP-2 BARGAINING UNIT
MEMBERS**

Spring 2023

Agency Registration Deadline: 03/03/23

Staff Development Courses offered by
The Connecticut State Colleges and Universities System
In partnership with
Connecticut Employees Union Independent
<http://bor.ct.edu/in-service>

WELCOME!

The Connecticut Employees Union Independent (CEUI) and Connecticut State Colleges and Universities System are partners in providing a variety of training opportunities to CEUI NP-2 union members. This catalog includes courses that will help staff enhance their skills. NP-2 employees at all levels are encouraged to participate and take advantage of these course offerings.

How do I register?

All registrations are coordinated and submitted by agency Training Approval Officers (TAOs) using the online registration system. **See your agency's TAO for details about deadlines and the approval process within your agency.** Don't know who your TAO is? Please check our website <http://bor.ct.edu/inservice> or email Cheryl Connor at cconnor@commnet.edu.

Important! Please use the [Registration Form for CEUI / Technical courses ONLY and for NP-2 Bargaining Unit Members ONLY](#). Seat requests must be submitted by agency-designated "Training Approval Officers" (TAOs) or they will not be accepted. Once your Training Approval Officer learns which seats have been assigned, he or she will confirm the status of your request. **If you do not hear anything from your Training Approval Officer within a week of your course start date, contact them or your supervisor to ask if your seat has been assigned.**

Visit our website:

<http://bor.ct.edu/inservice>

We look forward to serving you!

Cheryl Connor
State In-Service Training Program Coordinator
Connecticut State Colleges and Universities System
Phone: (860)723-0037
cconnor@commnet.edu

Agency Registration Deadline	3/3/2023
Training Approval Officers notify staff of seat reservations and provide maps & directions to each college beginning	3/7/2023
Classes begin	3/10/2023

Seat reservations available on a space available basis after the close of registration by contacting the In-Service Coordinator.

General Registration & Program Information

Eligibility

- In-Service courses are open to all NP-2 employees regardless of classification or job title. Individual agencies may elect to limit registrations in a way that best suits their organization.

Prerequisites

- Be sure prerequisites (if any) are met. They are included in course descriptions.

Certificate Requirements

- To earn a certificate of completion, 100% participation is required for classes that meet for one day. 80% participation is required for more lengthy courses, if extenuating circumstances exist (illness, emergencies, etc.). Each college may set more stringent (100%) attendance requirements for specific programs when necessary.
- Certificates will be issued at the end of each course. **Employees who leave at any point before the instructor ends the program will not be given a certificate.**
- CEUs are granted for most In-Service courses and are included on the certificate of completion.

Course Cancellations and Postponements

- The union reserve the right to cancel any course with insufficient enrollment, during the initial registration period. Course status will be communicated to Training Approval Officers at the conclusion of the registration period.
- **Inclement weather postponements:** Students should check the college website and listen to radio and TV stations for individual college closings. When in doubt students should call the college in question. Telephone numbers and detailed cancellation information are listed on each college map in the directions/map section located on the website.
- When courses must be postponed due to inclement weather or unexpected instructor illness, Training Approval Officers will be notified by the college offering the course as soon as the college is aware of the situation. NOTE: College representatives do not have contact information prior to class and cannot contact students individually.

Please refer to the following links for additional program information.

In-Service Training website: <https://bor.ct.edu/inservice>

Maps and Directions: <https://bor.ct.edu/inservice/docs/Maps and Directions.docx>

College Locations

Abbreviation	College	Location
AS	Asnuntuck	170 Elm Street, Enfield, CT 06082
CA	Capital	950 Main Street Hartford, CT
GW	Gateway	20 Church Street New Haven, CT 06510 Offsite Training: ENTECH 10 Alcap Ridge, Cromwell, CT
MA	Manchester	Great Path Manchester, CT 06040
NVCC	Waterbury	750 Chase Parkway Waterbury, CT 06708
TXCC	Bristol	430 North Main Street Bristol, CT 06010

College Contacts

College	Name	Phone
Asnuntuck (AS)	Gary Carra GCarra@acc.commnet.edu	(860) 253-3128
Capital (CA)	Odile Dilone odilone@capitalcc.edu	(860) 906-5141
Gateway (GW)	Pamela Walsh pwalsh@gatewayct.edu	(203) 285-2142
Manchester (MA)	Jennifer Milavsky jmilavsky@mcc.commnet.edu	(860) 512-2816
Naugatuck (NV)	Cynthia Tolin ctolin@nvcc.commnet.edu	(203) 596-8743
Northwestern (NW)	Gary Carra GCarra@acc.commnet.edu	(860) 253-3128
Tunxis (TX)	Gary Carra GCarra@acc.commnet.edu	(860) 253-3128

SPRING 2023 CEUI COURSES

Essential Business Skills:

CPR, AED and Basic First Aid Care - CEUI (On-Campus)

Heartsaver First Aid CPR AED (On Campus) Two separate sessions offered

Financial Literacy: Knowledge That Pays for Itself - CEUI (On Campus)

Investing In Turbulent Times (NEW!)

Developing Leadership Skills:

Transitioning from Peer to Supervisor

Technology Advancement:

Excel Introduction

Word Introduction

Trade Skills:

Combustion Air & Indoor Air Quality & Psychrometrics

HVAC: Air Conditioning Seasonal Startup Seminar (**NEW!!**)

HVAC: Electric Heat Pump, Mini Splits Fundamentals

HVAC: Low Tech Training Seminar (**NEW!**)

Low Voltage Electricity

OSHA 10-Hr Construction

OSHA 30

Welding Processes

Welding Processes I

Welding Processes II

CPR, AED and Basic First Aid Care - CEUI (On-Campus)

This American Safety & Health Institute (ASHI) training program helps develop the knowledge, skills and confidence to respond to a variety of medical emergencies. Designed for individuals who are highly visible on the grounds of state facilities, with potential exposure to emergencies in the workplace necessitating immediate action. This training is not for licensed healthcare providers or professional rescuers. Topics include delivering CPR, defibrillation and first aid care in a safe and timely manner, preventing injuries and illnesses, responding to urgent choking situations, recognizing cardiac arrest, activating emergency medical services, and responding appropriately until additional assistance arrives. This CPR, AED and Basic First Aid certification course is a valuable resource for both the community and in a workplace setting. Participants receive a 2-year certification with successful completion of the training.

Required text: NONE Prerequisite: NONE CEUs: 0.6

Course # , Date(s) Time
MA56069, 04/21, 8:30 AM to 3:30 PM
College, Campus & Room:
MA , MCC , SSC L240
Instructor: Richard Siena
Fee: 0
Notes: This is an instructor led on-campus course.

Heartsaver First Aid CPR AED (Two separate sessions being offered; see dates)

This course is a classroom, video-based, instructor-led course that teaches students critical skills needed to respond to and manage a first aid, choking or sudden cardiac arrest emergency in the first few minutes until emergency medical services (EMS) arrives. Students learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. This course also teaches adult CPR and AED use.

Required text: Provided Prerequisite: None CEUs: 0.6

Course # , Date(s) Time
CA56082, 04/17, 9:00 AM to 4:00 PM
College, Campus & Room:
CA , Capital , 318
Instructor: Bice Carrabbia
Fee: 0
Notes: Course is offered in person. Free parking in Morgan Street Garage, 155 Morgan St South, between Talcott & Market Streets. Bring ticket to classroom to validate.

OR

Course # , Date(s) Time
CA56083, 05/12, 9:00 AM to 4:00 PM
College, Campus & Room:
CA , Capital , 318
Instructor: Bice Carrabbia
Fee: 0
Notes: Course is offered in person. Free parking in Morgan Street Garage, 155 Morgan St South, between Talcott & Market Streets. Bring ticket to classroom to validate.

Financial Literacy: Knowledge That Pays for Itself - CEUI (On Campus)

How do you feel about your financial future? Better yet, are you comfortable making financial decisions that may impact your future? There are a lot of individual choices and scenarios to consider when making decisions about your financial goals or your retirement. Understanding loans, investments and interest rates is essential to success as well as goal setting. We will cover the question How can I make better decisions with my money?? Whether you're just starting your career or nearing retirement in the next few months, this course can help you prepare. We will cover how to make smarter investment decisions as well as smarter expense decisions; these skills apply in everyday life. This course will help you make better spending choices, develop a financial plan, understand where many others make mistakes, and get more comfortable with the many investment options you have with your savings. Specific topics to be covered include understanding stocks, bonds, interest rates and credit cards, and reflecting on your own self-control as it concerns your individual spending habits. We also dive into how to pick a mutual fund, personal taxes and their impact on decisions, personal insurance products, and more.

Required text: NONE Prerequisite: NONE CEUs: 1.5

Course # , Date(s) Time
MA56070, 05/4, 9:00 AM to 3:00 PM 05/11, 9:00 AM to 3:00 PM 05/18, 9:00 AM to 3:00 PM
College, Campus & Room:
MA , MCC , SSC L240
Instructor: Paul Howard
Fee: 0
Notes: This is an instructor led ON CAMPUS course

Investing In Turbulent Times (NEW!)

Designed through request. This course is a short financial workshop to help navigate the current economic climate. The class will review various financial institution choices, savings, on-line resources, money management, cash, liquidity, investing fundamentals, useful tools, stocks, bonds, and funds in a turbulent economy.

Required text: None

Prerequisite: None CEUs: 0.6

Course # , Date(s) Time
GW56074, 04/14, 9:00 AM to 4:00 PM
College, Campus & Room:
GW , Gateway CC , N102
Instructor: Ray Zeek
Fee: 0
Notes: Class is held On-Campus: 20 Church Street, New Haven. Parking available in Temple Street parking garage (180 Crown). Please bring in parking ticket for validation. Participant will need approval from your manager/TAO and complete a GCC Registration form prior to class. contact: pwalsh@gatewayct.edu

Developing Leadership Skills

Transitioning from Peer to Supervisor

Making the change from peer to supervisor can be challenging. Learn how to overcome the fear of losing friendships and the temptation of performing old work responsibilities. Techniques for dealing with change, avoiding favoritism, building trust, credibility, and clear boundaries, and maintaining confidentiality will be covered.

Required text: None

Prerequisite: None CEUs: 0.6

Course # , Date(s) Time
CA56085, 03/31, 9:00 AM to 4:00 PM
College, Campus & Room:
CA , Capital , 307
Instructor: Nora Bishop
Fee: 0
Notes: Course is offered in person. Free parking in Morgan Street Garage, 155 Morgan St South, between Talcott & Market Streets. Bring ticket to classroom to validate.

Technology Advancement

Excel Introduction

Basic skills are taught in this introductory course using the new ribbon interface system for selecting tools. Learn the difference between a workbook, and spreadsheet; how to enter data, select cells; modify row, columns, and cells; format cells and create simple formulas and charts.

Required text: None

Prerequisite: Basic computer skills CEUs: 0.6

Course # , Date(s) Time
CA56081, 03/17, 9:00 AM to 4:00 PM
College, Campus & Room:
CA , Capital , 617
Instructor: Michael Montgomery
Fee: 0
Notes: Course is offered in person. Free parking in Morgan Street Garage, 155 Morgan St South, between Talcott & Market Streets. Bring ticket to classroom to validate.

Word Introduction

Basic skills are taught in this introductory course using the new ribbon interface system for selecting tools. Learn how to create and open documents; save files in different formats and how to share files; type and edit text; cut, copy and paste; print and text formatting.

Required text: None

Prerequisite: Basic computer skills CEUs: 0.6

Course # , Date(s) Time
CA56086, 05/12, 9:00 AM to 4:00 PM
College, Campus & Room:
CA , Capital , 617
Instructor: Michael Montgomery
Fee: 0
Notes: Course is offered in person. Free parking in Morgan Street Garage, 155 Morgan St South, between Talcott & Market Streets. Bring ticket to classroom to validate.

Trade Skills

Combustion Air & Indoor Air Quality & Psychrometrics

Combustion air is a continuous supply of air to combustion appliances to be used in the combustion of fuels and the process of venting combustion gases. Did you know that inadequate combustion air can lead to dangerous problems? Learn about the fundamental concepts of indoor air quality. Indoor air is filled with particulates, gases and germs that can cause illness and aggravate asthma and other respiratory problems. Learn how ventilation, filtration, purification and humidity control plays a critical role in indoor air quality.

Required text: None

Prerequisite: None CEUs: 0.6

Course # , Date(s) Time
GW56079, 05/19, 9:00 AM to 4:00 PM
College, Campus & Room:
GW , Gateway CC , N102
Instructor: Dennis Silvestri
Fee: 0
Notes: Class is held On-Campus: 20 Church Street, New Haven. Parking available in Temple Street parking garage (180 Crown). Please bring in parking ticket for validation. Participant will need approval from your manager/TAO and complete a GCC Registration form prior to class. contact: pwalsh@gatewayct.edu

HVAC: Air Conditioning Seasonal Startup Seminar (NEW!!)

Pre-season inspections may uncover leaks, rust, rot, soot, frayed wires and/or corroded electrical contacts on air conditioners or heat pumps that can lead to bigger equipment failures if left untreated. Proper maintenance may also keep systems running at peak performance levels. Reviewing the steps required to successfully perform a seasonal start up, fundamental skills required to troubleshoot residential & light commercial HVAC refrigeration system problems. And a review of the latest in refrigerants.

Required text: None

Prerequisite: None CEUs: 0.6

Course # , Date(s) Time

GW56072, 03/24, 9:00 AM to 4:00 PM
College, Campus & Room:
GW , Gateway CC , N102
Instructor: Dennis Silvestri
Fee: 0
Notes: Class is held On-Campus: 20 Church Street, New Haven. Parking available in Temple Street parking garage (180 Crown). Please bring in parking ticket for validation. Participant will need approval from your /manager/TAO and complete a GCC Registration form prior to class. contact: pwalsh@gatewayct.edu

HVAC: Electric Heat Pump, Mini Splits Fundamentals

This seminar is designed to provide students with an introductory overview of heat pump / mini split system operations and principles to enhance their knowledge of air conditioning and heating with heat pump systems. Topics will include system components, operating cycles, installation practices and service procedures.

Required text: None

Prerequisite: None CEUs: 0.6

Course # , Date(s) Time
GW56071, 03/10, 9:00 AM to 4:00 PM
College, Campus & Room:
GW , Gateway CC , N102
Instructor: Dennis Silvestri
Fee: 0
Notes: Class is held On-Campus: 20 Church Street, New Haven. Parking available in Temple Street parking garage (180 Crown). Please bring in parking ticket for validation. Participant will need approval from your /manager/TAO and complete a GCC Registration form prior to class. contact: pwalsh@gatewayct.edu

HVAC: Low Tech Training Seminar (NEW!) OFF SITE LOCATION

Address: 10 Alcap Ridge, Cromwell, CT

This seminar was created for non-technical personnel to gain a better understanding of residential heating and air conditioning equipment. We'll spend time in the classroom, but also go into the lab and introduce you to different types of equipment and the fuels that power them. You will acquire a basic knowledge of the differences in furnaces and boilers, heat pumps, water heaters and air conditioning units. Review the basic parts of the equipment and learn about the benefits of renewable biodiesel and energy efficiency.

Required text: None

Prerequisite: None CEUs: 0.6

Course # , Date(s) Time
GW56078, 05/05, 9:00 AM to 4:00 PM
College, Campus & Room:
GW , Gateway CC , OFFSITE

Instructor: Dennis Silvestri
Fee: 0
Notes: **Class is held offsite: <u>10 Alcap Ridge, Cromwell, CT</u> ** Participant will need approval from your manager/TAO and complete a GCC Registration form prior to class. contact: pwalsh@gatewayct.edu

Low Voltage Electricity

Low voltage systems are comprised of electrical equipment that uses 50 volts of electricity or less. Common low voltages include 48 volts, 24 volts, and 12 volts. Residential examples of low voltage systems include doorbells, garage door openers, home security sensors, thermostats, and landscape lighting. Focus on electrical safety, general theory and electrical principles.

Required text: None

Prerequisite: None CEUs: 0.6

Course # , Date(s) Time
GW56073, 03/31, 9:00 AM to 4:00 PM
College, Campus & Room:
GW , Gateway CC , N102
Instructor: Dennis Silvestri
Fee: 0
Notes: Class is held On-Campus: 20 Church Street, New Haven. Parking available in Temple Street parking garage (180 Crown). Please bring in parking ticket for validation. Participant will need approval from your manager/TAO and complete a GCC Registration form prior to class. contact: pwalsh@gatewayct.edu

OSHA 10-Hr Construction This is a 2 Day Course

10-hour training teaches basic safety and health information to entry-level workers in construction and general industry. It is part of the OSHA Outreach Training Program, which explains serious workplace hazards, workers' rights, employer responsibilities and how to file an OSHA complaint. Topics Slip, Trip and Fall Hazard Protection, Fixed and Portable Ladder Safety, Fire Prevention, Protection and Emergency Egress Safety, Dangers of Electrical Hazards, Using and Choosing PPE (Personal Protective Equipment), Causes and Prevention of MSD and RMD Injuries, Workers' Rights to Know the Chemical Makeup of Materials Found in Their Workplace, Difference Between Chronic and Acute Health Ailments, Hazards of Spray Finishing, Dipping/Coating, Combustible Liquids and Compressed Gases, Dangers of Unguarded Equipment

Required text: None

Prerequisite: None CEUs: 1.3

Course # , Date(s) Time
CA56084, 03/23, 8:00 AM to 3:00 PM 03/24, 8:00 AM to 3:00 PM
College, Campus & Room:
CA , Capital , 307

Instructor: Christopher Sansone
Fee: 0
Notes: Course is offered in person. Free parking in Morgan Street Garage, 155 Morgan St South, between Talcott & Market Streets. Bring ticket to classroom to validate.

OSHA 30 This is a 4 day course

OSHA 30-hour training for general industry prepares supervisors and workers to avoid workplace safety and health risks. The topics covered in OSHA 30-Hour training include general worksite safety, avoiding common hazards, understanding workers' rights, employer responsibilities and more. Earn an official OSHA 30 card from the U.S. Department of Labor (DOL), a common requirement for employment in construction and other industries.

Required text: None

Prerequisite: None CEUs: 0.6

Course # , Date(s) Time
GW56077, 04/20 , 8:00 AM to 4:00 PM 04/21 , 8:00 AM to 4:00 PM 04/27 , 8:00 AM to 4:00 PM 04/28 , 8:00 AM to 4:00 PM
College, Campus & Room:
GW , Gateway CC , S211
Instructor: Kevin Lantowsky
Fee: 0
Notes: Class is held On-Campus: 20 Church Street, New Haven. Parking available in Temple Street parking garage (180 Crown). Please bring in parking ticket for validation. Participant will need approval from your /manager/TAO and complete a GCC Registration form prior to class. contact: pwalsh@gatewayct.edu

Welding Courses:

Welding Processes A 3 Day Course

This course is designed for the beginner and provides an introduction to three processes widely used in the welding field: Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW) and Gas Tungsten Arc Welding (GTAW). You will learn the basics of welding safety, cutting, equipment and materials used in these processes in our state-of-the-art welding lab. The cost of the course includes all personal safety gear and practice materials.

Required text: none

Prerequisite: none

CEUs: 1.8

Course # , Date(s) Time
NV56075, 04/04, 9:00 AM to 4:00 PM 04/05, 9:00 AM to 4:00 PM 04/06, 9:00 AM to 4:00 PM
College, Campus & Room:
NV , Naugatuck Valley WTBY , T402, T403
Instructor: Joseph Demeter
Fee: 0
Notes: Attendance on all three days of training is required to receive a completion certificate. If a participant has their own protective gear, please bring it to the class. Participants

must wear cotton pants; leather boots and face masks are optional on campus. Come to the East Entrance of the campus and park in the lot adjacent to Technology Hall (white building). Students enter the building on the main floor/5th floor, take a left into the foyer area, and come to the elevator bank on the back of the end wall to the left. Take the elevator down to the Welding lab on the 4th floor, Room 403. Restaurants are available within short driving distance on Chase Parkway in either direction from the campus. No parking tag is required. **Class begins at 9:00 am SHARP!** Participants should confirm in advance with the college by contacting Cindy Tolin at ctolin@nv.edu.

Welding I A 3 Day Course

This course is a basic introduction to welding and equipment safety, welding processes, and general welding theory. Upon completion, students will be able to recognize safety hazards in a shop environment and be able to perform basic welding and fabrication techniques. Materials are included.

Required text: none

Prerequisite: none

CEUs: 1.8

Course # , Date(s) Time
NV56076, 04/25, 9:00 AM to 4:00 PM 04/26, 9:00 AM to 4:00 PM 04/27, 9:00 AM to 4:00 PM
College, Campus & Room:
NV , Naugatuck Valley WTBV Tec , T402, 403
Instructor:
Carol Delvecchio
Fee:
0
Notes: Attendance on all three days of training is required to receive a completion certificate.. If a participant has their own protective gear, please bring it to the class. Participants must wear cotton pants; leather boots and face masks are optional on campus. Come to the East Entrance of the campus and park in the lot adjacent to Technology Hall (white building). Students enter the building on the main floor/5th floor, take a left into the foyer area, and come to the elevator bank on the back of the end wall to the left. Take the elevator down to the Welding lab on the 4th floor, Room 403. Restaurants are available within short driving distance on Chase Parkway in either direction from the campus. No parking tag is required. Class begins at 9:00 am SHARP! Participants should confirm in advance with the college by contacting Cindy Tolin at ctolin@nv.edu.

Welding II A 3 Day Course

This course will cover more advanced SMAW (STICK), GMAW (MIG), and GTAW (TIG) welding as well as Oxyfuel cutting. Upon completion, students will be able to define and perform basic welds using all processes and will complete a fabrication project. Materials are included.

Required text: none

Prerequisite: Welding I

CEUs: 1.8

Course # , Date(s) Time

NV56080, 06/20, 9:00 AM to 4:00 PM 06/21, 9:00 AM to 4:00 PM 06/22, 9:00 AM to 4:00 PM
College, Campus & Room:
NV , Naugatuck Valley WTBY Tec , T402/403
Instructor: Shaun Gregoire
Fee: 0
<p>Notes: Attendance on all three days of training is required to receive completion certificate. If a participant has their own protective gear, please bring it to the class. Participants must wear cotton pants; leather boots and face masks are optional on campus. Come to the East Entrance of the campus and park in the lot adjacent to Technology Hall (white building). Students enter the building on the main floor/5th floor, take a left into the foyer area, and come to the elevator bank on the back of the end wall to the left. Take the elevator down to the Welding lab on the 4th floor, Room 403. Restaurants are available within short driving distance on Chase Parkway in either direction from the campus. No parking tag is required. Class begins at 9:00 am SHARP! Participants should confirm in advance with the college by contacting Cindy Tolin at ctolin@nv.edu.</p>

Instructor Biographies

Bishop, Nora

Nora has vast experience with over 30 years in the public service sector in the human services field. She has worked in the areas of social service delivery systems, employment & disability programs and has overseen contract administration. Her depth of knowledge and experience in communications and collaborations between state, local and community entities gives her a unique perspective. Most recently as an adjunct professor in continuing education programs, she has been successfully delivering quality instruction to a diverse student body.

Carrabbia, Bice

Delvecchio, Carol

Demeter, Joseph

Joe is a member of the United Association Plumbers and Pipefitters Local 777. He holds a Connecticut (S-2) Unlimited Heating, Piping, and Cooling Journeyman license. He has over 40 years' experience in the field and has taught for the Plumber and Steamfitters Apprenticeship Program and as an adjunct instructor at NVCC.

Gregoire, Shaun

Shaun worked at Electric Boat for ten years as a structural welder. he spent 6 of those years as

the supervisor of the welding school there where he oversaw the qualification of hundreds of welders a year. Shaun is experienced in GTAW, SMAW, GMAW, carbon arc gouging, plasma cutting, oxy fuel cutting. For three years while working at Electric Boat Shaun was also the lead weld instructor for Three Rivers Community college where we trained a class of 10-24 students with no experience within a 10 week window in SMAW and GMAW (Pulse). His program would prepare them for employment in the industry with practice visual inspection as well as a destructive root and face bend. Shaun went from Electric Boat to working for the State of Connecticut at Grasso Tech as the Department Head of Welding where we train students in GMAW, SMAW, GTAW, Carbon arc gouging, plasma cutting, blueprint reading, and other personal skills to be able to enter employment as a welder after high school.

Howard, Paul

Paul Howard obtained an MBA from Vanderbilt University and a B.A. in Management from Gettysburg College [Phi Beta Kappa]. Currently, Professor Howard is a CPA with a wide variety of domestic and international roles in accounting, investment research, and business development. Most recent business skill sets include entrepreneurship and sales as an institutional salesperson and in co-founding a new investment fund focused on the energy sector. He has also interacted with portfolio money managers and analysts at global institutional investment funds, which includes international experience with several trips to London's financial center. Professor Howard's expertise includes equity research, sales, financial analysis, risk assessment, budgets, forecasting, and due diligence.

Lantowsky, Kevin

Montgomery, Michael

Michael Montgomery is the owner of, Picture This Productions, where he leads a Web Design & Development Team of Design, Programming & Marketing Professionals to build digital brands using web 2.0 technology and magnificent design. He has worked with a broad range of clients, being involved with all aspects of internet marketing, web technology and design, including eCommerce design, logos, Search Engine Optimization and web system integrations. Michael studied Electronics Technology & Microprocessor Electronics at Computer Processing Institute where he received the Award of Excellence. He also studied Classical Percussion Performance at The Hartt School of The University of Hartford. He lives with his family in Newington Connecticut where he is the Marketing Chairperson of the Newington Chamber of Commerce, and the chairperson of the annual Newington Home & Business Showcase and is on the Newington Waterfall Festival committee. Michael is a member of these organizations: AIGA Professional Association for Design International Webmasters Association Percussive Arts Society Connecticut State Music Teachers Association Music Teachers National Association

Sansone, Christopher

Siena, Richard

Richard Siena has 27 years of police experience, including being a commander and instructor. For the last 7 years, he has owned a private investigation firm that conducts security assessments, executive protection and tactical security training, and criminal/civil investigations.

Silvestri, Dennis

Zeek, Ray

Directions

Capital

950 Main Street, Hartford CT
(860) 906-5000 or 1-800-894-6126
www.ccc.commnet.edu

Directions to parking garage for 950 Main Street, Hartford:

Ample free parking for Capital Community College In-Service students is available at the Morgan Street Garage. Capital is only able to validate parking at the Morgan Street Garage - Bring your ticket stub to class for validation! Anyone parking in other area garages will be responsible for any charges incurred. DAS / In-Service Students are considered students at the college, not visitors. Motorcycle parking is prohibited in the garage.

From Interstate 84 Eastbound (from West Hartford, Farmington, etc.)

Take Exit 50 (Main Street). At third traffic light, turn right onto Market Street. At first light, turn left, then left again into Garage entrance.

From Interstate 84 Westbound (from East Hartford, Manchester, Route 2, etc.)

Take Exit 50 (Main Street). At bottom of ramp, turn left onto Market Street to go under the highway. At second traffic light, turn left, then left again into Garage entrance.

For up to the date information on class cancellations or delays due to inclement weather or an emergency situation, please call 1.800.501.3967

From Interstate 91 Northbound and Southbound

Take Exit 32-B (Trumbull Street). Ramp ends at a traffic light. Turn left onto Market Street. At third traffic light turn left, then left again into Garage entrance.

Directions to enter Capital Community College from the Morgan Street Parking Garage:

The entrance is located on the corner of Market and Talcott Streets, diagonally across from the Morgan Street Parking garage MAIN lobby. You will see a sign that says 960 Main. Enter through the revolving doors below that sign.

- * Once in the building, take the escalators located on your LEFT up TWO full flights to the Main St. Level.

- * Turn left and walk down the corridor to the circular retail area.

- * Follow signs to Capital Community College lobby (glass doors on your left).

- * A plasma screen mounted near the elevators lists room assignments each day. If you cannot find your room assignment, visit the Continuing Education Office on the 3rd floor for assistance.

Gateway

Long Wharf Campus: North Haven Campus:
60 Sargent Street New Haven, CT 88 Bassett Road North Haven, CT
(203)-285-2000) www.gwcc.commnet.edu

From New Haven and Points South

I-95 North and I-91 North to Exit 11. At the end of the exit ramp, turn right onto Route 22. Proceed to third traffic light and turn left onto Bassett Road. The college is on the right, approximately 1/4 mile.

----- Or -----

Route 15 (Wilbur Cross/Merritt Parkway) to Exit 63. At the end of the exit ramp, turn right onto Route 22. Proceed to the fourth traffic light and turn left onto Bassett Road. The college is on the right, approximately 1/4 mile.

From New London and Points East of New Haven

I-95 South to I-91 North to Exit 11. At the end of the exit ramp, turn right onto Route 22. Proceed to the third traffic light and turn left onto Bassett Road. The college is on the right, approximately 1/4 mile.

From Hartford and Points North

I-91 South to Exit 12 (Washington Avenue). At the end of the exit ramp, turn left. Proceed to the second traffic light and turn left onto Blakeslee Avenue. At the end of the road, turn left onto Bassett Road. The college is on the right, approximately 1/4 mile.

----- Or -----

Route 15 (Wilbur Cross/Merritt Parkway) to Exit 63. At the end of the exit ramp, turn right onto Route 22. Proceed to the fourth traffic light and turn left onto Bassett Road. The college is on the right, approximately 1/4 mile.

College Closing Procedures:

Classes at Gateway are canceled or postponed only as a result of extreme weather conditions or other emergencies. The following radio stations will broadcast information regarding school closing or delayed opening:

WELI, 960AM WKCI, 101FM

WNHC, 1340AM WKSS, 97.5AM

WPLR, 99.1FM WEZN, 99.9FM

WICC, 600AM WEBE, 108FM

WTIC, 1080AM WCCC, 106.9FM

WCCC, 1290AM WHCN, 105.9FM

Manchester

Great Path, P.O. Box 1046 Manchester, CT 06040

(860) 512-3000

www.mcc.commnet.edu

From Hartford

From I-84 East. Take Exit 59 to I-384 East. Immediately Take Exit 1. Turn left onto Spencer Street (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to Lot C and Lot B.

From Bolton

Take I-384 West. Take Exit 1. Turn right onto Spencer Street (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to Lot C and Lot B.

From Boston

Take I-84 West. Take Exit 59 to I-384 East. Immediately take Exit 1. Turn left onto Spencer Street (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to Lot C and Lot B.

From Springfield

Take I-91 South. Take Exit 35A to I-291 East. Follow directions for I-291 Eastbound. Follow I-291 East a few miles to its end and follow signs to I-384. Follow I-384 East. Immediately Take Exit 1. Turn left onto Spencer Street (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to Lot C and Lot B.

College Closing Procedures:

Announcements regarding cancellations due to weather conditions are broadcast on the following radio stations:

WTIC WDRC WHCN

WPOP WRCHWCCC

In addition, you may call the college's automated Info Line at (860) 512-3016, or the main line at (860) 512-3000.

Naugatuck Valley
750 Chase Parkway, Waterbury, CT 06708
www.nvcc.commnet.edu

Directions to the College:

Route 8

Take the Danbury exit onto I-84, then first exit off I-84 (exit 18). Bear left at the fork and take a left at the light. Go to second light for East Entrance and third light for West Entrance.

I-84 West

Take exit 18, bear left at the fork and take a left at the light. Go to second light for East Entrance and third light for West Entrance.

I-84 East

Take exit 18. At light take a right and at next light take a right. Go over bridge and at light take a left onto Chase Parkway. Go to first light for East Entrance and second light for West Entrance. The first entrance (east entrance) on the right will take you to Founders Hall and Ekstrom Hall. The second entrance on the right (west entrance) will take you to garage parking, and Kinney Hall, Fine Arts Center, Student Center, Library, as well as Ekstrom Hall.

Directions to Internal Rooms from Parking Garage

Kinney Hall

Take the elevator or stairs to the 5th floor walkway. Take a left. Follow the walkway to Kinney Hall (you will be on level 5). Take elevator or stairs to levels 4, 6 and 7. Information Booth on level 5.

Ekstrom Hall

Take elevator or stairs to the 5th floor walkway. Take a right. Follow the walkway to the end. Stairs straight ahead, elevator on the right to rooms on levels 3, 4 and 6. For rooms E518-E535, go straight out the doors and take a quick right into Southside of the building.

Cafeteria, Student Center Conference Rooms (S517 and S518), L501

Take elevators in area labeled S1 or S2. Take elevator or stairs to level 5 to access the 5th floor walkway. Conference rooms are straight ahead. Take a left from elevator/stairs to Cafeteria West. Entrance is on your left. Take a right from elevators to L501 which will be on your right past the Cafeteria East.

Fine Arts Center Rooms, Student Center and Library

Take elevators in areas labeled "A" for Fine Arts Center rooms, "S" for Student Center Rooms and "L" for Library to the appropriate floor number. Main entrance to the Library is on Level 4.

Technology Hall

Take elevators or stairs to the 5th floor walkway. Take a right. Follow the walkway to the end. Go straight through the double doors and walk over the glass-walled bridge.