



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 21st March 2017 at 7.30pm

Held at: St Mary's Community Centre, Church Lane, Mirfield

Councillors Present:

S Guy (Chairman), A Burton, D Pinder, M Bolt, J Nottingham, J Hirst, P Tolson, S Benson, M Ibberson, P Blakeley, K Sibbald

In Attendance:

Clerk: Lisa Staggs

Public: C Tyler, C Sykes, C Breare, I Catherall, A Richardson, R Edwards

Press: None

MTC243/2016 **Chairman's Welcome and Remarks:**

The Chairman Cllr Guy welcomed Cllrs & members of the public commenting it was lovely to see so many members of the public.

Cllr Guy Proposed to suspend standing orders and bring forward MTC250(1) & MTC253(1) Cllr Pinder Seconded Vote: All in favour

MTC244/2016 **Public Question Time:**

NONE

MTC245/2016 **Apologies For Absence**

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

Cllrs: M Burton, J Taylor, C Walker, K Taylor, V Lees-Hamilton,

MTC246/2016 **Declaration of Interest**

Councillors to declare an interest, if applicable to any item on the agenda or not declared on the members register of pecuniary interests.

Cllr Tolson declared an interest in Mirfield Team Parish

Cllr Bolt declared an interest in Dewsbury & Mirfield District Committee

MTC247/2016 **Confirmation of Minutes**

To approve minutes of the Annual Council meeting of 7th March 2017 as a true and correct record including payments of **£2500 Mirfield Arts Festival Grant**.

Cllr Sibbald **Proposed** the minutes were a true and correct record Cllr Bolt

Seconded Vote: All in favour

MTC248/2016 **Matters Arising From The Minutes:**

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update on Defibrillators – Cllr Blakeley reports that he has

obtained a quotation from a local supplier for a plaque for the defibrillator at Battyeford Boys Club at £35 plus VAT. Cllr Blakeley **Proposed** MTC accepts the quotation and proceeds with the order of the plaque on this basis Cllr Burton **Seconded Vote: All in favour** Cllr Blakeley reports that the defibrillators will be fitted by the electrician in the next few weeks.

2. To receive an update on Hanging Baskets – Cllr Blakeley confirms that he has 8 confirmed sponsorships for the hanging baskets from local businesses @ £60 each. Cheryl Tyler (Save Mirfield), Cllr Pinder, Cllr Benson, Cllr Guy, Cllr Ibberson agree to sponsor further baskets. Cllr Bolt **Proposed** MTC fund matches each sponsorship totalling 13 Cllr Guy **Seconded Vote: All in favour** Clerk to order 26 baskets from First Impressions.
 3. To receive an update on Neighbourhood Plan – Cllr Bolt reports that before the Service Level Agreement can be signed, Kirklees require a Terms of Reference between the Steering group and MTC. Cllr Bolt circulates the draft terms to Cllrs. Cllr Benson states that this should have been circulated prior to the meeting and needs to be reviewed at the next meeting. Cllr Bolt confirms the group has just presented him with it. Cllrs read the Terms of Reference. Cllr Tolson **Proposed** MTC accepts and adopts the Terms of Reference Cllr Guy **Seconded Vote: 10 in favour Cllr Benson Abstained**. Following a suggestion from Cllr Bolt, Cllr Benson **Proposed** to draft a policy pertaining to Cllrs receiving a report/information on an agenda item. To include timescales and outline of detail required. Cllr Benson to circulate this proposal to Clerk & Cllrs prior to the preparation of the 4th April agenda Cllr Pinder **Seconded Vote: All in favour**
 4. To receive an update on Woodland Trust Tree Planting – Clerk confirms no update to report
 5. To receive an update on Mirfield Public Toilets – Cllr Pinder reports no activity as the toilets remain closed but has been approached several times by members of the public wanting to know when they will be opened. Cllr Guy had circulated draft survey to Cllrs via email, Cllr Lees-Hamilton had sent amendments. Cllr Pinder provides further background wording to be included. Cllr Pinder **Proposed** the survey be uploaded to social media but also accessible as written survey as majority of people using toilets will not be on social media sites Cllr Tolson **Seconded Vote: All in favour** Cllr Bolt **Proposed** to add demographic information and for a sentence to be added if residents want to be kept informed on this issue or of other activities of the council to supply email contacts subject to data protection wording Cllr Sibbald **Seconded Vote: All in favour** Cllr Guy to produce amended version to go online and in the library and contact the library to seek permission to have the survey on their computers. Cllr Guy to contact the manager of the Batley Public Toilets. Cllr Guy **Proposed** to compile a similar shorter survey to circulate to business owners in the town, to circulate to Cllrs and then send out to local businesses Cllr Bolt **Seconded Vote: All in favour**
- 8.23pm C Tyler & C Sykes leave.**
6. To receive an update on Lowlands Allotments – Cllr Burton reports that he and Cllr Pinder met with Alan Wilkinson & Adam Smallpage. He reports the perimeter was in the wrong place according to the map but that they have all amicably agreed the perimeter fence, Adam has agreed to take away rubble from the allotments which will create more parking spaces. Cllr Guy

thanks Cllrs Burton & Pinder.

7. To receive an update on Car Park Limits – Clerk reports that the MTC website has been updated with details of the timescales and updates from Peter Margrave are been sent to Cllrs.
8. To receive an update on Tour de Yorkshire – Cllr Guy reports that the air cadets want to be involved. Cllrs to speak to local groups for ideas, circulate via email and bring to next meeting.
9. To receive an update on Regeneration of Footpaths – Cllr Benson reports he has emailed Crossley Fields school but has not had a reply. He reports that there could be plans for building on Balderstone. Cllr Benson to contact schools again regarding the decision taken at the previous meeting to seek a ‘champion’ or rep to carry out a feasibility report on use of footpaths.
10. To receive an update on Community Wardens – Clerk reports that she has had an email from YLCA which she circulated to Cllrs. YLCA to approach NALC solicitor’s for advice.

MTC249/2016

Finance:

To approve the following accounts for payment

1. Clan Services Monthly Maintenance £425.00 – **Noted**

MARCH		
Payee	Description	Amount
Clerk L Staggs	March Salary	£ 783.60
HMRC	March PAYE	£ 243.21
St Marys	March Room Hire	£ 40.00
Just Gardens	March Maintenance	£ 80.00
Yorkshire Water	Public Toilets	£ 67.91
TOTAL		£ 1214.72

Cllr Bolt **Proposed** items 2-6 payment en block Cllr Guy **Seconded Vote: All in favour**

7. To receive a bank reconciliation to 28/02/17 – **Noted**
8. To receive a spend/income comparison with the adopted budget - **Noted**

MTC250/2016

Grant Applications:

1. To consider grant applications submitted: **Mirfield Team Parish St Mary’s Community Centre** – Ruth Edwards & Anne Richardson are present. Ruth gives a background on improvements to the Community Centre. She confirms that the centre has approximately 1000 users per week but that it needs disabled toilets and access to be accessible to more user groups. She confirms that she has also applied to the Dewsbury & Mirfield district committee for funding. Cllr Bolt declares he is a member of the Dewsbury & Mirfield District committee and that he will listen to the application when presented to them with a fresh mind. He informs Ruth that there is also the New Homes Bonus that she could apply to. Cllr Bolt confirms that he and Cllr Lees-Hamilton will speak to the officers at the district committee to increase the amount of the grant. Cllr Burton **Proposed** MTC earmarks the remaining £2875.04 from 2016/17 grant allocation in the budget to this application towards a possible shortfall after allocations from district committee Cllr Blakeley **Seconded Vote: All in favour**
2. To receive updates from previously approved grants: **None. Clerk to**

provide a report on approved 2016/17 Grant Applications at the Annual Meeting.

MTC251/2016

Planning

1. To consider planning applications received from Kirklees Council.
2017/90687 – **Noted**
2017/90665 – **Noted**
2017/90711 – **Noted**
2017/90634 – **Noted**
2017/90823 – **Noted**
2017/90824 – **Noted**
2017/90661 – **Noted**
2017/90427 – **Noted**
2017/90885 – **Noted**
2. To consider planning decision notifications from Kirklees Council:
No Comments/Noted
3. To consider potential controversial applications: **None**

MTC252/2016

Community

To receive information on the following items and decide any action where necessary.

1. To discuss and agree a course of action on Mirfield Tennis Club asset transfer – Clerk gives a brief update in the absence of Matthew Morgan. Cllrs agree that the Tennis Club need to hold a public engagement and consultation prior to asset transfer as good practice. Clerk to contact Matthew Morgan.
2. To discuss and agree a course of action on Greenside Road Unnamed River – Cllr Benson reports that there is an unnamed culvert in Greenside and mentions the possibility of local schools having a competition to name it. Cllr Pinder believes that old maps show it had a name and agrees to investigate this and bring his findings to a later meeting.

MTC253/2016

Internal Matters

To receive information on the following items and decide any action where necessary.

1. To receive a report from the Ambassador Panel & agree nominations – 7.45 Cllr Blakeley leaves the room. Chris Breare & Chris Sykes are present on behalf of the independent panel. Chris Breare confirms that the panel met and have put forward 5 good strong candidates from the nominations received. The candidates are Derek Highe, Laura Brown, Matthew Thornton, Cllr Paul Blakeley & Cllr Vivien Lees-Hamilton for their contributions to Mirfield. Cllr Pinder confirms that in exceptional circumstances 5 candidates can be awarded; the standard being 3. Cllr Pinder **Proposed** that MTC accept the 5 recommendations of the panel Cllr Guy **Seconded Vote: All in favour**. Cllr Guy thanked Chris Breare, Chris Sykes and other members of the panel. Clerk to examine the approved Ambassador scheme and establish exact criteria.
7.55pm Chris Breare leaves and Cllr Blakeley returns to the room. Cllr Guy Proposed to reinstate standing orders Cllr Pinder Seconded Vote: All in favour
2. To discuss Zurich Insurance renewal LTA – Defer as late notification, Clerk to prepare recommendation.

MTC254/2016

Correspondence

To receive the following new items of correspondence and decide any action where necessary.

1. YLCA White Rose Update – **Noted**
2. YLCA Streetscape Play Equipment – **Noted**
3. YLCA Understanding planning seminars - **Noted**
4. YLCA Promotion Dept. of Culture Parish Precepts - **Noted**

MTC255/2016

Matters for Report and Information

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

Cllr Guy reports the Civic Service will take place at 12.30pm. Cllrs discuss liaising with schools and community groups for WW1 Centenary Beacons. Cllrs Blakeley, Bolt, Guy & Pinder agree to lead on this.

MTC256/2016

The Date Of The Next Town Council Meeting:

Date of next meeting **Tuesday 4th April 2017**

Time Meeting Closed.....**8.48pm**.....