



# Affordable Rentals

## Documents We Need – Let's Get It Done!

### Tax Forms

Grab your IRS Tax Return Transcripts from the last two years. Didn't file taxes? No worries! Just snag a "Verification of Non-filing Letter" from [irs.gov](https://www.irs.gov).

### Paycheck Stubs (Show Us the Money!)

We need paystubs from the past three months. Make sure they show:

- What you've earned so far this year before taxes (gross and net pay).
- Got tips, bonuses, or overtime? If it's a one-time thing, ask your boss for a quick letter.
- **New job?** Send us your job Offer Letter!
- **Running your own business or have a rental property?** We'll need a Profit and Loss Form showing how much you're making. Bank statements are needed for City programs.

### Regular Income (Show the Steady Cash Flow)

Send proof if you get:

- Social Security
- Retirement or pension payments
- Disability or insurance benefits
- Any other regular money (like a big lump sum or monthly payments).

### Unemployment or Disability

Got unemployment, disability, or worker's comp? We need proof of those payments, too!

### Government Help (Assistance or Housing)

If you get public assistance or a Housing Voucher Award, show us!

### Child or Spousal Support (Or Family Help!)

We need proof if you receive:

- Child support
- Alimony (spousal support)
- Money or gifts from friends or family who don't live with you.

### Military Pay

If someone in your house (or family) is in the military, send proof of their pay and any extras.

### Retirement and Investments

Provide your latest statements for your:

- IRA, 401k, pension, or retirement accounts
- Stocks, crypto, or other investments

### School Stuff (For Students in the House)

If someone's in school, send their tuition and financial aid statements. Make sure they include:

- How much the whole year costs (spring, summer, fall semester).
- All grants, scholarships, and loans.

*Additional documents may be requested. Eligibility for the program does not guarantee an Applicant will qualify for a lease.*

