

## **RFP 2020-001 Comprehensive Payroll and HRIS Platform Respondent Questions**

**What is the timeline (schedule) for evaluation, award, notification, for the Payroll and HRIS RFP**  
The City of Fountain Inn intends to evaluate, award and notify within 30 days of the closing date.

**Is geofencing needed?**

Yes

**How many EINs will be associated with the payroll?**

We currently have two EINs.

**Employee count?**

135

**In the past the council was paid monthly and everyone else bi weekly. Is that still the case? The RFP says everyone is paid biweekly.**

124 Biweekly

11 Monthly

**In the scope of work it says employee education and training modules. Does that refer to training of our ADP system or are you looking for a LMS Learning Management System for training on different topics?**

Learning Management System. It is the City's intent that training is included on ADP but was covered in a different section of the RFP.

**In the RFP it mentions applicant tracking with background check administration. Are you looking to use our background check services or does it just need to work with yours? Also, what level of background checks are you looking for?**

Yes, we will be looking to use the background check service used by your company. We will need the normal background such as SLED and occasionally need credit background check.

**How many if any time clocks do you need?**

We are interested in the cost of the timeclock if it is later decided that a department requests it.

**When do you plan to implement the new Platform?**

Within 30 days.